

**SAUK COUNTY BOARD OF SUPERVISORS
PROPERTY AND INSURANCE COMMITTEE MEETING
May 07, 2012
Approved**

Members Present: Virgil Hartje, George Johnson, David Riek, John Miller, Scott Von Asten
Others Present: Timothy Stieve, Carl Gruber, Marty Krueger, Liz Geoghegan, Julie Hyser, Carter Arndt

1. Meeting called to order by Hartje at 8:00 a.m. Compliance with Open Meeting Law was met.
2. Adopt Agenda: **Motion by Johnson, 2nd by Riek to approve agenda. Motion Carried.**
3. Election of Chair, Vice-Chair and Secretary:
Chair: Motion by Johnson to nominate Hartje for Chair; no 2nd. Motion by Von Asten to nominate Riek for Chair; 2nd by Miller; Vote: Aye: (3) Riek, Von Asten, Miller. Nay: (2) Johnson, Hartje. Motion Carried.
Vice Chair: Motion by Miller 2nd by Riek to nominate Von Asten for Vice-Chair. Motion Carried.
Secretary: Motion by Miller to nominate Hartje for Secretary, 2nd by Von Asten. Motion Carried.
4. Adopt draft minutes of April 09, 2012: **Motion by Hartje, 2nd by Johnson to approve minutes. Motion Carried.**
5. Public comment: None
6. Communications: Request from Downtown Baraboo, Inc. for use of the Courthouse Square for: Fair on the Square, May 12th, Baraboo Circus Celebration (Formerly Old Fashion Days) July 28th, Fair on the Square, October 13th, Christmas Light Parade, November 17th. Von Asten noted that he would prefer to separate one of the items, Von Asten noted that he wanted the "Christmas Light Parade" voted on separately as he did not feel that the committee should approve a request using the word Christmas plus he was concerned about the County possibly providing water and/or power for a request using the word Christmas. **Motion by Riek to separate "Christmas Light Parade" for discussion prior to approval. After discussion, Motion by Hartje, 2nd by Johnson to approve all events as requested by Downtown Baraboo, Inc. Hartje requested a roll call Vote: Aye: (4) Riek, Miller, Johnson, Hartje. Nay: (1) Von Asten. Motion Carried.**
7. Business Items:
 - a. Treasurer's Report—monthly report –
Liz Geoghegan gave an update on the Hwy 33 Tax Deep Property: Clear title has been received for the property. Liz received (2) bids for asbestos testing of the property. The bids received were from AA Environmental, Inc. for \$600.00 and MSA Professional Services for \$800.00. **Motion by Hartje, 2nd by Johnson to accept the bid from AA Environment, Inc for asbestos testing in the amount of \$600.00. Motion Carried.**
 - b. Update from MSA on Schematic Design: Tim gave an overview of the project; Carter Arndt of MSA Professional Services presented information on the process for the Schematic design for the West Square Court House building. The goal for MSA is to have the floor plans and budget estimates completed for the July Property & Insurance Committee Meeting.
 - c. Tim provided an overview and update on the agreement for Enhanced 9-1-1 services. A confirmed billable amount has not yet been determined by AT&T. A further update will be provided at the next meeting.
8. Departmental Updates - Risk Management (Carl Gruber).
 - a. Carl provided the monthly report for Risk Management.
 - b. Deductibles: None
Motion by Hartje; 2nd by Johnson to approve report. Motion Carried.Departmental Updates - Buildings, Communications/Towers & Landfill (Tim Stieve).
 - a. Tim provided the monthly report for Buildings/Communications.
 - b. Tim reviewed vouchers. **Motion by Johnson: 2nd by Hartje to approve the vouchers. Motion Carried.**
9. Next Meeting date: Regular meeting is set for June 04, 2012, at 5:00 p.m.
10. Adjourn: **Motion by Johnson, 2nd by Hartje to adjourn. Motion Carried.**

Respectfully submitted by:

Virgil Hartje, Secretary
Prepared by: Julie Hyser