



**PUBLIC HEALTH  
SAUK COUNTY**  
Environmental Health

**Public Health Sauk County**

**505 Broadway, Suite 372  
Baraboo, WI 53913  
co.sauk.wi.us/environmental-health  
(608) 355-4327 | TDD (608) 355-4298  
environmentalhealth@saukcountywi.gov**

## DATCP LICENSE APPLICATION

To begin the licensing process, mail or email the completed application to the above address. Once the application is received, a sanitarian will contact you to discuss the licensing process and schedule a preinspection. **Preinspection scheduling may take up to 30 days after the application is submitted.**

ESTABLISHMENT NAME (Doing business as...)	COUNTY	ESTABLISHMENT PHONE (     )	
ESTABLISHMENT ADDRESS STREET	CITY	STATE	ZIP
LEGAL LICENSEE (name of person, LLC, LLP or INC.)	EMAIL ADDRESS	BUSINESS PHONE (     )	
LEGAL LICENSEE ADDRESS STREET (Mailing/Billing Address)	CITY	STATE	ZIP
PRIMARY CONTACT NAME	INTENDED DATE OF OPENING	NAME OF FORMER BUSINESS	

Please check the appropriate category for each of the following section(s). Licensing fees are due at the time of the licensing preinspection. Please contact us if you need clarification on license types or plan review requirements. We accept cash or check payable to Sauk County Health Department.

### FOOD ESTABLISHMENTS SERVING MEALS (OVER 50% OF SALES ARE MEALS)

<input type="checkbox"/> Mobile base no food prep	<b>\$200.00</b> (\$100.00 License Fee, <b>\$100.00</b> Preinspection fee)
<input type="checkbox"/> Transient Processing TCS (Temporary events)	<b>\$200.00</b> (\$200.00 License Fee)
<input type="checkbox"/> Transient Non-TCS (Temporary events)	<b>\$150.00</b> (\$150.00 License Fee)
<input type="checkbox"/> Transient TCS Prepackaged (Temporary Events)	<b>\$150.00</b> (\$150.00 License Fee)
<input type="checkbox"/> Prepackaged Off-Premise	<b>\$275.00</b> (\$150.00 License Fee + <b>\$125.00</b> Preinspection fee)
<input type="checkbox"/> Simple	<b>\$350.00</b> (\$200.00 License Fee + <b>\$150.00</b> Preinspection fee)
<input type="checkbox"/> Moderate	<b>\$900.00</b> (\$500.00 License Fee + <b>\$400.00</b> Preinspection fee)
<input type="checkbox"/> Complex	<b>\$1,300.00</b> (\$800.00 License Fee + <b>\$500.00</b> Preinspection fee)
<input type="checkbox"/> Plan Review	<b>\$100.00</b>

### FOOD ESTABLISHMENT NOT SERVING MEALS (LESS THAN 50% OF SALES ARE MEALS)

<input type="checkbox"/> Mobile base no food prep	<b>\$200.00</b> (\$100.00 License Fee, <b>\$100.00</b> Preinspection fee)
<input type="checkbox"/> Prepackaged TCS (only selling prepackaged foods)	<b>\$275.00</b> (\$150.00 License Fee + <b>\$125.00</b> Preinspection fee)
<input type="checkbox"/> Simple Non TCS	<b>\$350.00</b> (\$200.00 License Fee + <b>\$150.00</b> Preinspection fee)
<input type="checkbox"/> Simple TCS	<b>\$350.00</b> (\$200.00 License Fee + <b>\$150.00</b> Preinspection fee)
<input type="checkbox"/> Moderate	<b>\$900.00</b> (\$500.00 License Fee + <b>\$400.00</b> Preinspection fee)
<input type="checkbox"/> Complex	<b>\$1,300.00</b> (\$800.00 License Fee + <b>\$500.00</b> Preinspection fee)
<input type="checkbox"/> Micro markets	<b>\$40.00</b> License Fee for single market or <b>\$60.00</b> for multiple at one location
<input type="checkbox"/> Plan Review	<b>\$100.00</b>

