

**SAUK COUNTY BOARD OF SUPERVISORS
COMMUNICATIONS INFRASTRUCTURE COMMITTEE MEETING**

**April 7, 2011
APPROVED**

Members Present: Tommy Lee Bychinski, Rob Sinklair, Virgil Hartje
Others Present: Tim Stieve, Kevin Stieve, Phil Raab, Josh Kowalke, Kevin Fults, Jeff Jelinek,
Marty Krueger

1. Meeting called to order by Bychinski at 8:00 a.m. Compliance with Open Meeting Law was met.
2. Adopt Agenda: **Motion by Hartje, second by Sinklair to approve agenda. Carried.**
3. Approve minutes: **Motion by Hartje, 2nd by Sinklair to approve meeting minutes from February 3, 2011, meeting. Carried.**
4. Public Comment - None.
5. Communications - Tim Stieve handed out a fund raising letter from ARES/RACES that was brought to Tim by the local Rotary Club wanting to know about the "back-up" role of AREAS/RACES as noted in the letter. Discussed the need to respond to this to clarify the role of ARES/RACES.
6. **Business Items:**
 - a. Update on Towers
 - i. Courthouse Tower. Work completed on the tower all up and running.
 - ii. Narrowbanding: Phil has all the licensing completed and we should be good to go. As it stands right now, the window of when Sauk County will begin narrow banding will be May to July 2012.
 - iii. Update on MABAS/IFERN Grant. Phil noted the IFERN Grant was submitted just waiting to hear back. Phil explained IFERN and MABAS connection.
 - iv. Update on Backup EOC. Tim & Phil discussed the changes made to EOC here at the Courthouse. Discussed meeting held on 4-6-2011 with Reedsburg Police, Fire & EMS about their role as a back-up to the Sauk County Communications Center, as a result of that meeting Sheriff Meister noted that Reedsburg PD would be the short term back-up and that the EOC would be the long term back-up. A policy/guideline is going to be put together to cover this. Sheriff Meister noted at this CIC meeting that they did have a policy from 2004 that did name Reedsburg PD as a back-up. Lengthy discussion followed and it was requested that this be placed as a separate agenda item for discussion at the next meeting.
 - v. Amateur Radio Request. Tim noted that Rick Plouffe from ARES/RACES had wanted to appear before the committee and ask for reconsideration of the committees decision to provide ARES/RACES free space on the Happy Hill Tower. Rick was not present to make his presentation.
 - b. Update on Fiber
 - i. EDA Grant: Maps are now completed and Phil & Tim will finalize all the necessary permits.
 - ii. Fiber to the Highway Department. Tim noted that for the last month a number of items have been reviewed and discussed on this project. It was determined that a fiber route starting at 6th & Broadway to the Highway department is the preferred route due to some issue with the other two routes previously discussed. The cost is estimated at \$111,303 and will come from the Highway Budget which will allow for the recovery of approximately 35% of this cost over a 10 year period. Tim noted that the final resolution is still being worked on and may require a meeting prior to County Board.
 - iii. Discussed cost for City to occupy our conduit. It was recommended that we complete an agreement where we would exchange the space in the conduit for use of two of the fibers being installed. Committee agreed with drafting such an agreement.

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- c. Report from Fire, EMS and Police Representatives. MABAS completed in March, go live on May 01, 2011, with training in March.
No report from EMS.
No Law Enforcement representative present.

7. Next Meeting is set for May 5, 2011, at 8:00 a.m.

8. Adjourn: **Motion by Sinklair, second by Hartje to adjourn. Carried.**

Respectfully submitted by:

Virgil Hartje, Secretary
Prepared by: Timothy R. Stieve