

# SAUK COUNTY ADULT DRUG COURT PARTICIPANT HANDBOOK

*Adopted 11/20/15  
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## Mission Statement

The Sauk County Adult Drug Court works to **enhance public safety** by **reducing recidivism**, and **improving the individual quality of life** in our community. Drug Court will offer an **intensive treatment alternative** to individuals whose crimes are linked to drug abuse and dependence; along with **strict accountability, supervision, and judicial oversight**.

## WELCOME

The Sauk County Adult Drug Court is an *intensive treatment alternative* for adults who have been charged with a crime that is linked to drug and/or alcohol addiction. The Drug Court is a cooperative effort between the criminal justice system and the treatment community. ***Our goal is to support and help you maintain a life in recovery from addiction and crime.*** In order to do this, the Court ***rewards you for good behavior*** and positive progress and ***imposes consequences for failing to comply with expectations.*** The Drug Court Team will work with you to make sure you understand what is expected of you.

## THE DRUG COURT TEAM

The Drug Court Judge will make all decisions regarding your participation in the Drug Court Program with input from the Drug Court Team. In addition to the Judge, the Drug Court Team consists of the following members:

Drug Court Case Coordinator  
Public Defender  
District Attorney  
Treatment Specialist  
Department of Corrections  
Law Enforcement

## DRUG COURT TEAM STAFFING

***Prior to each Drug Court hearing, the Drug Court Team will meet to discuss your progress*** along with the progress of each participant in the Drug Court. During Drug Court, the Judge will talk with you individually about your week, give you praise and reward for positive progress, hand out sanctions and go over any new requirements or expectations, and take an interest in learning what it is you need in your personal process in recovery. ***You will be required to appear in Drug Court on a regular basis.*** The frequency of your appearances will depend on what phase you are in. You will appear weekly in the beginning of your program and gain the privilege of less frequent appearances as you progress through the phases. ***Failure to attend a drug court hearing will result in a warrant being issued for your arrest and detention in jail until you can appear before the court.***

## COURT RULES

The Sauk County Adult Drug Court has *strict rules for court room behavior and attire*. As a participant of the Drug Court *you will be expected to comply* with these rules at all times.

### COURTROOM ATTIRE:

1. Participants must *wear appropriate Courtroom approved clothing* while in the Courtroom. Court appropriate clothing is generally comparable to “business casual” style of dress. You may be asked to change your clothing if staff notices that you are wearing inappropriate clothing.
2. Clothing bearing drug or alcohol related themes and/or promotes alcohol or drugs in any way are strictly prohibited.
3. Please consult with the Drug Court Coordinator if you have questions concerning what clothing is appropriate to wear versus what clothing isn’t appropriate.

### COURTROOM RULES:

1. Timeliness is a virtue – be on time. You must be in the courtroom when court is called to session.
2. Please sit in the assigned seating area based on gender. Look for signs that indicate which area you are assigned to.
3. Make sure we know you are in court; check-in with the drug court coordinator quickly and briefly. If you have questions for the coordinator and/or updates please limit your information using a “need to know” approach to allow other participants time to check-in.
4. Cellular telephones are distracting; make sure they are turned off. If your cell phone rings during court, it will be taken away and given back to you at the end of court. The same will apply if caught texting or browsing the internet.
5. Using portable electronics and sleeping in court are prohibited.
6. No food or beverage in the courtroom unless provided by the Drug Court Team or with the permission of the team. No chewing gum allowed.
7. Refrain from having random side conversations. Excessive or continued talking is unacceptable.

8. You are expected to remain in the courtroom during drug court proceedings.
9. Children may be allowed in court, if necessary; however, they must be under direct supervision and not distracting to other participants. Do not bring children with an expectation that you will be allowed to leave early or leave the courtroom during Drug Court proceedings, you will not.

## PHASES

The Drug Court has *five specific phases* that make up our program. During your first case management session of each phase, you will complete a phase orientation and sign a phase contract. You will also be expected to complete an application for phase advancement and a graduation application. Each phase has a minimum number of days that you can expect to spend participating along with specific goals that will need to be accomplished in addition to your treatment and case plan.

