

SAUK COUNTY CRIMINAL JUSTICE  
COORDINATING COUNCIL

2016 ANNUAL STRATEGIC PLANNING  
SESSION



THURSDAY MARCH 12, 2015

4:00 P.M. - 6:30 P.M.

ROOM 213

WEST SQUARE BUILDING

BARABOO, WI 53913

TABLE OF CONTENTS

1.	COUNCIL MEMBERSHIP	3
2.	STRATEGIC PLANNING SESSION OVERVIEW	4
3.	COUNCIL MISSION AND VISION	5
4.	COMMITTEE CHARGES	6
5.	GOALS AND ACCOMPLISHMENTS OF 2014 & 2015	7-11
6.	CJCC STATUS REPORT	12-13
7.	CJCC 2015 TIMELINE	14
8.	DEPARTMENT FLOW-CHART	15
9.	CJCC STRATEGIC ISSUES 2013-2015 & 2016-2018	16
10.	EVALUATION METHOD: USING PERFORMANCE MEASURES	17-19
11.	REVIEW CJCC OPERATIONAL PROCEDURES	20
12.	DIRECTION FOR 2016	21

CRIMINAL JUSTICE COORDINATING COUNCIL MEMBERS

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ACKNOWLEDGEMENTS

These individuals provide significant support to the Criminal Justice Coordinating Council; a special thanks to: **Kathy Schauf and Chip Meister.**

The Criminal Justice Coordinating Council would also like to extend a large thank you to the workgroup members who are not represented on the council:

**Steve Pate**

**Vicki Meister**

**Yvonne Neumann**

**Carrie Wastlick**

**Raymond Laatsch**

**Nicole Schlough**

**Amanda Hanson**

**Dan Brattset**

**Sharon Boesl**

**Stephanie Johnson**

## STRATEGIC PLANNING OVERVIEW

### Strategic Planning:

*Strategic planning* is a process by which an organization determines where it is going over the next year and equally important; how they are going to get there.

*Strategic planning* is used to ensure success by achieving the vision and goals of the organization.

*Strategic planning* provides a platform for members of an organization to work together on an equal playing field to achieve their goals. One important factor is to ensure that all members are working on the “same page” to achieve a common goal.



VISION AND MISSION STATEMENTS OF THE SAUK COUNTY CJCCVISION

The Sauk County Criminal Justice Coordinating council seeks to ensure a criminal justice system that is fair and just; that supports a safe and healthy community; that offers accessible opportunities for positive choices and growth; and that makes evidence based, data-driven decisions.

MISSION

The Sauk County Criminal Justice Coordinating Council will use data-driven, evidence based practices to inform decision making and will examine and respond to the root causes of crime, in an effort to reduce crime, create a safer community, and provide effective treatment for individuals and families involved in the Sauk County Criminal Justice System. The CJCC will improve communication between participating agencies and use a collaborative approach to respond to criminal conduct and to provide coordinated care.

VISION STATEMENT: IS THE ASPIRATION OF WHAT AN ORGANIZATION PLANS TO BECOME IN THE FUTURE. IT IS INTENDED TO SERVE AS A GUIDE TO DECISION MAKING AND GOAL SETTING.

MISSION STATEMENT: IS A STATEMENT OF PURPOSE OR THE REASON WHY THE ORGANIZATION EXISTS. THIS IS NOT AN OBJECTIVE WITH A TIMELINE, BUT RATHER THE OVERALL GOAL THAT IS ACCOMPLISHED OVER THE YEARS AS OBJECTIVES ARE ACHIEVED.

## COMMITTEE CHARGES

### SYSTEM MAPPING

#### Ongoing

The system mapping subcommittee will evaluate the entire Sauk County criminal justice system; mapping out decision making points and processes in each respective agency. The system mapping subcommittee is charged with creating a detailed process map of an offender's route through the criminal justice system.

*Members: Annette Kuhlmann, Kevin Calkins, William Orth, Raymond Laatsch, William Wenzel, Chief Jerry Strunz, Jeff Bindl, and Marty Krueger*

### COURT MANAGEMENT

#### October 2014 – May 2015

The court management subcommittee will evaluate the court notification system paying special attention to draining resources due in part to failure to appear cases. The court management subcommittee is tasked with researching effective solutions and providing change options to the CJCC.

