

**SAUK COUNTY BOARD OF SUPERVISORS  
PROPERTY AND INSURANCE COMMITTEE MEETING  
December 03, 2013  
Approved Minutes**

Members Present: Virgil Hartje, David Riek, John Miller, Scott VonAsten, George Johnson  
Others Present: Timothy Stieve, Elizabeth Geoghegan, Bill McClary, Mark Hanson, Brian Simmert, Tom Kriegl

1. Meeting called to order by Riek at 3:30 p.m. Compliance with Open Meeting Law was met.
2. Adopt Agenda: **Motion by Johnson, 2<sup>nd</sup> by Miller to adopt Agenda. Motion Carried.**
3. Adopt draft minutes of November 05, 2013 Meetings. **Motion by Hartje, 2<sup>nd</sup> by Von Asten to adopt November 05, 2013 Meeting Minutes. Motion Carried**
4. Public comment: None.
5. Communications: Dave Riek announced that effective 12-04-2013 he would be resigning from the County Board as he will be moving to Spring Green.
6. Business Items:
  - a. Treasurer's Report –
    - i. Discussion and possible approval of Resolution Authorizing Issuance of Quit Claim Deed to Certain Lands in the Town of Franklin to the Town of Franklin. Committee discussed why all 14 acres of this parcel should be provided to the Town. Liz noted the Town indicated they would want all 14 acres for their salt storage and operations. Committee directed Liz to have the Town of Franklin at the January 07, 2014 meeting to discuss this further before taking action on this item.
    - ii. Discussion and possible approval of Resolution Ordering County Clerk to Issue Tax Deeds on Unredeemed Tax Certificates. Liz noted that this property is in the City of Reedsburg and noted that the City of Reedsburg would have an interest in purchasing this property but that would be a separate Resolution at a later meeting. Discussion followed. **Motion by Hartje, 2<sup>nd</sup> Miller by to approve Resolution Authorizing Issuance of Quit Claim Deed. Motion Carried.**
  - b. Appearance by Mark Hanson, Hoffman Planning, Design & Construction, Inc. – Report on Facility Energy Assessment. Mark handed out his report and reviewed the report. Mark noted that lighting is the biggest item overall and his suggestions are items that can be handled by the Building Services staff and would take approximately 2 to 3 years to complete. Mark also reported that at this time doing any sort of Solar photovoltaic would not pay, but it should be checked on again in 2 to 3 years.
7. **Departmental Updates - Risk Management (Carl Grubers report given by Tim Stieve)**
  - a. Monthly Report – Tim reviewed Carl's monthly report. **Motion by Hartje, 2<sup>nd</sup> by Johnson to approve the report. Motion Carried.**
  - b. Review and Approval of Deductibles. None.

**Departmental Updates – Tim Stieve**

- a. Monthly Report – Tim reviewed his monthly report.
- b. Review and Approval vouchers. **Motion by Hartje, 2<sup>nd</sup> by VonAsten to approve the vouchers. Motion Carried.**
- c. Discussion and possible approval of resolution authorizing contract for Professional Services to complete clean-up of the Old Sauk County Officers Shooting Range. Tim reviewed the bids and resolution with the Committee. Tim noted that TRC had checked with the low bidder, Meise Construction, Inc. and they feel they are qualified and capable to complete this work. **Motion by Johnson, 2<sup>nd</sup> by VonAsten to approve the resolution authorizing a contract with Meise construction to do the clean-up of the Old Officer Shooting Range. Motion Carried.**

8. Public Comment. None.
9. Next Meeting date: January 07, 2014 at 3:30 pm
10. Adjourn: **Motion by Johnson, 2<sup>nd</sup> by Von Asten to adjourn. Motion Carried.**

Respectfully submitted by:

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Virgil Hartje, Secretary *(Prepared by: Timothy R. Stieve)*