

**SAUK COUNTY BOARD OF SUPERVISORS
PROPERTY AND INSURANCE COMMITTEE MEETING
June 05, 2012
APPROVED**

Members Present: Virgil Hartje, George Johnson, David Riek, John Miller, Scott Von Asten

Others Present: Timothy Stieve, Carl Gruber, Marty Krueger, Liz Geoghegan, Julie Hyser, Carter Arndt, Ann Burton, Tim Fenner, Alan Wildman, Tom Kriegl

1. Meeting called to order by Riek at 5:00 p.m. Compliance with Open Meeting Law was met.
2. Adopt Agenda: Riek suggested delaying one agenda item until next month's meeting **Review of County property the committee oversees. Motion by Johnson, 2nd by Miller to delay agenda item until next meeting. Motion Carried. Motion by Hartje, 2nd by Johnson to approve balance of agenda. Motion Carried.**
3. Adopt draft minutes of May 7, 2012: **Motion by Hartje, 2nd by Johnson to approve minutes. Motion Carried.**
4. Public comment: None
5. Communications: Request from Gerald Stitch for use of the Courthouse Lawn and Courthouse Restrooms for the summer Concerts on the Square every Thursday night June 7th through August 30th 2012.
Request from Baraboo Area Senior Center to sell pizza and soda during the Concerts on the Square every Thursday night from June 7th through August 30th 2012. **Motion by Hartje, 2nd by Von Asten to approve both requests. Motion Carried.**

6. Business Items:

a. Treasurer's Report—monthly report –

Liz Geoghegan gave an update on the Hwy 33 Tax Deep Property: Liz discussed the asbestos report, an estimate to abate the asbestos and the estimates received to raze the property; the County currently has \$15,000 invested in the property through back taxes. The option of selling the property as is for was discussed versus doing any more work or razing the building. If the property does not sell the committee will again discuss the option to raze the property. **Motion by Miller, 2nd by Johnson to proceed with advertising to sell the property as is. Motion Carried.**

Discussion of the offer from the Village of Prairie du Sac to purchase tax delinquent real estate located at 640/644 Water St in the Village of Prairie Du Sac. **Motion by Johnson, 2nd by Von Asten to hold a closed session pursuant to Wis. Stat. s.19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Motion Carried.**

Reconvene in open session. The offer made by the Village of Prairie du Sac was declined. A counter offer in the amount of \$45,940.13 was proposed. The Village of Prairie du Sac will consider this counter offer at their next meeting.

Ann Burton and Liz Geoghegan gave an update on the Dellwood Properties. Todd Liebman also gave his legal opinion and recommendations concerning the properties. The properties will be discussed again in future meetings.

- b. Review of County properties will be discussed at the July Property & Insurance meeting.
- c. Update from MSA on Schematic Design: Carter Arndt of MSA Professional Services gave an PowerPoint presentation of the Schematic design for the West Square Court House building. MSA will have the budget estimates completed for the July Property & Insurance Committee Meeting.
- d. Tim provided an update on the agreement for Enhanced 9-1-1 services. A final contract price has not yet been determined. AT&T has been working with Frontier to reduce the number of circuits, hoping the contract will be available for review at the next meeting.

- e. Select member of the Committee to serve on the Capital Improvements Plan Committee. **Motion by Johnson to nominate Hartje to serve on the Capital Improvements Plan Committee, 2nd by Miller. Motion Carried.**

- 7. Departmental Updates - Risk Management (Carl Gruber)
 - a. Carl provided the monthly report for Risk Management.
 - b. Deductibles: None

Departmental Updates - Buildings, Communications/Towers & Landfill (Tim Stieve)

- a. Tim provided the monthly report for Buildings/Communications. Tim discussed the 24x24 building that needs to be removed from the shooting range site. After discussion Tim will put out an RFB to sell the building for removal.
- b. Tim reviewed vouchers. **Motion by Hartje, 2nd by Johnson to approve the vouchers. Motion Carried.**
- c. Review and approve mission, vision, goals and performance measurers for Building Services and Risk Management.
- d. Discussion of phone system Software Support & Upgrade (3 year renewal) and server upgrades. **Motion by Hartje to approve a resolution in the amount of \$104,876.92 for the upgrade, 2nd by Johnson. Voting Aye: Hartje, Johnson, and Riek. Voting Nay: Von Asten, Miller. Motion Carried.**

- 9. Next Meeting date: Regular meeting is set for July 11, 2012, at 5:00 p.m.

- 10. Adjourn: **Motion by Miller, 2nd by Von Asten to adjourn. Motion Carried.**

Respectfully submitted by:

Virgil Hartje, Secretary
Prepared by: Julie Hyser