

**SAUK COUNTY BOARD OF SUPERVISORS
PROPERTY AND INSURANCE COMMITTEE MEETING
November 07, 2011
APPROVED**

Members Present: Virgil Hartje, Al Dippel, George Johnson, David Riek, Lowell Haugen
Others Present: Marty Krueger, Timothy Stieve, Carl Gruber, Julie Hyser, Kathy Schauf, Sheriff Meister, Jeff Spencer, Kevin Fults, Jeff Tobin, Todd Wickus, Karen DeSanto.

1. Meeting called to order by Hartje at 8:00 a.m. Compliance with Open Meeting Law was met.
2. Adopt Agenda: **Motion by Johnson, 2nd by Dippel to approve agenda. Carried.**
3. Adopt draft minutes of October 10, 2011: **Motion by Riek, 2nd by Haugen to approve minutes. Carried.**
4. **Public comment:** None
5. **Communications:**
 - a. Request by Downtown Baraboo Inc. to use West Square parking lot on Saturday, November 19, 2011 for Downtown Baraboo Christmas Light Parade. **Motion by Riek, 2nd by Dippel to approve request. Carried.**
6. **Business Items:**
 - a. Treasurer's Report—monthly report - None
 - b. Reconsider request from Downtown Baraboo/BID, which was postponed from the October 10, 2011 meeting, to place "Welcome to Downtown Baraboo" sign on southwest corner of the Courthouse Square. Discussion was had concerning the need for an agreement drafted by Corporation Council concerning maintenance of the sign as well as giving the county rights to remove the sign with appropriate notice. **Motion by Riek, 2nd by Hartje to approve request providing there is a signed agreement. Carried.**
 - c. Discussion of complaint regarding gunfire noise at the Sauk County shooting range/training center. Sheriff Meister reported the open hours of operation for the range have been changed, they are beginning one hour later in the morning, the hours are now 8:00 a.m. to 8:00 p.m. Discussion was had concerning options to rectify the complaint. Sheriff Meister will draft a letter addressing the complaint and will provide the changed hours of operation for the shooting range.
 - d. Closed session. **Motion by Riek, 2nd by Johnson to go to closed session pursuant to Wisc. Stats. 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session –sale of county property. Roll Call vote: Johnson – Yes, Dippel – Yes, Riek – Yes, Haugen – Yes, Hartje - Yes. Motion Carried.**
 - e. Reconvene in open session
 - f. Tim requested approval of final payment to Dirty Ducts for the HCC demolition project. **Motion by Riek, 2nd by Johnson to pay the final invoice. Carried.**
7. **Departmental Updates - Risk Management (Carl Gruber).**
 - a. Carl provided the monthly report for Risk Management.
 - b. Deductibles: **Motion by Riek, 2nd by Dippel to approve deductibles in the amount of \$500.00. Carried.**
 - c. Review and approval of resolution for Liability, Property and Workers Compensation coverage, carriers and premiums from 2012 to January 01, 2013. **Motion by Riek, 2nd by Haugen to approve resolution. Carried.****Departmental Updates - Buildings, Communications/Towers & Landfill (Tim Stieve).**
 - a. Tim provided the monthly report for Buildings/Communications. Tim asked for approval to purchase software which will help identify the location of 9-1-1 calls from the various county facilities. The cost of the software including installation costs is estimated at \$8,500.00. **Motion by Johnson 2nd by Haugen to approve purchase of the software. Carried.**
 - b. Tim reviewed vouchers. **Motion by Johnson, 2nd by Hartje to approve the vouchers. Carried.**

- c. Discussion and possible resolution for a space study in West Square facility. Several companies sent in bids for the space study. Venture Architects was the low bid at \$8,180.00. **Motion by Riek, 2nd by Dippel to approve Venture Architects bid of \$8,180.00 for the space study. Carried.**

8. Next Meeting date: Regular meeting is set for December 12, 2011, at 8:00 a.m.

9. Adjourn: **Motion by Johnson, 2nd by Dippel to adjourn. Carried.**

Respectfully submitted by:

Al Dippel, Secretary
Prepared by: Julie Hyser