

**SAUK COUNTY BOARD OF SUPERVISORS
PROPERTY AND INSURANCE COMMITTEE MEETING
September 12, 2011
APPROVED**

Members Present: Virgil Hartje, Al Dippel, George Johnson, David Riek, Lowell Haugen
Others Present: Timothy Stieve, Carl Gruber, Liz Geoghegan, Marty Krueger, Todd Liebman,
Steve Koenig, Julie Hyser, Kathy Schauf, Donovan Frank

1. Meeting called to order by Hartje at 8:00 a.m. Compliance with Open Meeting Law was met.
2. Adopt Agenda: **Motion by Johnson, 2nd by Riek to approve agenda. Carried.**
3. Adopt draft minutes of August 8, 2011 and August 16, 2011: **Motion by Johnson, 2nd by Riek to approve minutes. Carried.**
4. **Public comment:** None
5. **Communications:**
 - a. Request by Sauk County Historical Society for use of courthouse lawn on October 22, 2011 for Historic Haunts. **Motion by Dippel, 2nd by Johnson to approve request. Carried**
 - b. Request by Downtown Baraboo Inc. to add power on the north side of Courthouse Annex. **Motion by Riek, 2nd by Haugen to approve request, Carried**
6. **Business Items:**
 - a. Opening of Sealed Bids for the Tax Deeded Property at E9436 Pebblebeach Dr. The highest bid was awarded to Steve & Roberta Goodman in the amount of \$117,000; a down payment of \$11,700 was included with the bid. **Motion by Johnson, 2nd by Riek to accept the bid. Carried.**
 - b. Discussion concerning how to handle the buildings on the old HCC property. After some deliberation it was decided to keep things as they currently are with the farm buildings & crop land to be handled by the Conservation, Planning & Zoning Department and their oversight committee, the balance of the property will continue to be handled by Building Services and Property & Insurance Committee. **Motion by Haugen, 2nd by Johnson to continue handling the properties as they currently are. Carried.**

It was noted that the former Health Care Center Benefit club donated \$10,000 for the maintenance of the Fire House at the Old Health Care Center Property and they would like to have picture taken with a County Representative receiving the donation. Tim will line up a time when Virgil can be available to do the picture.
 - c. Approve lease of the Bus Garage on the Old HCC property to the Sauk County Snowmobile Club. **Motion by Riek, 2nd by Hartje to approve lease. Carried.**
 - d. Discussion concerning a request from Donovan Frank to purchase approximately 2 acres of the old HCC Property. Todd Liebman said that a fair market value and other research would need to be done prior to offering the property for purchase. **Motion by Riek, 2nd by Dippel for Liebman to go forward with the additional research prior to offering the property for sale. Carried.**
 - e. Tim & Todd gave an update on Herek Forestry Service's request for a temporary easement on the Landfill property. Todd suggested adding language to the easement stating that Herek is responsible for any damages to the Landfill property. **Motion by Johnson, 2nd by Haugen to approve the temporary easement with the additional language. Carried.**

7. **Departmental Updates - Risk Management (Carl Gruber).**

- a. Carl provided the monthly report for Risk Management.
- b. Deductibles: No Deductibles.
- c. Approval of nominations for Committee members and staff to Wisconsin County Mutual Committees. **Motion by Haugen, 2nd by Rick for Al Dippel and Carl Gruber to continue serving on the committee. Carried.**

Departmental Updates - Buildings, Communications/Towers & Landfill (Tim Stieve).

- a. Tim provided the monthly report for Buildings/Communications.
- b. Tim reviewed vouchers. **Motion by Johnson, 2nd by Dippel to approve the vouchers. Carried.**
- c. Tim presented a resolution for the roof repairs/replacement on the Connector Addition. **Motion by Rick, 2nd by Johnson to approve the resolution for roof repairs/replacement on the Connector Addition. Carried.**
- d. Tim presented a resolution to replace the DX Air conditioning unit in the Courthouse Garage. **Motion by Rick, 2nd by Johnson to approve the resolution to replace the DX Air conditioning unit in the Courthouse Garage. Carried.**
- e. Tim presented a resolution for complete maintenance upgrades to the Fire Alarm systems at the Courthouse/West Square and Reedsburg Human Services buildings. **Motion by Rick, 2nd by Johnson to approve the resolution to upgrade the Fire Alarm systems at the Courthouse/West Square and Reedsburg Human Services buildings. Carried.**

8. Next Meeting date: Regular meeting was set for October 10, 2011, at 8:00 a.m.

9. Adjourn: **Motion by Haugen, 2nd by Johnson to adjourn. Carried.**

Respectfully submitted by:

Al Dippel, Secretary

Prepared by: Julie Hyser