## TREATMENT

The Drug Court uses a *community-based approach to treatment*. Upon entry into the Drug Court, you will be required to complete a *comprehensive substance use and mental health assessment* to determine your treatment needs. During your time in Drug Court, *you will be expected* to follow through with the treatment plan and treatment recommendations of your provider. *The team will communicate* with your treatment provider to make sure that your treatment needs are being met. If there is a need for an increase in treatment, *you will be expected to comply* with all recommendations.

## OVERVIEW OF PHASE STRUCTURE

	<b>PHASE 1 90 Days</b>	<b>PHASE 2 120 Days</b>	<b>PHASE 3 120 Days</b>	<b>PHASE 4 120 Days</b>	<b>PHASE 5 90 Days</b>
Judicial Component	<b>Court Appearance Every Week</b> Staffing Every Week Sanctions Incentives Phase Advancement <b>Curfew 9 PM</b>	<b>Court Appearance Every Week</b> Staffing Every Week Sanctions Incentives Phase Advancement <b>Curfew 10 PM</b>	<b>Court Appearance Every Two Weeks</b> Staffing Every Two Weeks Sanctions Incentives Phase Advancement <b>Curfew 11 PM</b>	<b>Court Appearance Every Three Weeks</b> Staffing Every Two Weeks Sanctions Incentives Phase Advancement <b>Curfew 12 PM</b>	<b>Court Appearance Every Four Weeks</b> Staffing Every Four Weeks Review of Aftercare Plan Sanctions Incentives <b>Graduation</b>
Supervision Component	<b>Supervision Every Week</b> Staffing Every Week Sanctions Incentives Drug and Alcohol Testing Upon Request  <i>*May increase based on need*</i>	<b>Supervision Every Week</b> Staffing Every Week Sanctions Incentives Drug and Alcohol Testing Upon Request  <i>*May increase based on need*</i>	<b>Supervision Every Two Weeks</b> Staffing Every Two Weeks Sanctions Incentives Drug and Alcohol Testing Upon Request  <i>*May increase based on need*</i>	<b>Supervision Every Four Weeks</b> Staffing Every Four Weeks Sanctions Incentives Drug and Alcohol Testing Upon Request  <i>*May increase based on need*</i>	<b>Supervision Every Four Weeks</b> Staffing Every Four Weeks Sanctions Incentives Drug and Alcohol Testing Upon Request <b>Exit Interview</b> <i>*May increase based on need*</i>
AODA/Mental Health Treatment Component	<b>AODA Assessment</b> <b>MH Assessment/Rule Out</b> <i>Residential As Needed</i> <b>14-30 Days of Day Treatment</b> <b>4 Days IOP Per Week</b> <b>1 Individual Session Per Week</b> Sanctions Incentives	<b>Ongoing Clinical Re-Assessment</b> <b>MH Rule Out/Six Months</b> <b>2-3 Days IOP Per Week</b> <b>1 Individual Session Per Week</b> Sanctions Incentives	<b>Ongoing Clinical Re-Assessment</b> <b>Up to 2 Days IOP Per Week as Needed</b> <b>Aftercare 1 Day Per Week</b> <b>1 Individual Session Per Week</b> Sanctions Incentives	<b>Ongoing Clinical Re-Assessment</b> <b>MH Diagnosis as Appropriate/12 Months</b> <b>Aftercare 2 Days Per Month</b> <b>1 Individual Session Every Two Weeks</b> Sanctions Incentives	<b>Ongoing Clinical Re-Assessment</b> <b>Aftercare 1 Day Per Month</b> <b>1 Individual Session Every Three Weeks</b> Sanctions Incentives
