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Sample Correspondence Sent to Municipalities Regarding Participation

City of Baraboo
Edward Geick | City Administrator
135 4th Street
Baraboo WI 53913

Subject: Update to Sauk County's Hazards Mitigation Plan

Dear Mr. Geick:

In 2004, Sauk County initiated an effort to prepare a multijurisdictional Hazards Mitigation Plan. Sauk County and most of the cities and villages in the county adopted the plan in 2005 and again when it was updated in 2011.

The county recently received a federal grant to again update the plan. We need the involvement of all of the towns, cities, and villages in this effort to make sure we address local issues and concerns. I hope that all of the cities and villages will adopt the updated plan, because doing so will allow them to qualify to apply for federal funding for hazard mitigation projects and activities.

We created a steering committee to help shape the plan update and are looking for volunteers. Please consider appointing an individual to be on that committee. In the past, people serving on the committee included elected officials, municipal employees, fire chiefs, police chiefs, public works directors, and local residents. The time commitment should be rather limited. We are anticipating just one meeting.

That meeting is on November 14, 2018 at 6:00 pm and will be held in Room B-30, 505 Broadway Street in Baraboo.

You may email me at jeff.jelinek@saukcountywi.gov or call me at (608) 355-4410 to let me know the name of the person who will serve on the committee.

In closing, the flooding we experienced just a few short weeks ago is a good reminder on the importance of mitigation planning.

Sincerely,

Jeff Jelinek, Emergency Management Director
Sauk County Emergency Management

Municipal Point of Contacts

Municipality	Point of Contact
City	
Baraboo	Kevin Stieve, Fire Chief
Reedsburg	Brian Duvall, Planning/Zoning Admin.
Wisconsin Dells	Bret Anderson, Chief of Police
Town	
Baraboo	Steven Cohoon, Supervisor
Bear Creek	Martin McCluskey, Chairman
Dellona	Gary Cooper, Supervisor
Delton	Lawrence Volz, Supervisor
Excelsior	Mark Weihing
Fairfield	Tim Stone, Chair
Franklin	Joe Prem, Chair
Freedom	Andy Zimmer, Supervisor
Greenfield	Terry Turnquist, Chairman
Honey Creek	Jennifer Evert, Clerk
Ironton	Terry Smelcer, Chair
LaValle	Joseph Prantner, Police Administrator
Merrimac	Tim McCumber, Town Administrator
Prairie du Sac	Richard Nolden, Clerk
Reedsburg	Ervin Borleske, Supervisor
Spring Green	Dave Radel, Supervisor
Sumpter	Tim Colby, Chairman
Troy	John Ederer, Supervisor
Washington	Marty Fruitiger
Westfield	Tom Broughton, Chairman
Winfield	Pauline Brown, Supervisor
Woodward	Carl Rott
Village	
Cazenovia	Municipality did not participate
Ironton	Janice Castile
LaValle	Andrew Johnson, President
Lake Delton	John Langhans, P.E.
Lime Ridge	Matt Krueger, Trustee
Loganville	William Fuhrman, Trustee
Merrimac	Shellie Benish, Village Administrator
North Freedom	Bryan Schwarz
Plain	Robert Neuheisel, Trustee
Prairie du Sac	Jim Hambrecht, Fire Chief
Rock Springs	Marvin Holtz, President
Sauk City	Doug Breunig
Spring Green	Sgt. Andrew Kurek
West Baraboo	Robert DeMars, DPW

**Steering Committee Meeting Agenda
(November 14, 2018)**

Sauk County Hazard Mitigation Plan Update

November 14, 2018, 6:00 pm
West Square Building
Room B-30, 505 Broadway Street
Baraboo, WI

1. Introductions
2. Project description – What is a hazard mitigation plan?
3. Role of steering committee
4. Project timeline
5. Prioritize hazards in terms of importance
6. Review mitigation strategies
7. Feedback and questions
8. Set date and time for next meeting (if needed)
9. Adjourn

Steering Committee Meeting Sign-In Sheet

Name - please print -	Affiliation, if any
Pat Gavinski Jeff Selank	Sauk Co. Hwy / Kilbourn Fire Dept. Sauk County
Mark Weiking	Township Excelsior
Dick Nolden	TOWN PRAIRIE du SAC
JEFF LOHR	TOWN OF TROY
Greg Wipflarth	Village of Spring Green
Jerry Torquist	Town of Greenfield
KEVIN G. STEVE	CITY OF BARABOO FO/EM
Darren Sorsenow	Lake Delton
Jennifer Roloff	Village of Rock Springs
Kayla Steinhorst	Village of North Freedom, Clerk/Treasurer
ROB UPHOFF	MSA
Jeff Thelen	MSA
Janice Brock	SG EMS
Nils Richardson	SGFD
Jason Smith	SGFD
Brian Duvall	Reedsburg
Tim Stone	Fairfield
Alan Johnson	Ladalle

