

**SAUK COUNTY BOARD OF SUPERVISORS  
PROPERTY AND INSURANCE COMMITTEE MEETING  
October 2<sup>nd</sup>, 2012  
APPROVED**

Members Present: Virgil Hartje, George Johnson, David Riek, John Miller, Scott Von Asten

Others Present: Timothy Stieve, Carl Gruber, Liz Geoghegan, Todd Liebman, Kathy Schauf, Ruth Dawson, Steve Koenig

1. Meeting called to order by Riek at 3:30 p.m. Compliance with Open Meeting Law was met.
2. Adopt Agenda: **Motion by Hartje, 2<sup>nd</sup> by Johnson to adopt. Motion Carried.**
3. Adopt draft minutes of October 2<sup>nd</sup> & October 16<sup>th</sup>, 2012 meetings: **Motion by Hartje, 2<sup>nd</sup> by Johnson to adopt minutes. Motion Carried**
4. Public comment: None
5. Communications: None
6. Business Items:
  - a. Treasurer's Report -- monthly report
    - i. Review offer to purchase on certain lands in the Town of Woodland, Dutch Hollow Lake – Rosemary and Larry Ruby. Approve Resolution. Discussion followed. **Motion by Johnson, 2<sup>nd</sup> by Hartje to approve Resolution. Carried.**
    - ii. Review appraisals of certain tax deed lands.
  - b. Discussion of energy efficiency/green technology. Mark Hanson, Director of Sustainable Services, Hoffman Planning, Design, & Construction, Inc. provided a presentation on Energy Efficient Construction.
  - c. Discussion of West Square Parking Issues. Tim provided proposal on converting more of the West Square to visitor parking. Committee agreed with making this change.
  - d. Report from Economic Development Committee (EDC) Representative: Dave Riek no report.
  - e. Update on remodeling by Carter Arndt, MSA. Carter provided an update on the remodeling project. Reviewed latest budget and schedule of work.
7. **Departmental Updates - Risk Management (Carl Gruber)**
  - a. Monthly Report – Carl review his monthly report.
  - b. Review and Approval of Deductibles – **Motion by Johnson, 2<sup>nd</sup> by VonAsten to approve deductibles. Carried.**
  - c. **Hartje, 2<sup>nd</sup> Miller. Resolution regarding insurances.****Departmental Updates - Buildings, Communications/Towers & Landfill (Tim Stieve)**
  - a. Monthly Report – Tim reviewed his monthly report.
  - b. Review and Approval of Vouchers. **Motion by Johnson, 2<sup>nd</sup> by VonAsten to approve vouchers. Carried**
  - c. Tim reviewed the proposal from TRC regarding the clean-up of the old shooting range. Tim is getting additional proposals. No action required at this time
  - d. Discussion of Spraying and fertilizing of county properties.
8. Next meeting date: Regular meeting is set for December 10<sup>th</sup>, 2012, at 3:30 p.m.
9. Adjourn: **Motion by Johnson, 2<sup>nd</sup> by VonAsten to adjourn. Motion Carried.**

Respectfully submitted by:

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Virgil Hartje, Secretary

Prepared by: Timothy R. Stieve