Case Management Component	<b>Drug Court Orientation</b> <b>Case Management Sessions Weekly</b> <b>Employment, Community Service, or Vocational (10hrs)</b> <i>*Once done with day treatment*</i> <b>Phase Advancement Application</b>  <i>*Case Management at Minimum may increase based on need*</i>	<b>Phase Orientation</b> <b>Case Management Sessions Weekly</b> <b>Employment, Community Service, or Vocational (15hrs)</b> <b>Victim Impact/Service Learning</b> <b>Phase Advancement Application</b>  <i>*Case Management at Minimum may increase based on need*</i>	<b>Phase Orientation</b> <b>Case Management Every Two Weeks</b> <b>Attend 2-4 self-help sessions weekly</b> <b>Obtain gender appropriate sponsor</b> <b>Employment and/or Vocational (20hrs)</b> <b>Phase Advancement Application</b>  <i>*Case Management at Minimum may increase based on need*</i>	<b>Phase Orientation</b> <b>Case Management Every Three Weeks</b> <b>Attend 2-4 self-help sessions weekly</b> <b>Maintain gender appropriate sponsor</b> <b>Employment and/or Vocational (25hrs)</b> <b>Phase Advancement Application</b>  <i>*Case Management at Minimum may increase based on need*</i>	<b>Graduation Orientation</b> <b>Case Management Every Three Weeks</b> <b>Attend 2-4 self-help sessions weekly</b> <b>Maintain gender appropriate sponsor</b> <b>Employment and/or Vocational (30hrs)</b> <b>Phase Advancement Application</b> <b>Develop approved Life Plan</b> <b>Alumni Program Initiation</b> <b>Exit Interview</b> <i>*Case Management at Minimum may increase based on need*</i>
Testing Component	<b>Random Urine Drug Testing</b> <b>Random Breath/Blood/Hair Testing Upon Request</b> <i>Testing may be done at any time including; weekends, holidays, evenings and during home visits.</i>	<b>Random Urine Drug Testing</b> <b>Random Breath/Blood/Hair Testing Upon Request</b> <i>Testing may be done at any time including; weekends, holidays, evenings and during home visits.</i>	<b>Random Urine Drug Testing</b> <b>Random Breath/Blood/Hair Testing Upon Request</b> <i>Testing may be done at any time including; weekends, holidays, evenings and during home visits.</i>	<b>Random Urine Drug Testing</b> <b>Random Breath/Blood/Hair Testing Upon Request</b> <i>Testing may be done at any time including; weekends, holidays, evenings and during home visits.</i>	<b>Random Urine Drug Testing</b> <b>Random Breath/Blood/Hair Testing Upon Request</b> <i>Testing may be done at any time including; weekends, holidays, evenings and during home visits.</i>
Law Enforcement Component	<b>Staffing Every Week</b> Drug and Alcohol Testing Upon Request <b>Home Visits Upon Request</b> <b>Curfew Monitoring</b>	<b>Staffing Every Week</b> Drug and Alcohol Testing Upon Request <b>Home Visits Upon Request</b> <b>Curfew Monitoring</b>	<b>Staffing Every Two Weeks</b> Drug and Alcohol Testing Upon Request <b>Home Visits Upon Request</b> <b>Curfew Monitoring</b>	<b>Staffing Every Two Weeks</b> Drug and Alcohol Testing Upon Request <b>Home Visits Upon Request</b> <b>Curfew Monitoring</b>	<b>Staffing Every Four Weeks</b> Drug and Alcohol Testing Upon Request <b>Home Visits Upon Request</b> <b>Curfew Monitoring</b>
Legal Component	Prosecution and Defense Represented at Staffing and Court Sessions	Prosecution and Defense Represented at Staffing and Court Sessions	Prosecution and Defense Represented at Staffing and Court Sessions	Prosecution and Defense Represented at Staffing and Court Sessions	Prosecution and Defense Represented at Staffing and Court Sessions

