

**SAUK COUNTY BOARD OF SUPERVISORS
PROPERTY AND INSURANCE COMMITTEE MEETING
April 01, 2014
Approved Minutes**

Members Present: Virgil Hartje, Scott VonAsten, George Johnson, Michelle Dent, John Miller

Others Present: Timothy Stieve, Elizabeth Geoghegan, Carl Gruber, Marty Krueger, Kathy Schauf, Julie Hyser

1. Meeting called to order by Von Asten at 3:30 p.m. Compliance with Open Meeting Law was met.
2. Adopt Agenda: **Motion by Johnson, 2nd by Miller to adopt Agenda. Motion Carried.**
3. Adopt draft minutes of March 04, 2014 Meeting. **Motion by Miller, 2nd by Johnson to adopt meeting Minutes. Motion Carried**
4. Public comment: None.
5. Communications:
 - a. Request for use of Courthouse Square from Living Hope Church for National Day of Prayer on May 1st, 2014, from 12:00 pm to 12:45 pm. **Motion by Hartje, 2nd by Dent to approve request. Carried.**
 - b. Request from Creative Spark to use the courthouse Lawn for Earth Day event, on April 19th, 2014 from 2:00 p.m. until 6:00 p.m. **Motion by Hartje, 2nd by Dent to approve request. Carried.**
6. Business Items:
 - a. Treasurer's Report –
 - i. Discussion and possible approval of Resolution Authorizing Issuance of Quit Claim Deed to Certain Lands in the Town of Dellona to James C. Wells. **Motion by Johnson, 2nd by Dent to approve a Resolution authorizing Issuance of Quit Claim Deed for part of Parcel #006-1026-00000. Carried.**
 - ii. Setting Minimum Bid Price on a Certain Property for Tax Deed Sale. Liz discussed with the committee that this property would need to be advertised for bid and the advertisement costs would be \$100.00. **Motion by Johnson, 2nd by Dent to set minimum bid for Parcel #106.02 in the amount of \$350.00. Carried.**
 - b. Review and approve updated Room Use Policy. **Motion by Miller, 2nd by Johnson to approve Room Use Policy. Carried.**
 - c. Possible closed session pursuant to Wisc. Stats. 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Performance evaluation of Emergency Management, Buildings & Safety Administrator. **Roll Call Vote: Johnson = Aye; Hartje = Aye; Miller = Aye, Von Asten = Aye; Dent = Aye.**
 - d. Reconvene in open session immediately following the closed session.
 - e. Consideration of the Economic Development Committees recommendation on Property re-use. Marty and Kathy gave an overview of the Economic Development Committees recommendations for property re-use. Concerns were discussed pertaining to certain portions of the recommendation. Further discussion will be had in future meetings.
7. **Departmental Updates - Risk Management – Carl Gruber**
 - a. Monthly Report – Carl reviewed his monthly report.
 - b. Review and Approval of Deductibles. None.**Departmental Updates – Tim Stieve**
 - a. Monthly Report – Tim reviewed his monthly report.
 - b. Review and Approval vouchers. **Motion by Johnson, 2nd by Hartje to approve the vouchers. Motion Carried.**
 - c. Update on facility Energy Assessment:
 8. Public Comment. None.
9. Next Meeting date: May 06, 2014 at 3:30 pm
10. Adjourn: **Motion by Johnson, 2nd by Dent to adjourn. Motion Carried.**

Respectfully submitted by:

Nathan Johnson, Secretary (Prepared by: Timothy R. Stieve)