Correspondence to the American Red Cross and Adjoining Counties

Date: March 11, 2019

To: Marytha Blanchard, Regional Disaster Officer; American Red Cross Badger & South Central Wisconsin Region
Jane Gervais, Adams County Emergency Management
Kathy Johnson, Columbia County Emergency Management
Charles Tubbs, Dane County Emergency Management
Keith Hurlbert, Iowa County Emergency Management
Gervase Thompson, Juneau County Emergency Management
Darin Gudgeon, Richland County Emergency Management

From: Jeff Jelinek, Sauk County Emergency Management

Subject: Sauk County Hazard Mitigation Plan: 2019-2023

Sauk County Emergency Management has completed a draft of the 5-year update of its natural hazard mitigation plan. I have posted the plan on the County's website. You may access it at: https://www.co.sauk.wi.us/sites/default/files/fileattachments/emergency_management/page/3244/sauk_county_hmp_-_draft_03-06-2019.pdf

If you should have any comments, please email them to me at: jeff.jelinek@saukcountywi.gov by March 31, 2019.

Thank you for your time and effort – I really appreciate it.

Press Release



Jeffrey Jelinek
Sauk County, WI
Emergency Management Director
510 Broadway St.
Baraboo, Wisconsin 53913
Phone (608) 355-4410
Fax : (608) 355-3299
E-Mail: jeff.jelinek@saukcountywi.gov

March 13, 2019

To: Media

***News Release for Immediate Publication**

RE: Sauk County Hazard Mitigation Plan – Public Input Being Sought

Baraboo, WI – Sauk County prepared a multi-jurisdictional hazard mitigation plan in 2005 and is working to update the plan. “Given the recent flooding in the county, now is a good time to ensure we create a plan to identify those things we can do to lessen the impacts of flooding, and other natural hazards,” said Jeff Jelinek, Sauk County Emergency Management Director. “We have been working with an advisory committee to update the plan, but now we’re asking the public to check out the plan and give us their feedback.”

The draft plan is available on the county’s website at:

https://www.co.sauk.wi.us/sites/default/files/fileattachments/emergency_management/page/3244/sauk_county_hmp_-_draft_03-06-2019.pdf

To receive more information about this project or to provide written comments, contact Jeff Jelinek at jeff.jelinek@saukcountywi.gov or at 608-355-4410. Written comments may be sent to Jeff at Sauk County Department of Emergency Management; 510 Broadway; Baraboo, WI 53913. Comments should be received by April 1, 2019.

**Executive & Legislative Committee
Meeting Agenda for April 9, 2019**

**SAUK COUNTY BOARD OF SUPERVISORS
MEETING NOTICE/AGENDA
*AMENDED**

COMMITTEE: EXECUTIVE & LEGISLATIVE COMMITTEE
***DATE/TIME:** Tuesday, April 9, 2019 *11:00 A.M.
 Room 213, West Square Building, 505 Broadway, Baraboo, WI

REASON FOR MEETING: REGULAR
SUBJECTS FOR DISCUSSION:

1. Call to Order and Certify Compliance with Open Meetings Law.
2. Adopt Agenda.
3. Approval of Minutes of Previous Meetings.
4. Approval of Closed Session Minutes.
5. Public Comment.
6. Communications.
7. Jeff Jelinek, Emergency Management
 - a. Monthly Report/Review and Approval of Vouchers.
 - b. Consideration of Mission, Vision, and Goals.
 - c. Consideration of Resolution Adopting 2019 – 2024 Sauk County Hazard Mitigation Plan.
8. Steve Pate, MIS
 - a. Monthly Report/Review and Approval of Vouchers.
 - b. Consideration of Computer Donation Requests.
 - c. Consideration of 2018 Annual Report.
 - d. Consideration of Mission, Vision, and Goals.
9. Becky Evert, County Clerk
 - a. Monthly Report/Review and Approval of Vouchers.
 - b. Consideration of Mission, Vision, and Goals.
10. Daniel Olson, Corporation Counsel
 - a. Monthly Report/Review and Approval of Vouchers.
 - b. Consideration of Mission, Vision, and Goals.
11. Alene Kleczek Bolin, Administrative Coordinator
 - a. Monthly Report, Review and Approval of Vouchers.
 - i. Departmental Output and Outcome.
 - ii. Consideration of 2018 Annual Report.
 - iii. Consideration of Mission, Vision, and Goals.
 - b. Criminal Justice Program, Monthly Report, Review and Approval of Vouchers.
 - i. Departmental Output and Outcome.
 - ii. Consideration of 2018 Annual Report.
 - iii. Consideration of Mission, Vision, and Goals.
 - c. Review and Consideration of 2018 Administrative and Criminal Justice Program Carryforward requests.
12. Consideration of Resolution Requesting Funding from the State of Wisconsin for Road Repairs and Improvements.
13. Consideration of Resolution Approving Parks Department and Conservation Planning and Zoning Department Becoming the Conservation, Parks, Planning, and Zoning Department.
14. Discussion of District 26 Candidates.
15. Discussion of Community Development Block Grant Close Program.
 - a. Federalized Funds
 - b. De-federalized Funds
16. Discussion of Courthouse Mural.
17. Discussion of Indigenous Peoples' Day Celebration.
18. Discussion and Possible Action on Proposed Changes to County Board Rules.
19. Discussion and Update of a Bike/Pedestrian/Snowmobile Bridge Connecting Sauk and Dane Counties.
20. Discussion of Strategies for Man Mound and Yellow Thunder.
21. Discussion of Dark Stores and Possible Interventions by Sauk County.
22. Consideration of Self-Governance Implementing Ordinance.

