

**SAUK COUNTY BOARD OF SUPERVISORS
PROPERTY AND INSURANCE COMMITTEE MEETING
February 04, 2014
Approved Minutes**

Members Present: Virgil Hartje, John Miller, Scott VonAsten, George Johnson, Michelle Dent
Others Present: Timothy Stieve, Elizabeth Geoghegan, Carl Gruber

1. Meeting called to order by Von Asten at 3:30 p.m. Compliance with Open Meeting Law was met.
2. Adopt Agenda: **Motion by Johnson, 2nd by Miller to adopt Agenda. Motion Carried.**
3. Adopt draft minutes of January 07, 2014 Meeting. **Motion by Hartje, 2nd by Johnson to adopt Meeting Minutes. Motion Carried**
4. Public comment: None.
5. Communications:
 - a. Request by Downtown Baraboo for approval of the use of Courthouse Square and West Square lot for their 2014 events including and place signage for these events. Easter Egg Hunt April 19th, 2014; Fair on the Square May 10th & October 11th, 2014; Outdoor movies June 27th, July 25th & August 29th, 2014; Circus celebration July 26th, 2014; Homecoming pre-parade October 10th, 2014; Downtown Baraboo Fall Fest October 25th, 2014. Request to place signage for these events. **Motion by Hartje, 2nd by Miller to approve the request for use of Courthouse Square and West Square lot for their 2014 events. Carried.** Christmas Light Parade November 22nd, 2014 **Motion by Hartje, 2nd by Miller to approve the request for the Christmas Light Parade; Yay: Hartje, Miller, Johnson, Dent; Nay: Von Asten. Carried.**
 - b. Request by UW Extension and Master Gardeners to use the County Board Room for the 14th annual Get Ready, Get Set Garden program on April 5th, 2014. **Motion by Johnson, 2nd by Hartje to approve the use of the County Board Room. Carried.**
 - c. Request from Baraboo Kiwanis to place Barry Board on Courthouse Lawn to announce events. **Motion by Miller, 2nd by Johnson to approve the request to place Barry Board on the Courthouse Lawn. Carried.**
6. Business Items:
 - a. Treasurer's Report –
 - i. Discussion with Town of Franklin regarding tax deed property: Liz Geoghegan received a call from Town of Franklin representative Joe Prem. Due to health reasons Joe could not be at this meeting; he requested that the committee postpone any decision on the tax deed property until the March meeting. It was decided to wait until the March meeting to make a decision on the tax deed property in the Town of Franklin
 - b. Discussion on Room Use Policy: Tim gave an overview of the current room use policy. Scott suggested the committee take home the policy and bring back any changes they would like to discuss at the March meeting.
7. **Departmental Updates - Risk Management – Carl Gruber**
 - a. Monthly Report – Carl reviewed his monthly report.
 - b. Review and Approval of Deductibles. None.**Departmental Updates – Tim Stieve**
 - a. Monthly Report – Tim reviewed his monthly report.
 - b. Review and Approval vouchers. **Motion by Hartje, 2nd by Johnson to approve the vouchers. Motion Carried.**
 - c. Update on facility Energy Assessment: Tim reported that some of the lighting has been changed on the main level of the Historic Courthouse Building. The project will be on going throughout the County buildings.
 - d. Discussion and possible resolution regarding selection of vendors to replace 9-1-1 System and recording equipment: Tim gave an overview and discussion on the demonstrations that were done by three of the individual companies who had submitted proposals for the 9-1-1 & Recording System. After discussion, Tim will proceed with finalizing a resolution for the next meeting to accept the 9-1-1 proposal from Intrado and to accept the Recording System proposal from Revcord provided all the contracts are acceptable.

- e. Discussion and possible resolution regarding selection of vendors for Landfill Operations and Maintenance and Water Monitoring services: Tim discussed the proposals submitted for the Landfill Operations and Maintenance, as well as the Water Monitoring Services. After discussion, Tim will proceed with finalizing a resolution for the next meeting to accept the proposal from TRC for the Landfill Operations and Maintenance and Cornerstone Environmental Group, LLC for the Water Monitoring services provided all the contracts are acceptable.
8. Public Comment. None.
9. Next Meeting date: March 04, 2014 at 3:30 pm
10. Adjourn: **Motion by Hartje, 2nd by Johnson to adjourn. Motion Carried.**

Respectfully submitted by:

Virgil Hartje, Secretary *(Prepared by: Timothy R. Stieve)*