*\*All program components represent **minimum** requirements. Phase length represents the **minimum** time required to complete.\**

## CHEMICAL TESTING

You will be tested throughout your participation in the Drug Court Program for controlled substances and alcohol as well as other mood altering substances. ***Testing may include samples of your urine, blood, breath, hair, saliva and skin.*** You will be required to follow rules concerning drug testing including:

- Being placed on a random testing schedule which ***requires you to call in daily*** to see if you need to test.
- ***Promptly complying with every request to test.*** If you miss a test, sanctions can be imposed.
- Having all of your ***testing directly observed.***
- ***Being honest*** if you know you will test positive. If you have a positive test and you have not discussed your use with a drug court team member before taking the test, this is considered dishonesty about use and an immediate sanction will be imposed.
- ***Not tampering with any testing procedure.*** If you tamper with a test, this could be grounds for termination.

Chemical testing lets the Drug Court know whether you are able to remain sober. If you are unable to stop using it means that the team should consider whether your treatment needs are being met. If you continue to use, you are not gaining the benefits of recovery and therefore not gaining the benefits of the Drug Court Program. If you are ***honest*** with the Team about your use, the Team will work with you to address your treatment needs rather than applying sanctions.

## CONFIDENTIALITY

You will be ***required to sign releases of information*** authorizing the disclosure of health, medical, mental health, AODA, criminal, employment, and educational records for the purpose of screening you for Drug Court and to allow the Drug court and your treatment providers to exchange information regarding your progress. You will be required to update these releases as necessary.

## COMMUNITY SUPPORT GROUPS

As you progress through the phase system ***you will be required to attend community support groups in the community.*** Alcoholics Anonymous and Narcotics Anonymous are examples of community support groups. The goal is for you to build a sober support network, which will remain in place once you have graduated from Drug Court. ***During phase 5*** of the Drug Court, you will ***be required to attend the Alumni Group,*** which is another example of a sober support network of Drug Court graduates who will also provide that support after you leave Drug Court.

## EMPLOYMENT

You will be ***required to obtain and maintain employment*** while in Drug Court. If you are unemployed upon starting Drug Court, you will be ***required to apply for jobs and do community service to fulfill these hours until you get a job***. Employment is an important piece of recovery and will be promoted; however, in some cases hours spent advancing your education will also be accepted to fulfill the hour requirements in each phase.

## SUPERVISION

You will be ***expected to comply with all directions of your supervising agent*** during your time in Drug Court. Compliance of all rules of supervision and any violations will be considered when evaluating your progress in Drug Court.

## DRUG COURT CASE MANAGEMENT

As a Drug Court participant you will be ***expected to meet with your case manager/coordinator*** throughout your time in Drug Court. You will be expected to meet with your case manager as required in the phase outline; however, your case manager may request to meet with you more frequently if needed. If your case manager feels this is necessary you will be expected to comply.

## DRUG COURT FEES

You will be ***required to pay a drug court fee of \$720***. The fee can be paid in monthly installments; however, you will be required to have a minimum amount paid prior to applying for graduation.

## OTHER PROGRAMS

The Drug Court Team may find other programs which are important for your success in Drug Court including budgeting classes, victim empathy seminars and criminal thinking interventions. ***You must complete any programs that are required by the Drug Court Team.***

## TERMINATION

Any member of the Drug Court team can request your termination from Drug Court if they believe that you should no longer be allowed to complete the program; however, the team will discuss the request and the Judge will make the final decision as part of a hearing. During this hearing you will have the opportunity to have counsel represent you. Some reasons why termination might be considered:

- Not following the rules;
- Arrest or conviction on new criminal charges;
- Failure to appear for court, treatment, support groups or other programming;
- Any other grounds that the Drug Court Team finds sufficient and after all other appropriate sanctions have been tried and failed.

## GRADUATION

***Graduation is recognized as a very important event in your life.*** Your loved ones will be invited to join you at a ceremony as the Drug Court Team congratulates you for successfully completing the Drug court Program and achieving your goal to establish a sober life in recovery.

***Graduation will require:***

- ***Minimum of 120 days sober immediately prior to graduation.***
- ***Application and approval of the Drug Court Team.***
- ***Completion of all phase requirements and case plan goals.***
- ***Active enrollment or work towards a Diploma or GED, if applicable.***
- ***Employed, actively seeking employment, or active engagement in post-secondary education.***
- ***Active participation in a recovery support group and Alumni group.***
- ***Safe and stable living environment.***
- ***Payment of program fees and other financial obligations, if applicable.***

## CONCLUSION

***The goal of the Drug Court Program is to help you achieve a life free of substance abuse and/or dependence and criminal activity.*** The Judge and Drug Court Team are here to guide and assist you but the final responsibility is yours. ***To succeed, you must be willing to work*** with the Drug Court Team to ***make the changes necessary*** to maintain your new life in recovery. ***Recovery is a lifestyle*** and will need ***dedication and hard work*** long beyond your stay in Drug Court. ***Drug court is a building block, an intervention that will teach you the skills necessary for living a recovery based life.***

