

**SAUK COUNTY BOARD OF SUPERVISORS
PROPERTY AND INSURANCE COMMITTEE MEETING
May 06, 2014
Approved Minutes**

Members Present: Scott VonAsten, George Johnson, Nathan Johnson, William Hambrecht, Jeff Giebel

Others Present: Timothy Stieve, Elizabeth Geoghegan, Carl Gruber, Kathy Schauf, Dave Riek, Bill Mertens, Tim Damos, Julie Hyser

1. Meeting called to order by Von Asten at 3:30 p.m. Compliance with Open Meeting Law was met.
2. Adopt Agenda: **Motion by G . Johnson, 2nd by N. Johnson to adopt Agenda. Motion Carried.**
3. Election of Chair, Vice-Chair and Secretary:
Chair: Nomination by G. Johnson for Von Asten as Chair; 2nd by Giebel. No other nominations. Vote for Von Asten as Chair. Carried.
Vice-Chair: Nomination by Von Asten for G. Johnson; 2nd by Hambrecht. No other nominations. Vote for G. Johnson as Vice Chair. Carried.
Secretary: Nomination by N. Johnson for himself; 2nd by Giebel. No other nominations. Vote for N. Johnson as Secretary. Carried.
4. Set meeting date: The meeting will continue to be the 1st Tuesday of the month at 3:30 p.m.
5. Adopt draft minutes of April 01, 2014 meeting: **Motion by G. Johnson; 2nd by Hambrecht to adopt draft minutes. Carried.**
6. Public Comment: Bill Mertens discussed and recommended the County Forest be put into the County Forest Program to ensure its preservation.
7. Communications:
 - a. Request for use of Courthouse Square on July 20th, 2014 from the Baraboo Area Girl Scouts to host a "Rain Gutter Regatta". **Motion by G. Johnson; 2nd by Giebel to approve request. Carried.**
 - b. Request for use of Courthouse Square on June 20th, 2015 for the annual Summer Art Classic. **Motion by G. Johnson; 2nd by Giebel to approve request. Carried.**
 - c. Request for use of the Courthouse Square on Sunday's between May 25th & October 26th, 2014 for the Sunday Markets. **Motion by G. Johnson; 2nd by Giebel to approve request. Carried.**
 - d. Request by Doug Hill of the Circus Celebration Committee to utilize the West Square Lot & Courthouse Lawn for the Circus Parade on July 26th, 2014. Also request to utilize the Courthouse Garage for overnight storage of two Circus wagons on July 25th, 2014. **Motion by G. Johnson; 2nd by Giebel to approve request. Carried.**
 - e. Request by the City of Baraboo Business Improvement District to install a "Welcome to Downtown Baraboo" sign on the Courthouse lawn. **Motion by G. Johnson; 2nd by Giebel to approve request. Carried.**
 - f. Request for use of the Courthouse Square for Concerts on the Square June 5th through August 28th, 2014. **Motion by G. Johnson; 2nd by Giebel to approve request. Carried.**
8. **Business Items:**
 - a. Treasurer's Report –
 - i. Discussion and possible approval of Resolution Accepting a Bid on Tax-Delinquent Real Estate Acquired by Sauk County. The parcel# 106.02 was advertised for a minimum bid of \$350.00; a bid was submitted by Mr. Wells for \$370.00. **Motion by G. Johnson; 2nd by Giebel to approve the resolution to sell parcel #106.02 to Mr. Wells for the amount of \$370.00. Carried.**
 - b. Review and discuss Economic Development Committees recommendations on Property re-use. Dave Riek discussed the County Forest property and encouraged the committee to keep it as is. The committee agreed to wait until the June meeting to discuss further.

9. **Departmental Updates - Risk Management – Carl Gruber**

- a. Monthly Report – Carl reviewed his monthly report and an overview of what his position entails.
- b. Review and Approval of Deductibles. None.

Departmental Updates – Tim Stieve

- a. Monthly Report – Tim reviewed his monthly report and gave an overview of what the Department covers.
- b. Review and Approval vouchers. **Motion by G. Johnson, 2nd by N. Johnson to approve the vouchers. Carried.**
- c. Update on facility Energy Assessment: Tim updated the committee on the Facility Energy Assessment. Some LED light fixtures have been installed and some tube lights have been removed from the existing light ballasts. Tim has put out a Request for Bid to change out the Pneumatic thermostats to digital. Additional updates will be made in future meetings.

10. Public Comment. None.

11. Next Meeting date: June 03, 2014 at 3:30 pm

12. Adjourn: **Motion by G. Johnson; 2nd by Hambrecht to adjourn. Motion Carried.**

Respectfully submitted by:

Nathan Johnson, Secretary *(Prepared by: Julie Hyser)*