### TOURIST ROOMING HOUSES (TRH)

<input type="checkbox"/> 1 TRH	<b>\$500.00</b> (\$300.00 License Fee + <b>\$200.00</b> Preinspection fee)
<input type="checkbox"/> 2-4 TRH's	<b>\$600.00</b> (\$350.00 License Fee + <b>\$250.00</b> Preinspection fee)
<input type="checkbox"/> 5-9 TRH's	<b>\$700.00</b> (\$400.00 License Fee + <b>\$300.00</b> Preinspection fee)
<input type="checkbox"/> 10-19 TRH's	<b>\$850.00</b> (\$500.00 License Fee + <b>\$350.00</b> Preinspection fee)
<input type="checkbox"/> 20-39 TRH's	<b>\$1,000.00</b> (\$600.00 License Fee + <b>\$400.00</b> Preinspection fee)
<input type="checkbox"/> 40-99 TRH's	<b>\$1,150.00</b> (\$700.00 License Fee + <b>\$450.00</b> Preinspection fee)
<input type="checkbox"/> 100-299 TRH's	<b>\$1,300.00</b> (\$800.00 License Fee + <b>\$500.00</b> Preinspection fee)
<input type="checkbox"/> 300-599 TRH's	<b>\$1,450.00</b> (\$900.00 License Fee + <b>\$550.00</b> Preinspection fee)
<input type="checkbox"/> 600+ TRH's	<b>\$1,600.00</b> (\$1000.00 License Fee + <b>\$600.00</b> Preinspection fee)

## HOTELS, MOTELS, AND BED & BREAKFAST

<input type="checkbox"/>	Bed & Breakfast	<b>\$450.00</b> (\$250.00 License Fee + <b>\$200.00</b> Preinspection fee)
<input type="checkbox"/>	Hotel/Motel 5-30 Rooms	<b>\$700.00</b> (\$400.00 License Fee + <b>\$300.00</b> Preinspection fee)
<input type="checkbox"/>	Hotel/Motel 31-99 Rooms	<b>\$950.00</b> (\$550.00 License Fee + <b>\$400.00</b> Preinspection fee)
<input type="checkbox"/>	Hotel/Motel 100-249 Rooms	<b>\$1,100.00</b> (\$650.00 License Fee + <b>\$450.00</b> Preinspection fee)
<input type="checkbox"/>	Hotel/Motel 250-499 Rooms	<b>\$1,250.00</b> (\$750.00 License Fee + <b>\$500.00</b> Preinspection fee)
<input type="checkbox"/>	Hotel/Motel 500-749 Rooms	<b>\$1,400.00</b> (\$850.00 License Fee + <b>\$550.00</b> Preinspection fee)
<input type="checkbox"/>	Hotel/Motel 750-1000 Rooms	<b>\$1,550.00</b> (\$950.00 License Fee + <b>\$600.00</b> Preinspection fee)
<input type="checkbox"/>	Hotel/Motel 1000+ Rooms	<b>\$1,650.00</b> (\$1000.00 License Fee + <b>\$650.00</b> Preinspection fee)

## SPECIALTY LODGING

<input type="checkbox"/>	1 Specialty Lodging	<b>\$550.00</b> (\$300.00 License Fee + <b>\$250.00</b> Preinspection fee)
<input type="checkbox"/>	2-4 Specialty Lodging	<b>\$650.00</b> (\$350.00 License Fee + <b>\$300.00</b> Preinspection fee)
<input type="checkbox"/>	5-9 Specialty Lodging	<b>\$750.00</b> (\$400.00 License Fee + <b>\$350.00</b> Preinspection fee)
<input type="checkbox"/>	10-19 Specialty Lodging	<b>\$900.00</b> (\$500.00 License Fee + <b>\$400.00</b> Preinspection fee)
<input type="checkbox"/>	20-39 Specialty Lodging	<b>\$1,050.00</b> (\$600.00 License Fee + <b>\$450.00</b> Preinspection fee)
<input type="checkbox"/>	40-99 Specialty Lodging	<b>\$1,200.00</b> (\$700.00 License Fee + <b>\$500.00</b> Preinspection fee)

