

**SAUK COUNTY BOARD OF SUPERVISORS  
PROPERTY AND INSURANCE COMMITTEE MEETING  
August 08, 2011  
APPROVED**

Members Present: Virgil Hartje, Al Dippel, George Johnson, David Riek  
Others Present: Timothy Stieve, Carl Gruber, Liz Geoghegan, Marty Krueger, Todd Liebman,  
Steve Koenig, Rod Mielke

1. Meeting called to order by Hartje at 8:00 a.m. Compliance with Open Meeting Law was met.
2. Adopt Agenda: **Motion by Riek, 2<sup>nd</sup> by Dippel to approve agenda. Carried.**
3. Adopt draft minutes of July 11, 2011: **Motion by Riek, 2<sup>nd</sup> by Dippel to approve minutes. Carried.**
4. **Public comment:** None
5. **Communications:** None.

6. **Business Items:**

- a. Treasurers report - Discuss resolution authorizing issuance of a Quit Claim Deed to certain lands in the Town of Woodland to Susan M. Peterson. **Motion by Johnson, 2<sup>nd</sup> by Riek to approve and forward the resolution to County Board. Carried.**

Discussion regarding Christmas Mountain tax deeded property. Liz noted she reviewed the schedule and Marty Krueger noted he has gotten vendors to “clean up the property” for the open house. Marty noted he checked with a contractor who indicated there was at least \$155,000 invested in the property as it sits.

- b. Tim discussed the HCC Demo project. Tim noted that the general contractor has advised he is completed with the project, but Tim noted he still needs to complete a review of the property. Todd Liebman was present to discuss the issue of those vendors who have not been paid by one of the Subcontractors hired by the General Contractor. Todd noted that the County would not be liable for those unpaid amounts.

Virgil noted that his company was asked to provide pricing for repairs to the storage shed next to the barn and questioned who was responsible for these buildings. It was noted that these fall under the Conservation, Planning, Zoning Department. Virgil suggested that at a minimum the roof should be repaired if we intend on keeping the property. Kathy Schauf noted there should be monies available for such repairs. Todd and Tim will follow-up to see who should handle.

Rod Mielke of the Sauk County Snowmobile association was on hand to discuss the possibility of leasing the old bus garage at the old HCC property. **Motion by Johnson, 2<sup>nd</sup> by Dippel to approve Todd to develop a one (1) year lease and bring that lease back to the next Committee meeting for review. Carried.**

Virgil noted a request by one of the neighbors of the old HCC property, Donovan Frank, to purchase approximately two (2) acres of county owned property. Virgil presented a map showing the small piece of property that Mr. Frank was requesting to purchase and explained that there are issues with a garden and driveway maintained by Mr. Frank on this county owned property. **Motion by Johnson, 2<sup>nd</sup> by Riek directing Todd Liebman to check into this and determine how to properly proceed with this request. Carried**

- c. Discussion regarding ATV trail on the Hillpoint tower site. Tim and Todd noted some of the issues that involved granting this request. **Motion by Johnson, 2<sup>nd</sup> by Riek to deny the request. Carried.**
- d. Tim discussed request from Herek Forestry for Limited Temporary Easement across Landfill property. Todd noted he had no major issue with the easement but wanted to add a few items regarding damages. Todd & Tim will work on this document and return with the final document for the committee to consider.

7. **Departmental Updates - Risk Management (Carl Gruber).**

- a. Carl provided the monthly report for Risk Management.
- b. Deductibles: **Motion by Johnson, 2<sup>nd</sup> by Riek to approve deductibles totaling \$1,000. Carried.**

**Departmental Updates - Buildings, Communications/Towers & Landfill (Tim Stieve).**

- a. Tim provided the monthly report for Buildings/Communications.
- b. Tim reviewed vouchers. **Motion by Riek, 2<sup>nd</sup> by Dippel to approve the vouchers. Carried.**
- c. Tim reviewed the Draft Budgets for the Building Services/Risk Management, Landfill and Insurance Fund. Committee noted that we should consider holding off on the Courthouse Clock Restoration for a few years.

8. Next Meeting date: Regular meeting was set for September 12, 2011, at 8:00 a.m.

9. Adjourn: **Motion by Johnson, 2<sup>nd</sup> by Dippel to adjourn. Carried.**

Respectfully submitted by:

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Al Dippel, Secretary

Prepared by: Timothy Stieve