

**SAUK COUNTY BOARD OF SUPERVISORS
PROPERTY AND INSURANCE COMMITTEE MEETING
November 08, 2010**

APPROVED

Members Present: Virgil Hartje, Lowell Haugen, Al Dippel, George Johnson

Members Absent: David Riek (Excused)

Others Present: Timothy Stieve, Carl Gruber, Kathy Schauf, Marty Krueger, Julie Hyser

1. Meeting called to order by Hartje at 8:00 a.m. Compliance with Open Meeting Law was met.
2. Adopt Agenda: **Motion by Dippel, second by Johnson to approve agenda. Carried.**
3. Adopt draft minutes of October 11, 2010: **Motion by Hartje, second by Haugen to approve minutes. Carried.**
4. **Public comment:** None
5. **Communications:** None
6. **Business Items:**
 - a. Elect new Committee Vice-Chair. **Motion by Dippel, second by Hartje to elect George Johnson as the Committee Vice Chair. Carried.**
 - b. Treasurers Report - None
 - c. Tim gave a report on the old HCC demolition. A majority of the 1970's building is down. The demolition company is still projected to be done by the target date of November 19, 2010. There were some complaints of excessive dust, the DNR shut down the project temporarily until the problem was taken care of.
 - i. Well closure. Two bids were received to abandon both wells and install submersibles. The lowest bid was under \$8,496 to abandon the wells was CTW Corp. If we decide on doing a submersible those cost were estimated at \$1,343 to \$1,543. Committee authorized moving forward.
 - d. Request by ADRC for additional signs to be posted for directions to their offices. Agreement was made by the committee that this would not be a problem. Discussion followed on the fact that too many paper signs are being "taped up" around the building making things look bad. Tim will address this issue.
 - e. Kathy Shauf and Marty Krueger led a discussion on the options available for the reuse of the old HCC Property. The Economic Development Committee has provided a study of the options available, this study was made available to all committee members. Committee indicated they would like to look at the something similar for the Spring Green Forest.
 - f. Tim Stieve discussed the option for changes to the current lease for the sheltered workshop at VARC, Inc. The suggested lease is for a 5 year term at the rate of \$3,000 per month with a 3% annual increase. **Motion by Haugen, second by Dippel to approve the new lease. Carried.**

- g. Tim noted he continues to research the noise complaint regarding the shooting range. Although he has spoken with some companies that deal with sound deadening issues no specific solution for this site has been identified. Tim will continue to work on the issue.

7. **Departmental Updates - Risk Management (Carl Gruber).**

- a. Carl provided the monthly report for Risk Management.
- b. Deductibles in the amount of \$500.00 were presented for approval. **Motion by Johnson, second by Haugen to approve deductible amount. Carried.**
- c. A resolution was provided to approve the Liability, Property, and Workers Compensation Insurance premiums provided by County Mutual for the dates of January 01, 2011 through January 01, 2012. **Motion by Haugen, Second by Dippel to accept the resolution so it can be taken to County Board. Carried.**

Departmental Updates - Buildings, Communications/Towers & Landfill (Tim Stieve).

- a. Tim provided the monthly report for Buildings/Communications. Tim has been working with MIS on a Fax over IP solution, this would hopefully save money on the cost of fax machines and paper long term. **Motion by Haugen, second by Dippel to approve the project. Carried.**
- b. Tim reviewed vouchers. **Motion by Johnson, second by Dippel to approve vouchers. Carried.**

8. Next Meeting date: Regular meeting was set for December 06, 2010, at 8:00 a.m.

9. Adjourn: **Motion by Haugen, second by Dippel to adjourn. Carried.**

Respectfully submitted by:

Al Dippel, Secretary

Prepared by: Julie Hyser