

**SAUK COUNTY BOARD OF SUPERVISORS
COMMUNICATIONS INFRASTRUCTURE COMMITTEE MEETING**

**October 06, 2011
APPROVED**

Members Present: Tommy Lee Bychinski, Rob Sinklair, Virgil Hartje
Others Present: Tim Stieve, Phil Raab, Josh Kowalke, Kevin Stieve, Richard Meister, Kevin Fults

1. Meeting called to order by Bychinski at 8:00 a.m. Compliance with Open Meeting Law was met.
2. Adopt Agenda: **Motion by Hartje, second by Sinklair to approve agenda. Carried.**
3. Approve minutes: **Motion by Sinklair, 2nd by Hartje to approve meeting minutes from August 4th & August 16th, 2011 meeting. Carried.**
4. Public Comment - None.
5. Communications - None
6. **Business Items:**
 - a. Update on Towers
 - i. Review fee schedule for lease of tower & fiber to government agencies outside Sauk County. Tim & Phil reviewed the Attachment C – Tower and Fiber Lease Fees for Government Agencies outside of Sauk County. **Motion by Hartje, second by Sinklair to approve this fee schedule. Carried.**
 - ii. Narrowbanding. Phil is working on a questionnaire to send out to ascertain the status of where agencies are at as well as use this for coordination prior to the actual narrowbanding.
 - iii. Discussion of policy for Backup Communications Center. Nothing new to report.
 - b. Update on Fiber
 - i. EDA Grant: The certification items along with the Request for Bid package were sent in for review. On 10-3-2011 we received a couple e-mails from Jerry Figliuolo of the EDA with some minor corrections to make in both documents, some of which need to be made by our engineer. Our corrections have been made and sent back via email, just waiting on engineer's changes.
 - ii. Fiber to the Highway Department. Construction completed, splicing being done now and should be completed by the end of the day on Monday, up and running within the next two weeks assuming everything stays on schedule.
 - iii. Discussion and possible review of lease agreements with WiscNet. Tim reviewed the draft Fiber agreement which was mailed to all Committee members. Tim has not heard anything back from WiscNet.
 - c. Report from Fire, EMS and Police Representatives.
No reports
7. Next regular meeting is tentatively scheduled for November 3rd, 2011 at 8:00 a.m.
8. Adjourn: **Motion by Sinklair, second by Bychinski to adjourn. Carried.**

Respectfully submitted by:

Virgil Hartje, Secretary
Prepared by: Timothy R. Stieve