

**SAUK COUNTY BOARD OF SUPERVISORS
PROPERTY AND INSURANCE COMMITTEE MEETING
December 10, 2012
DRAFT**

Members Present: Virgil Hartje, George Johnson, David Riek, John Miller, Scott Von Asten
Others Present: Timothy Stieve, Carl Gruber, Liz Geoghegan, Kathy Schauf, Marty Krueger, Carter Arndt, Ruth Dawson, Andrea Lombard, Deborah Ambruso

1. Meeting called to order by Riek at 3:30 p.m. Compliance with Open Meeting Law was met.
2. Adopt Agenda: **Motion by Hartje, 2nd by Johnson to adopt Agenda. Motion Carried.**
3. Adopt draft minutes of November 6, 2012 meeting – to be completed at the January meeting.
4. Public comment: None
5. Communications: None
6. Business Items:
 - a. Treasurer's Report -- monthly report
 - i. Reviewed Resolution Ordering County Clerk to Issue Tax Deeds on Unredeemed Tax Certificates. **Motion by Johnson, 2nd by Hartje to approve Resolution. Motion Carried.**
 - ii. Liz handed out information on the tax deeded properties and discussed setting minimum bids for these properties as well as the five appraised properties (information provided to committee members at November meeting). Liz did note several properties that should not be advertised yet as there will be additional legal work to be completed, Committee agreed. Discussion followed on setting the minimum bids on the remaining properties. After lengthy discussion **Motion by Johnson to set the 5 appraised properties at the reported liquidation price on the appraisals, 2nd by Miller. Motion Carried. Motion made by VonAsten to set all other tax deed properties to be advertised at 10% above the total amount due, 2nd by Miller. Motion Carried.**
 - b. Review and approve resolution on Enhanced 9-1-1 Service Agreement. Tim handed out the final copy of the agreement and the resolution and provided the background. Deb Ambruso, AT&T, was also present and provided information on the agreement. **Motion by Hartje, 2nd by Johnson to approve agreement and forward resolution to County Board. Motion Carried – Von Asten opposed.**
 - c. Report from Economic Development Committee Representative – Dave Riek provided a report on the EDC activities over the past month.
 - d. Update on Remodel project – Carter Arndt, MSA
 - i. Carter reviewed the bids. Bids were higher than estimated by MSA.
 - ii. Tim reviewed the budget and the resolution awarding the remodel contract to complete remodeling project to the NCI-Roberts construction, LLC. **Motion by Johnson, 2nd by Hartje to move forward with the remodeling and approve and forward the resolution to County Board. Motion Carried – Miller opposed.**
7. **Departmental Updates - Risk Management (Carl Gruber)**
 - a. Monthly Report – Carl review his monthly report.
 - b. Review and Approval of Deductibles – **Motion by Johnson, 2nd by Hartje to approve deductibles. Motion Carried.****Departmental Updates - Buildings, Communications/Towers & Landfill (Tim Stieve)**
 - a. Monthly Report – Tim reviewed his monthly report.
 - b. Review and Approval of Vouchers. **Motion by Hartje, 2nd by Johnson to approve vouchers. Motion Carried**
8. Next meeting date: Regular meeting is set for January 7, 2013 at 3:30 p.m.
9. Adjourn: **Motion by Johnson, 2nd by Von Asten to adjourn. Motion Carried.**

Respectfully submitted by:

Virgil Hartje, Secretary
Prepared by: Timothy R. Stieve