

**SAUK COUNTY BOARD OF SUPERVISORS  
PROPERTY AND INSURANCE COMMITTEE MEETING  
January 09, 2012  
APPROVED**

Members Present: Virgil Hartje, George Johnson, David Riek, Al Dippel

Others Present: Marty Krueger, Timothy Stieve, Carl Gruber, Kathy Schauf, Liz Geoghegan, Julie Hyser,  
Dan Brattset, Gary Jaeger, Wendy Schultz, Brentt Michalek, Scott Rutter

1. Meeting called to order by Hartje at 8:00 a.m. Compliance with Open Meeting Law was met.
2. Adopt Agenda: **Motion by Johnson, 2<sup>nd</sup> by Riek to approve agenda. Carried.**
3. Adopt draft minutes of December 12, 2011: **Motion by Johnson, 2<sup>nd</sup> by Hartje to approve minutes. Carried.**
4. **Public comment:** None
5. **Communications:** None
6. **Business Items:**
  - a. Treasurer's Report—monthly report – Liz Geoghegan presented a Resolution "Authorizing Issuance of Quit Claim Deed to Certain Lands in the Town of Woodland to Wayne L. Euclide and Susan R. Euclide". **Motion by Riek 2<sup>nd</sup> by Johnson to approve resolution. Carried.**  
Liz provided an update to the committee regarding tax deed property on Hwy 33. The City of Baraboo has condemned the property, Liz will check on cost to remove the house but no action will be taken until the court proceedings have taken place giving the County clear title.
  - b. **Motion by Krueger to go into closed session pursuant to Wisc. Stats. 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Performance evaluation of EMBS Administrator, 2<sup>nd</sup> by Johnson. Roll Call Vote: Hartje – Yes, Johnson – Yes, Riek – Yes, Krueger – Yes. Motion Carried.**
  - c. Reconvene in open session
  - d. Gary Jaeger & Wendy Schultz of Venture Architects presented three (3) draft concepts for the Needs Assessment Study. Discussion followed. Venture will make some additional contacts with Departments and will provide a final recommendation at the February 06, 2012 Committee meeting.
7. **Departmental Updates - Risk Management (Carl Gruber).**
  - a. Carl provided the monthly report for Risk Management.**Departmental Updates - Buildings, Communications/Towers & Landfill (Tim Stieve).**
  - a. Tim provided the monthly report for Buildings/Communications.
  - b. Tim reviewed vouchers. **Motion by Johnson, 2<sup>nd</sup> by Dippel to approve the vouchers. Carried.**
  - c. Discussion current carpet installation which was bid in late 2005. Discussion followed. **Motion by Riek, 2<sup>nd</sup> by Dippel to have another RFB issued to completed the remaining carpet installation. (Aye: Riek, Dippel, Hartje; Nay: Johnson, Krueger) Carried.**
  - d. Tim issued an RFB for repair of the Cooling Towers for the West Square/Courthouse cooling system, the bids are due on January 16<sup>th</sup>, 2012. Tim requested to meet prior to the County Board Meeting on January 17, 2012 to go over the bids and present a resolution awarding the bid.
8. Next Meeting date: Regular meeting is set for February 06, 2012, at 8:00 a.m.
9. Adjourn: **Motion by Riek, 2<sup>nd</sup> by Johnson to adjourn. Carried.**

Respectfully submitted by: Julie Hyser

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Al Dippel, Secretary  
Prepared by: Timothy R. Stieve