**Executive & Legislative Committee, Continued
Meeting Agenda for April 9, 2019**

- 23. Possible closed session pursuant to Wis. Stat. sec. 19.85(1)(g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Discussion and possible action in Baraboo News Republic public records litigation; Sauk County case 2017CV489.
- 24. Reconvene in Open Session.
- 25. Discussion and possible action on BNR litigation settlement resolution.
- 26. Next meeting date, time and agenda items.
- 27. Adjourn.

TO:			
County Clerk	Kleczek Bolin	Pate	L. Vodak
Corporation Counsel	Czuprynko	Jelinek	Crammond
Vedro	Hambrecht	Baldwin	Olson
Kriegel	Riek	Posewitz	

DATE NOTICE MAILED: April 4, 2019
PREPARED BY: Office of the Administrator

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County (608-355-3269 or TTY 608-355-3490) between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.

Sauk County Board Meeting Agenda for April 16, 2019

SAUK COUNTY BOARD OF SUPERVISORS MEETING NOTICE/AGENDA

COMMITTEE: SAUK COUNTY BOARD OF SUPERVISORS
DATE: TUESDAY, APRIL 16, 2019
TIME: 6:00 PM
PLACE: ROOM 326, WEST SQUARE BUILDING, 505 BROADWAY, BARABOO, WI

REGULAR MEETING: SAUK COUNTY BOARD OF SUPERVISORS

- 1) Call to Order and Certify Compliance with Open Meeting Law.
- 2) Roll Call.
- 3) Invocation and Pledge of Allegiance.
- 4) Administration of the Oath of Office: The Honorable Judge Barrett, Sauk County Circuit Court Branch III, Swearing in of Ross Curry, Sauk County Board of Supervisor, District 12.
- 5) Adoption of Rules of the Board: Rules of the Board.
- 6) Adopt Agenda.
- 7) Adopt Minutes of Previous Meeting.
- 8) General Consent Agenda Items.

HEALTH CARE CENTER BOARD OF TRUSTEES:

Resolution 27-2019 Commending Marietta Rick For More Than 17 Years Of Faithful Service To The People Of Sauk County. (Page 5)

Resolution 28-2019 Commending Arlene Degner For More Than 20 Years Of Faithful Service To The People Of Sauk County. (Page 6)

- 9) Scheduled Appearances.
 - a: Elizabeth La Brosclan, Outreach Advocate, Hope House, re: "Start By Believing".
- 10) Public Comment – 3 minute limit: Registration form located on the table in gallery of County Board Room 326 – turn in to the County Board Chair.
- 11) Communications.
- 12) Appointments.
 - COMPREHENSIVE COMMUNITY SERVICES (CCS)/FAMILIES COME FIRST COORDINATING COMMITTEE:**
Kirk Knight, New Appointment- Citizen Member
2 – year term – 04/16/2019 – 04/20/2021
 - SAUK COUNTY HOUSING AUTHORITY:**
Cheryl Newlun, Re-Appointment – Citizen Member
5 – year term – 04/16/2019 – 04/16/2024
 - HUMAN SERVICES BOARD:**
Julie Fleming, Re-Appointment – Citizen Member
3 – year term – 04/16/2019 – 04/19/2022
 - SAUK COUNTY BOARD OF SUPERVISORS, DISTRICT 29:**
Dr. John (Tony) DeGiovanni, (filling unexpired term of William F. Wenzel) expiring 04/20/2020
- 13) Bills.

