

**SAUK COUNTY BOARD OF SUPERVISORS
PROPERTY AND INSURANCE COMMITTEE MEETING
June 07, 2010
APPROVED**

Members Present: Virgil Hartje, Lowell Haugen, Shawn Posewitz, Al Dippel
Members Absent: Charlie Montgomery

Others Present: Timothy Stieve, Alene Kleczek, Marty Krueger, Bill
McClary, Carl Gruber, Kathy Schauf, Julie Hyser

1. Meeting called to order by Hartje at 8:00 a.m. Compliance with Open Meeting Law was met.
2. Adopt Agenda: **Motion by Dippel, second by Posewitz to approve agenda. Carried.**
3. Adopt draft minutes of May 10, 2010: **Motion by Posewitz, second by Dippel to approve minutes. Carried.**
4. Public comment: **None**
5. Communications: **None**
6. **Business Items:**
 - a. Treasurers Report - **None**
 - b. Tim and Alene reported the closing did take place on the Administrators House and the property is officially sold.
 - c. Tim reported there was a meeting with Dirty Ducts concerning a schedule for the HCC demolition. The company stated that they would meet the completion dates as scheduled and possibly complete the project sooner than expected. The company also expressed that outside of the asbestos, 80% of the materials removed from the HCC will be recycled.
 - d. Motion by Posewitz to nominate Virgil Hartje to serve on the Capital Improvement Team, Dippel Second the motion. Carried.
 - e. Tim suggested the Room Use Policy be reviewed and changes be made due to on going problems with the current policy. The proposed changes will be made and will be open for review and approval at the next meeting.
 - f. A discussion was made concerning County owned property. Marty Krueger stated that the Economic Development Committee has discussed consulting with (2) separate Realtors for details of selling county property such as how it would be divided and how it would be sold. When the information is available Marty suggested holding a joint committee meeting with Property and Insurance and Economic Development to go over the suggestions.
7. **Departmental Updates - Risk Management (Carl Gruber).**
 - a. Carl provided the monthly report for Risk Management.
 - b. Reviewed Insurance deductibles. **Motion by Dippel, second by Posewitz to approve Deductibles. Carried.**

- c. Carl discussed the option of bidding the Workers Compensation and Liability Insurance. **Motion by Haugen, second by Posewitz to bid the Insurance. Carried.**
- d. Discussion and consideration of Carl's budget strategic plan. (Form 1) was made.

Departmental Updates - Buildings, Communications/Towers & Landfill (Tim Stieve).

- a. Tim provided the monthly report for Buildings, Communications/Towers & Landfill
 - b. Tim reviewed vouchers. **Motion by Posewitz, second by Dippel to approve vouchers. Carried.**
 - c. Tim provided update on Bug Tussel placing a tower at the landfill. Bug Tussel is interested in placing the tower but there is currently no funding.
 - d. Tim provided an update on the Courthouse Tower. Bids will be available by the end of the month. The work is to be completed prior to year end.
 - e. Discussion and consideration of Tim's budget strategic plan.(Form 1) was made. **Motion by Dippel, Second by Haugen to approve budget strategic plan. Carried.**
8. Next Meeting date: Regular meeting was set for July 06, 2010, at 8:00 a.m.
9. Adjourn: **Motion by Posewitz, second by Dippel to adjourn. Carried.**

Respectfully submitted by:

Al Dippel, Secretary

Prepared by: Julie Hyser