## SAUK COUNTY ADULT DRUG COURT SANCTIONS & SKILL BUILDING TOOLS

<u>LOW</u>	<u>MEDIUM</u>	<u>HIGH</u>
<b>Verbal Admonishment</b>	<b>Increased Supervision Requirements</b> <ul style="list-style-type: none"> <li>• More frequent probation appointments</li> <li>• More frequent status hearings</li> </ul>	<b>Day Reporting</b> <ul style="list-style-type: none"> <li>• Several hours per day or week at probation office or other reporting center probation appointments</li> </ul>
<b>Letters of Apology</b> *Tape recordings may be used in lieu of writing assignments for participants who are illiterate or have difficulty writing.		<b>Electronic Surveillance</b> <ul style="list-style-type: none"> <li>• Anklet monitor</li> <li>• SCRAM device</li> <li>• Car interlock device</li> </ul>
<b>Essay Assignments</b> *Tape recordings may be used in lieu of writing assignments for participants who are illiterate or have difficulty writing. <ul style="list-style-type: none"> <li>• Definition of recovery</li> <li>• Relapse triggers</li> <li>• Drug refusal skills</li> <li>• Managing cravings</li> <li>• Lying and dishonesty</li> <li>• The disease of addiction</li> <li>• The impact of addiction on the family</li> <li>• The role of treatment</li> <li>• The role of peer support groups</li> </ul>	<b>Useful Community Service</b> <ul style="list-style-type: none"> <li>• Set up for or clean up after treatment sessions, court sessions or graduation ceremonies</li> <li>• Wash police cars</li> <li>• Clean the jail, courthouse, treatment facility or probation office</li> <li>• Pick up trash on the roadside</li> <li>• Sweep gyms or other facilities</li> <li>• Clean graveyards</li> <li>• Clean animal shelters</li> <li>• Assist with Habitat for Humanity</li> <li>• Work in a soup kitchen</li> <li>• Staff community events</li> </ul>	<b>Home Detention</b> <ul style="list-style-type: none"> <li>• Phone monitored curfew</li> </ul>
<b>Daily Activity Logs</b> <ul style="list-style-type: none"> <li>• Monitor and report on adherence to pre-set daily routine</li> </ul>	<b>Monetary Fines or Fees</b>	<b>Flash Jail Sentence</b> <ul style="list-style-type: none"> <li>• 1 to 5 days</li> <li>• May be served on weekend or other pre-planned time</li> </ul>
<b>Journaling</b> <ul style="list-style-type: none"> <li>• Monitor and report on thoughts, feelings and attitudes associated with drug use or antisocial</li> </ul>	<b>Holding Cell</b> <ul style="list-style-type: none"> <li>• Remain at courthouse and return for status review at end of court session</li> </ul>	<b>Termination</b>

activities		
<b>Life Skills Assignments</b> <ul style="list-style-type: none"> <li>• Open bank account</li> <li>• Obtain a state identification card</li> <li>• Reinstate a driver's license</li> <li>• Enroll in GED, H.S. or college classes</li> <li>• Prepare for or conduct a job search</li> </ul>		
<b>"Jury Box" Observation</b> <ul style="list-style-type: none"> <li>• Observe Drug Court or other court proceeding</li> </ul>		
<b>Increased Community Restrictions</b> <ul style="list-style-type: none"> <li>• Earlier curfew</li> <li>• Increased person or area restrictions</li> </ul>		
<b>Team Round-Table</b> <ul style="list-style-type: none"> <li>• Team provides feedback and direction from multiple perspectives</li> </ul>		

## SAUK COUNTY ADULT DRUG COURT INCENTIVES

<u>LOW</u>	<u>MEDIUM</u>	<u>HIGH</u>
<b>Verbal Praise</b>	<b>Reduced Supervision Requirements</b> <ul style="list-style-type: none"> <li>• Less frequent probation appointments</li> <li>• Less frequent status hearings</li> </ul>	<b>Supervised Day Trips</b> <ul style="list-style-type: none"> <li>• Fishing trips</li> <li>• Movie outings</li> <li>• Intramural sports</li> <li>• Recovery Olympics</li> </ul>
<b>Small Tangible Rewards</b> <ul style="list-style-type: none"> <li>• Bookmarks</li> <li>• Phone cards</li> <li>• Health foods (e.g., juice, tea, granola bars, fruit, trail mix)</li> <li>• Coffee mugs</li> <li>• Birthday or holiday cards</li> <li>• Books or children's books</li> <li>• Planners or calendars</li> <li>• Toiletries</li> <li>• Frames and certificates</li> <li>• Picture albums</li> </ul>		<b>Travel Privileges</b> <ul style="list-style-type: none"> <li>• Weekend passes out of county</li> <li>• Phone check-ins</li> </ul>