**Sauk County Board
Meeting Agenda for April 16, 2019 (continued)**

14) Claims.

15) Elections.

16) Proclamations.

17) Reports – Informational, no action required.

a. Rebecca C. Evert, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e): None.

b. Peter Vedro, County Board Chair

- Mid-term assessment;
- Report question and answer period. (Not to exceed 10 minutes)

d. Alene Kleczek Bolin, Administrative Coordinator

- Outside Agency Process; (Pages 7-9)
- Budget process;
- Special County Board Meeting, re: Voting equipment vendor presentation;
- Report question and answer period. (Not to exceed 10 minutes)

18) Unfinished Business.

19) New Business.

ECONOMIC DEVELOPMENT AND HIGHWAY & PARKS COMMITTEES:

Resolution 29-2019 Supporting Phase II: Baraboo River Corridor Plan. (Page 10)

EXECUTIVE & LEGISLATIVE COMMITTEE:

Resolution 30-2019 Approving A Resolution Adopting The Updated 2019-2024 Sauk County Natural Hazard Mitigation Plan. (Page 11)

Possible closed session pursuant to Wis. Stat. sec. 19.85(1)(g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Discussion and possible action in Baraboo News Republic public records litigation; Sauk County case 2017CV489.

Reconvene into open session.

Possible consideration of Resolution 31-2019 [Approving/Disapproving] Litigation Settlement. (Page 12)

EXECUTIVE & LEGISLATIVE COMMITTEE AND HIGHWAY & PARKS COMMITTEE:

Resolution 32-2019 Requesting Funding From The State Of Wisconsin For Road Repairs And Improvements. (Pages 13-14)

EXECUTIVE & LEGISLATIVE COMMITTEE AND CONSERVATION, PLANNING & ZONING COMMITTEE:

Resolution 33-2019 Approving Parks Department And Conservation, Planning And Zoning Department To Become The Conservation, Parks, Planning And Zoning Department. (Pages 15-16)

FINANCE COMMITTEE:

Resolution 34-2019 Assigning Funds As Of December 31, 2018 And Amending The 2019 Budget For These Assignments. (Pages 17-18)

HIGHWAY & PARKS COMMITTEE:

Ordinance 5-2019 Amending Sauk Co. Code Chapter 15 To Add All-Terrain Vehicle (ATV) And Utility-Terrain Vehicle (UTV) Crossings And Routes On County Highways. (Page 19)

**Sauk County Board
Meeting Agenda for April 16, 2019 (continued)**

Resolution 35-2019 Accept Proposal For One (1) 41,000 Gross Vehicle Weight (GVW) Single Axle Truck From Lakeside International. (Pages 20-21)

Resolution 36-2019 Accept Proposal For One (1) 41,000 Gross Vehicle Weight (GVW) Single Axle Truck-Accessory Package From Unversal Truck Equipment. (Pages 22-23)

Resolution 37-2019 Accept Proposal For Two (2) 60,000 Gross Vehicle Weight (GVW) Tri-Axle Trucks From Lakeside International. (Pages 24-25)

Resolution 38-2019 Accept Proposal For Two (2) 60,000 Gross Vehicle Weight (GVW) Tri-Axle Truck – Accessory Packages From Monroe Truck Equipment. (Pages 26-27)

PROPERTY & INSURANCE COMMITTEE:

Resolution 39-2019 Authorizing The Closing Of Certain County Facilities For The Purpose Of Conducting An Emergency Preparedness Drill. (Pages 28-29)

Resolution 40-2019 Authorizing Issuance Of A Quit Claim Deed For Parcel No. 206-2745-07700 In The City Of Baraboo To Amos P. Vande Hel. (Page 30)

Resolution 41-2019 Authorizing To Contract With Long Life Roofing Company To Replace The Annex Roof At The Sauk County Courthouse. (Pages 31-32)

Resolution 42-2019 Authorization To Contract With Statz Restoration & Engineering Company, Inc To Complete Exterior Tuckpointing Repairs To The Historic Courthouse. (Pages 33-34)

18) Referrals.

19) New Agenda items (no discussion). Submit in writing or by e-mail new business items to the Administrative Coordinator as soon as possible for Rule III.A. referral.

20) Adjournment.

Respectfully,



Peter J. Vedro
County Board Chair

County Board Members, County staff & the public – Provide the County Clerk a copy of:

1. Informational handouts distributed to Board Members
2. Original letters and communications presented to the Board.

County Board Members:

Stop by the Office of the County Clerk prior to each Board Meeting to sign original resolutions and ordinances.