

**SAUK COUNTY BOARD OF SUPERVISORS  
PROPERTY AND INSURANCE COMMITTEE MEETING  
March 04, 2014  
Approved Minutes**

Members Present: Virgil Hartje, Scott VonAsten, George Johnson, Michelle Dent  
Members Excused: John Miller  
Others Present: Timothy Stieve, Elizabeth Geoghegan, Carl Gruber, Todd Liebman, Kathy Schauf, Joe Prem

1. Meeting called to order by Von Asten at 3:30 p.m. Compliance with Open Meeting Law was met.
2. Adopt Agenda: **Motion by Johnson, 2<sup>nd</sup> by Hartje to adopt Agenda. Motion Carried.**
3. Adopt draft minutes of February 04, 2014 Meeting. **Motion by Hartje, 2<sup>nd</sup> by Johnson to adopt meeting Minutes. Motion Carried**
4. Public comment: None.
5. Communications: None.
6. Business Items:
  - a. Treasurer's Report –
    - i. Discussion with Town of Franklin regarding tax deed property: Town of Franklin representative Joe Prem was present and noted that the town would like to have then entire 14 acre parcel in the Town of Franklin. Joe did note that Town would be willing to split any profits of any sale of the property or portions of the property 50/50 with the county, should that happen in the future. Todd Liebman noted that he could draft the appropriate documentation. Todd noted that committee could make a motion to send a resolution to the March County Board to address this transfer. **Motion by Hartje, 2<sup>nd</sup> by Johnson to forward a resolution to the March County Board meeting transferring the Tax Deed 14 acre parcel to the Town of Franklin along with the appropriate documentation regarding any future sales of the property and splitting any profits with Sauk County 50/50. Motion Carried.**
  - b. Discussion on Room Use Policy: Tim noted the policy had been handed out and that he had minor changes such as committee name etc. to make. No other changes noted. Tim will put draft with changes noted together for approval at the next Committee meeting.
7. **Departmental Updates - Risk Management – Carl Gruber**
  - a. Monthly Report – Carl reviewed his monthly report.
  - b. Review and Approval of Deductibles. None.**Departmental Updates – Tim Stieve**
  - a. Monthly Report – Tim reviewed his monthly report.
  - b. Review and Approval vouchers. **Motion by Johnson, 2<sup>nd</sup> by Hartje to approve the vouchers. Motion Carried.**
  - c. Update on facility Energy Assessment: Tim reported that additional LED lights installed, work continues.
  - d. Tim presented the resolution to contract with INTRADO to replace the 9-1-1 system. Discussion followed. **Motion by Johnson, 2<sup>nd</sup> by Dent to approve resolution to contract with Intrado. Motion Carried.** Tim presented the resolution to contract with REVCORD to replace the recording system. Discussion followed. **Motion by Johnson, 2<sup>nd</sup> by Hartje to approve resolution to contract with Revcord. Motion Carried.**
  - e. Tim presented the resolution to contract with TRC Environmental and MSA Professional Services for the Landfill Operation, Maintenance and Water Monitoring Services. Tim provided the reasoning behind his recommendation, discussion followed. **Motion by Hartje, 2<sup>nd</sup> by Dent to approve resolution to contract TRC Environmental and MSA Professional Services. Motion Carried.**
  - f. Tim presented the resolution approving the 10 year lease with the USDA. Tim noted this lease has been in the **Lease office space to the USDA. Motion Carried.**
8. Public Comment. None.
9. Next Meeting date: April 01, 2014 at 3:30 pm
10. Adjourn: **Motion by Johnson, 2<sup>nd</sup> by Hartje to adjourn. Motion Carried.**

Respectfully submitted by:

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Virgil Hartje, Secretary (Prepared by: Timothy R. Stieve)