

**SAUK COUNTY BOARD OF SUPERVISORS  
COMMUNICATIONS INFRASTRUCTURE COMMITTEE MEETING**

**February 3rd, 2011  
APPROVED**

Members Present: Tommy Lee Bychinski, Rob Sinklair, Virgil Hartje  
Others Present: Tim Stieve, Kevin Stieve, Phil Raab, Josh Kowalke, Steve Pate

1. Meeting called to order by Bychinski at 8:00 a.m. Compliance with Open Meeting Law was met.
2. Adopt Agenda: **Motion by Sinklair, second by Hartje to approve agenda. Carried.**
3. Approve minutes: **Motion by Hartje, 2nd by Sinklair to approve meeting minutes from January 06, 2011, meeting. Carried.**
4. Public Comment - None.
5. Communications - None.
6. **Business Items:**
  - a. Update on Towers
    - i. Courthouse Tower. Construction company is finished with their portion of the project. Phil needs to finish his portion of the construction; which should be completed in about a week or two.
    - ii. Narrowbanding: Phil working on Highway department radios to convert them this year. Meeting with some surrounding counties to discuss dates of conversion to narrowbanding. Looking like we will be looking at around June of 2012, this will be firmed up with all Responders. Phil discussed how to update licenses, Phil was asked to put together a short instructional sheet on how to do this.
    - iii. Recording Request: It was noted that City of Baraboo was asking County to record their City Repeater Channel. Committee advised we will not pay for or implement recording \ Equipment to record frequencies owned by a Village/City/Township. Committee is fine with staff assisting the local agencies on how to record their own Radio channels.
  - b. Update on Fiber
    - i. EDA Grant: Nothing new to report.
    - ii. Fiber to the Highway Department. Tim handed out sheet showing cost estimates for fiber to Highway. Recommended that we pursue the fiber from CTH A to the Highway Department. Tim will work with Highway regarding this.
    - iii. Discussed cost for City to occupy our conduit along with cost to other municipalities. Ideas discussed and Tim will work on some pricing and bring back to committee.
    - iv. Discussed changing from dialing 9 to make an outside call from the building to 8. Tim will work on getting this done.
  - c. Report from Fire, EMS and Police Representatives. Fire noted that County Chiefs approved County Communications plan. MABAS to go live on May 01,2011, with training in March. No report from EMS. No Law Enforcement representative present.
7. Next Meeting is set for March 03, 2011, at 8:00 a.m.
8. Adjourn: **Motion by Sinklair, second by Hartje to adjourn. Carried.**

Respectfully submitted by:

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Virgil Hartje, Secretary  
Prepared by: Timothy R. Stieve