

**SAUK COUNTY BOARD OF SUPERVISORS
PROPERTY AND INSURANCE COMMITTEE MEETING
July 11, 2012
APPROVED**

Members Present: Virgil Hartje, George Johnson, David Riek, John Miller, Scott Von Asten

Others Present: Timothy Stieve, Carl Gruber, Liz Geoghegan, Julie Hyser, Carter Arndt,
Todd Liebman

1. Meeting called to order by Riek at 5:03 p.m. Compliance with Open Meeting Law was met.
2. Adopt Agenda: **Motion by Hartje, 2nd by Johnson to adopt agenda. Motion Carried.**
3. Von Asten pointed out an error on the June 05, 2012 draft minutes; error was corrected. Adopt corrected draft minutes of June 05, 2012: **Motion by Johnson, 2nd by Miller to approve corrected minutes. Motion Carried.**
4. Public comment: None
5. Communications: None
6. Business Items:

- a. Treasurer's Report—monthly report –

Liz Geoghegan gave an update on the Hwy 33 Tax Deed Property. There was an open house on July, 10th, another open house is scheduled for July 16th from 4:00 pm – 6:00 pm. The minimum bid is \$16,500.00.

Consideration of the counter-offer from the Village of Prairie du Sac to purchase tax delinquent real estate located at 640/644 Water St in the Village of Prairie Du Sac. **Motion by Johnson, 2nd by Von Asten to hold a closed session pursuant to Wis. Stat. s.19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Motion Carried.**

Motion by Hartje, 2nd by Johnson to reconvene in open session. Motion Carried.

The committee discussed accepting the Villages counter offer: 1. Village will pay to demolish the property. 2. Pay any unpaid special assessments or utility charges. **Motion by Hartje, 2nd by Johnson to accept the Villages counter offer. Motion Carried.**

- b. Review of County property the Committee oversees; Tim provided maps of the County owned properties and discussed the individual properties the committee oversees vs the properties that are overseen by other entities.
 - c. Update from MSA on Schematic Design: Carter Arndt of MSA Professional Services provided the committee with the Schematic Design Estimate of Probable Cost for the West Square Building Remodel.
The consideration of new tenants and the lease details for these tenants were discussed. Tim will move forward with details of the lease and present at the next meeting.
 - d. Tim provided an update on the agreement for Enhanced 9-1-1 services. Tim has not received the final contract yet, he hopes to have it by the next meeting.
7. Departmental Updates - Risk Management (Carl Gruber)
- a. Carl provided the monthly report for Risk Management. **Motion by Miller, 2nd by Von Asten to approve report. Motion Carried.**
 - b. Deductibles: None

Departmental Updates - Buildings, Communications/Towers & Landfill (Tim Stieve)

- a. Tim provided the monthly report for Buildings/Communications.
- b. Tim reviewed vouchers. **Motion by Johnson, 2nd by Hartje to approve the vouchers. Motion Carried.**
- c. Review and approve resolution regarding upgrade to Integrator control equipment at the Sauk County Law Enforcement Center. **Motion by Johnson, 2nd by Von Asten to approve Resolution for Integrator control equipment. Motion Carried.**
- d. Review and approve resolution regarding emergency repairs to Chiller unit at the Sauk County Law Enforcement Center. **Motion by Riek, 2nd by Von Asten to approve Resolution for repairs to chiller units. Motion Carried.**

9. Next meeting date: Regular meeting is set for August 14, 2012, at 5:00 p.m.

10. Adjourn: **Motion by Hartje, 2nd by Miller to adjourn. Motion Carried.**

Respectfully submitted by:

Virgil Hartje, Secretary
Prepared by: Julie Hyser