

SAUK COUNTY BOARD OF SUPERVISORS
PROPERTY AND INSURANCE COMMITTEE MEETING
November 6th, 2012
Approved

Members Present: Virgil Hartje, George Johnson, David Riek, John Miller, Scott Von Asten
Others Present: Timothy Stieve, Carl Gruber, Liz Geoghegan, Kathy Schauf, Tom Kriegl, Marty Krueger, Carter Arndt, Mark Hanson

1. Meeting called to order by Riek at 3:30 p.m. Compliance with Open Meeting Law was met.
2. Adopt Agenda: **Motion by Hartje, 2nd by Johnson to adopt Agenda. Motion Carried.**
3. Adopt draft minutes of October 2, 2012 & October 16, 2012 meetings: **Motion by Hartje, 2nd by Johnson to adopt minutes. Motion Carried**
4. Public comment: None
5. Communications: None
6. Business Items:
 - a. Treasurer's Report -- monthly report
 - i. Reviewed offer to purchase on certain lands in the Town of Woodland, Dutch Hollow Lake -- Rosemary and Larry Ruby and presented Resolution. Discussion followed. **Motion by Johnson, 2nd by Hartje to approve Resolution. Motion Carried.**
 - ii. Liz handed out and reviewed appraisals on certain tax deed lands.
 - b. Discussion of energy efficiency/green technology. Mark Hanson, Director of Sustainable Services, Hoffman Planning, Design, & Construction, Inc. provided a presentation on Energy Efficient Construction.
 - c. Discussion of West Square Parking Issues. Tim provided proposal on converting more of the West Square to visitor parking. Committee agreed with making this change. (Map attached)
 - d. Report from Economic Development Committee (EDC) Representative: Dave Riek passed on providing a report this month.
 - e. Update on remodeling by Carter Arndt, MSA. Carter provided an update on the remodeling project. Reviewed latest budget and schedule of work. Project set to go out to bid, committee will review bids at the December meeting.
7. **Departmental Updates - Risk Management (Carl Gruber)**
 - a. Monthly Report -- Carl review his monthly report.
 - b. Review and Approval of Deductibles -- **Motion by Johnson, 2nd by Von Asten to approve deductibles. Motion Carried.**
 - c. Review and Approve Resolution - Approving Liability, Property and Workers Compensation Insurance Coverage, Carriers and Premiums for Sauk County from January 1, 2013 to January 1, 2014. **Motion by Hartje, 2nd Miller to approve Resolution. Motion Carried.****Departmental Updates - Buildings, Communications/Towers & Landfill (Tim Stieve)**
 - a. Monthly Report -- Tim reviewed his monthly report.
 - b. Review and Approval of Vouchers. **Motion by Johnson, 2nd by Von Asten to approve vouchers. Motion Carried**
 - c. Tim noted that he is still working on exactly what will be needed on the old shooting range clean-up and the work would not be completed until next spring.
 - d. Discussion of spraying and fertilizing of county properties. Discussed whether or not this should be done. Tim was asked to research further with UW Extension and others to obtain information.
8. Next meeting date: Regular meeting is set for December 10, 2012, at 3:30 p.m.
9. Adjourn: **Motion by Johnson, 2nd by Von Asten to adjourn. Motion Carried.**

Respectfully submitted by:

Virgil Hartje, Secretary
Prepared by: Timothy R. Stieve