

**SAUK COUNTY BOARD OF SUPERVISORS  
PROPERTY AND INSURANCE COMMITTEE MEETING  
October 10, 2011  
APPROVED**

Members Present: Virgil Hartje, Al Dippel, George Johnson, David Riek, Lowell Haugen  
Others Present: Timothy Stieve, Carl Gruber, Liz Geoghegan, Marty Krueger, Julie Hyser, Kathy Schauf,  
Todd Wickus, Lacey Steffes, Meg Roback

1. Meeting called to order by Hartje at 8:00 a.m. Compliance with Open Meeting Law was met.
2. Adopt Agenda: **Motion by Johnson, 2<sup>nd</sup> by Riek to approve agenda. Carried.**
3. Adopt draft minutes of September 12, 2011 and September 20, 2011: **Motion by Johnson, 2<sup>nd</sup> by Riek to approve minutes. Carried.**
4. **Public comment:** None
5. **Communications:**
  - a. A request from Downtown Baraboo/BID, represented by Todd Wickus and Lacey Steffes, to place "Welcome to Downtown Baraboo" sign on the southwest corner of the Courthouse Square. **Motion by Hartje, 2<sup>nd</sup> by Riek to postpone decision until next month. Carried.**
6. **Business Items:**
  - a. Treasurer's Report—monthly report
    - i. Approve resolution ordering County Clerk to issue Tax deeds on unredeemed tax certificates. Liz discussed the option of taking court action 75.39 on some of these properties and committee chose they wished to take court action on. **Motion by Haugen, 2<sup>nd</sup> by Riek to approve resolution. Carried.**
    - ii. Approve Resolution for accepting bid on tax delinquent real estate acquired by Sauk County. **Motion by Johnson, 2<sup>nd</sup> by Riek to approve resolution. Carried.**
7. **Departmental Updates - Risk Management (Carl Gruber).**
  - a. Carl provided the monthly report for Risk Management.
  - b. Deductibles: No Deductibles.**Departmental Updates - Buildings, Communications/Towers & Landfill (Tim Stieve).**
  - a. Tim provided the monthly report for Buildings/Communications.
  - b. Tim reviewed vouchers. **Motion by Johnson, 2<sup>nd</sup> by Dippel to approve the vouchers. Carried.**
  - c. Tim presented a resolution for re-gasketing of the Law Enforcement Center Chillers. **Motion by Riek, 2<sup>nd</sup> by Johnson to approve resolution. Carried.**
  - d. Discussion and possible resolution for a space needs assessment. Tim discussed completing a space needs assessment for the West Square, Court House and Reedsburg Human Services facilities. Meg Roback from Architectural Design Consultants was available to provide information and answer questions concerning the proposal she provided for such an assessment. **Motion by Riek, 2<sup>nd</sup> by Johnson to approve resolution for the space study to be done for the West Square Building. Carried.**
8. Next Meeting date: Regular meeting was set for November 07, 2011, at 8:00 a.m.
9. Adjourn: **Motion by Dippel, 2<sup>nd</sup> by Johnson to adjourn. Carried.**

Respectfully submitted by:

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Al Dippel, Secretary  
Prepared by: Julie Hyser