## CAMPGROUND

<input type="checkbox"/>	Campground (1-25 Sites)	<b>\$650.00</b> (\$350.00 License Fee + <b>\$300.00</b> Preinspection fee)
<input type="checkbox"/>	Campground (26-50 Sites)	<b>\$800.00</b> (\$450.00 License Fee + <b>\$350.00</b> Preinspection fee)
<input type="checkbox"/>	Campground (51-100 Sites)	<b>\$950.00</b> (\$550.00 License Fee + <b>\$400.00</b> Preinspection fee)
<input type="checkbox"/>	Campground (101-199 Sites)	<b>\$1,100.00</b> (\$650.00 License Fee + <b>\$450.00</b> Preinspection fee)
<input type="checkbox"/>	Campground (200+ Sites)	<b>\$1,250.00</b> (\$750.00 License Fee + <b>\$500.00</b> Preinspection fee)
<input type="checkbox"/>	Special Event Campground (All sites)	<b>\$200.00</b> (\$200.00 License Fee)
<input type="checkbox"/>	Plan Review	<b>\$100.00</b>

## SWIMMING POOLS AND WATER ATTRACTIONS

<input type="checkbox"/>	Simple	<b>\$600.00</b> (\$300.00 License Fee + <b>\$300.00</b> Preinspection fee)
<input type="checkbox"/>	Simple with Features	<b>\$650.00</b> (\$350.00 License Fee + <b>\$300.00</b> Preinspection fee)
<input type="checkbox"/>	Moderate	<b>\$800.00</b> (\$400.00 License Fee + <b>\$400.00</b> Preinspection fee)
<input type="checkbox"/>	Moderate with Features	<b>\$850.00</b> (\$450.00 License Fee + <b>\$400.00</b> Preinspection fee)
<input type="checkbox"/>	Complex	<b>\$1,000.00</b> (\$500.00 License Fee + <b>\$500.00</b> Preinspection fee)
<input type="checkbox"/>	Complex with Features	<b>\$1,050.00</b> (\$550.00 License Fee + <b>\$500.00</b> Preinspection fee)

## RECREATIONAL & EDUCATIONAL CAMPS

<input type="checkbox"/>	Simple	<b>\$1,100.00</b> (\$600.00 License Fee + <b>\$500.00</b> Preinspection fee)
<input type="checkbox"/>	Simple with Hospitality	<b>\$1,150.00</b> (\$650.00 License Fee + <b>\$500.00</b> Preinspection fee)
<input type="checkbox"/>	Moderate	<b>\$1,200.00</b> (\$700.00 License Fee + <b>\$500.00</b> Preinspection fee)
<input type="checkbox"/>	Moderate with Hospitality	<b>\$1,250.00</b> (\$750.00 License Fee + <b>\$500.00</b> Preinspection fee)
<input type="checkbox"/>	Complex	<b>\$1,300.00</b> (\$800.00 License Fee + <b>\$500.00</b> Preinspection fee)
<input type="checkbox"/>	Complex with Hospitality	<b>\$1,350.00</b> (\$850.00 License Fee + <b>\$500.00</b> Preinspection fee)

### NOTE:

1. Additional fees may be invoiced at your next inspection if your establishment has a change in processes or level of operation.
2. If the Environmental Health staff is unable to conduct and/or complete an inspection due to intimidating, threatening, or other behavior that obstructs the inspector, a re-inspection fee will be charged for each additional visit conducted.

Your signature below will acknowledge that you have received a copy of the code or information as to where to obtain a copy and will comply with all applicable Wisconsin Administrative Code(s). Personally identifiable information you provide may be used for purposes other than that for which it was collected. Wis. Stat. §15.04 (1)(m)

SIGNATURE – APPLICANT

DATE SIGNED

Wis. Stat. § 97.67 (5) and § 97.605 (1)(c) “No license may be issued until all applicable fees have been paid.”

Wis. Stat. § 97.67 (1) “No person...who has not been issued a license under this section may conduct, maintain, manage or operate a campground and camping resort, recreational camp and educational camp or public swimming pool, as defined by department rule.”

Wis. Stat. § 97.605 (1)(a) “No person may conduct, maintain, manage or operate a hotel, restaurant, temporary restaurant, tourist rooming house, vending machine commissary or vending machine if the person has not been issued an annual license by the department or by a local health department that is granted agent status under § 97.615 (2).”