

**SAUK COUNTY BOARD OF SUPERVISORS  
PROPERTY AND INSURANCE COMMITTEE MEETING  
July 01, 2014  
Approved Minutes**

Members Present: Scott VonAsten, George Johnson, Nathan Johnson, William Hambrecht, Jeff Giebel  
Others Present: Timothy Stieve, Elizabeth Geoghegan, Carl Gruber, Julie Hyser

1. Meeting called to order by Von Asten at 3:30 p.m. Compliance with Open Meeting Law was met.
2. Adopt Agenda: **Motion by G. Johnson, 2<sup>nd</sup> by Giebel to adopt Agenda. Motion Carried.**
3. Adopt draft minutes of June 03, 2014 meeting: **Motion by G. Johnson, 2<sup>nd</sup> by Hambrecht to adopt draft minutes. Carried.**
4. **Public Comment:** None
5. **Communications:**
  - a. Request from Sauk County Art Association for use of the courthouse lawn for the 50<sup>th</sup> Summer Art Classic on August 9, 2014. **Motion by G. Johnson; 2<sup>nd</sup> by N. Johnson to approve request. Carried.**
  - b. Request by UW Baraboo-Sauk County Campus to put a banner on the Courthouse Lawn on the corner of Broadway and 4<sup>th</sup> Ave to advertise the Summerfest Festival of Arts from July 11<sup>th</sup> – August 5<sup>th</sup>, 2014. **Motion by G. Johnson; 2<sup>nd</sup> by N. Johnson to approve request. Carried.**
6. **Business Items:**
  - a. Treasurer's Report –
    - i. Discussion and possible approval of a Resolution Rescinding Resolution No. 72-2013 involving the taking of Tax Deed on Parcel numbers #38-0619-0000 & #038-0620-00000. **Motion by G. Johnson, 2<sup>nd</sup> by Hambrecht to Approve the Resolution. Carried.**
  - b. Review and discuss Economic Development Committees recommendations on Property re-use: Tim reported to the committee that Rick Livingston from the DNR & Steve Koenig from the Parks Dept. weren't available for this meeting. It was decided to wait on any presentation until the September meeting when both the DNR and the Parks Dept. can be in attendance.
    - i. Discuss possible date to tour county owned properties. The tour of the county properties will take place, Tuesday, July 29<sup>th</sup> at 3:30 pm.
  - c. Discuss changes to Meeting Room Use Policy to restrict use of Meeting room 213 in West Square Administration Building. It is possible that audio/visual equipment will be added to this room, due to this it was suggested that access to this room be limited the same as the County Board Room, to User Groups 1 & 2 only. The committee decided to hold off on any changes at this time and will address it in future meetings.
7. **Departmental Updates - Risk Management – Carl Gruber**
  - a. Monthly Report – Carl reviewed his monthly reports.
  - b. Review and Approval of Deductibles. Request to approve the deductibles in the amount of \$500.00. **Motion by G. Johnson, 2<sup>nd</sup> by Hambrecht to approve the deductibles. Carried.****Departmental Updates – Tim Stieve**
  - a. Monthly Report – Tim reviewed his monthly report.
  - b. Review and Approval vouchers. **Motion by G. Johnson, 2<sup>nd</sup> by Giebel to approve vouchers. Carried.**
  - c. Update on facility Energy Assessment: Tim updated the committee on the Facility Energy Assessment which is an on-going project. The lighting fixtures are continuing to be replaced and work is being done for the delamping project.
  - d. Discussion of 2015 budget: Tim went over the preliminary 2015 budget.
8. **Public Comment.** None.
9. **Next Meeting date:** August 05, 2014 at 3:30 pm
10. **Adjourn:** **Motion by G. Johnson; 2<sup>nd</sup> by Giebel to adjourn. Motion Carried.**

Respectfully submitted by:

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Nathan Johnson, Secretary (Prepared by: Julie Hyser)