<ul style="list-style-type: none"> <li>• Serenity stones</li> <li>• T-Shirt</li> </ul>		
<b>Recognition in Court</b> <ul style="list-style-type: none"> <li>• Handshake from Judge</li> <li>• Round of applause in court</li> <li>• Certificate of accomplishment for achieving a clinically important milestone</li> </ul>	<b>Enhanced Drug Court Status</b> <ul style="list-style-type: none"> <li>• Appointment as in-program peer mentor</li> <li>• Assistant to group leader</li> <li>• Self-help group facilitator</li> <li>• All-Star or Deans List</li> </ul>	<b>Large Tangible Rewards</b> <ul style="list-style-type: none"> <li>• Sports tickets</li> <li>• Yoga or Tai chi classes</li> <li>• Savings bonds</li> <li>• Car repair assistance</li> <li>• School or tuition fees</li> </ul>
<b>Symbolic Rewards</b> <ul style="list-style-type: none"> <li>• Sobriety chips</li> <li>• Sobriety key chains</li> <li>• Sobriety tokens</li> <li>• “Live Strong” bracelet</li> <li>• Copies of addiction readings such as the AA “Big Book”</li> </ul>	<b>Moderate Tangible Rewards</b> <ul style="list-style-type: none"> <li>• \$5, \$10, or \$20 Gift Certificate</li> <li>• Movie passes or movie rental</li> <li>• Haircuts</li> <li>• Groceries</li> <li>• Work or school clothing or shoes</li> <li>• Bowling, skating or other recreational passes</li> <li>• Calling cards</li> <li>• Gas cards</li> </ul>	<b>Point System</b> <ul style="list-style-type: none"> <li>• Points or vouchers for phase advancement or other major accomplishments, which may be redeemed for a substantial prize at graduation</li> </ul>
<b>Posted Accomplishments</b> <ul style="list-style-type: none"> <li>• Pro-sobriety artwork or writing essays displayed in courtroom, treatment program or probation office</li> <li>• Photos of participants receiving GEDs or other awards</li> <li>• Letters of commendation from employers or teachers</li> </ul>	<b>Fishbowl Drawings</b> <ul style="list-style-type: none"> <li>• Rewards from a fishbowl that may earn tangible or non-tangible incentives of varying magnitude.</li> </ul>	<b>Ambassadorships</b> <ul style="list-style-type: none"> <li>• Represents the Drug Court to outside agencies, such as church groups, legislators or the media.</li> </ul>
<b>Written Commendations</b> <ul style="list-style-type: none"> <li>• Letters of Attainment from the Judge</li> <li>• Progress reports or report cards from treatment providers, probation agents, or case manager</li> </ul>	<b>Self-Improvement Services</b> <ul style="list-style-type: none"> <li>• Resume writing assistance</li> <li>• Dress for success</li> <li>• Job interview preparation classes</li> <li>• Pre-vocational assistance</li> <li>• GED, literacy, or educational assistance</li> <li>• Public speaking pointers</li> <li>• Meal preparation or nutritional classes</li> <li>• Yoga or exercise classes</li> </ul>	<b>Commencement Ceremony</b> <ul style="list-style-type: none"> <li>• Robes and “Pomp and Circumstance”</li> <li>• Flowers, plaques, and framed diplomas</li> <li>• Pictures taken with staff and Judge</li> <li>• Delivering thankfulness speeches</li> <li>• Hearing speeches from local or national celebrities or politicians</li> <li>• Words of redemption and congratulations from the</li> </ul>

		arresting police officer <ul style="list-style-type: none"> <li>• Media coverage or interviews bearing witness to graduates success</li> </ul>
	Supervised Social Gatherings <ul style="list-style-type: none"> <li>• Picnics or parties</li> <li>• Sober dances</li> <li>• Recovery games or activities</li> <li>• Picture day (formal pictures taken)</li> </ul> Family day (food and games provided to invited family members and friends)	<b>Legal Incentives</b> <ul style="list-style-type: none"> <li>• Dismissal of the charge(s) or vacation of a guilty plea</li> <li>• Reduction in the charge(s)</li> <li>• Reduction of the sentence</li> <li>• Avoidance of jail or prison</li> <li>• Curtailment of a probation term</li> <li>• Consolidation of multiple probationary terms</li> <li>• Expungement of the conviction record</li> </ul>