*Members: Deb O'Rourke, Jeff Bindl, Dr. Amy DeLong, Judge James Evenson, and Vicki Meister*

## DATA COLLECTION & DATA SYSTEMS

#### Ongoing

The data collection subcommittee is tasked with collecting and disseminating justice system data which is used to drive the CJCC's decision making process's connected to program initiative, creation, and management.

*Members: Scott Alexander, Jay Englund, Kathy Laatsch, Nicole Schlough, Steve Pate, Yvonne Neumann, Carrie Wastlick, Ellen Allen, and Marty Krueger*

## TREATMENT COURT

#### Ongoing

The treatment court subcommittee is tasked with research and development of a treatment court program outline specific for Sauk County and proposing such programming to the Criminal Justice Coordinating Council.

*Members: Deb O'Rourke, Annette Kuhlmann, Chief Jerry Strunz, Kathy Laatsch, Amanda Hanson, Judge James Evenson, Lt. Lewis Lange, Sharon Boesl, and Dan Brattset*

## JAIL USE

#### March 2015

The jail use subcommittee is tasked with data collection that supports the application of the Safety and Justice Challenge grant opportunity through the MacArthur Foundation.

*Members: Lt. Lewis Lange, Deb O'Rourke, Kevin Calkins, and Jerry Strunz*

2014 GOALS & ACCOMPLISHMENTS

Justice Continuum Created	1. Board resolution to create the Justice Continuum in Sauk County.	8/13
Attend EBDM Training.	1. Select continuum members attend EBDM summit.	1/14
Transition from a Justice Continuum to Criminal Justice Coordinating Council.	1. Board resolution for transition. 2. National Institute of Corrections support provided.	8/2014
Hire a FT Criminal Justice Coordinator.	1. With board approval, position is created and approved. Application and hiring process completed in August.	8/2014
Hold a minimum of five committee meetings.	1. Meetings held in January, February, July, September, October, November	9/2014
Establish County Web Presence for CJCC.	1. Coordinator to establish a County web presence; keeping the site updated regularly.	9/2014
Network with other Criminal Justice Coordinating Councils across the state.	1. Spent a day visting with La Crosse's CJC, Jane Klekamp. 2. Spent a day visiting with Winona MN's CJC, Kalene Engel	10/2014
Seek out and apply for grant and training opportunities.	1. Applied for 2015 Adult Drug Court Planning Initiative. (12/12/14 Update)	10/2014
Create workgroups to achieve goals of CJCC.	1. Three workgroups created; system mapping, data collection, and court management. These workgroups will create their own set of goals and an action plan.	10/2014
Establish CJCC's vision and mission statements.	1. Council decides as a group what their mission and vision are for the CJCC.	11/2014
Gather/Evaluate needs assessment data in the jail.	1. Needs assessment created with focus on risk, need, and ACE score. 2. Assess a minimum of 80% of the jail population. 3. Evaluate data and present findings.	12/20/14
Isolate three program areas of interest to guide data.	1. Areas of diversion, re-entry, and alternative sanction court will be focus for 2015.	12/20/14

2015 GOALS & ACCOMPLISHMENTS

Hold a 2016 Annual Planning Meeting	1. Establish date, time allotment, and location.	3/12/15
Implement a Working Criminal Justice System Map	1. See System Map/Process Map	12/31/15

Process Map/System Map	<ol style="list-style-type: none"> <li>1. Establish tier one and tier two organizations.</li> <li>2. Establish decision making points of tier one organizations.</li> <li>3. Create process map of tier one agencies showing key decision points.</li> <li>4. Establish decision making points for tier two organizations.</li> <li>5. Input tier two decision making points into the process map.</li> </ol>	12/31/15
Implement a Court Reminder Program	<ol style="list-style-type: none"> <li>1. See Court Reminder</li> </ol>	12/31/15
Court Reminder Program	<ol style="list-style-type: none"> <li>1. Implement functioning court appearance notification system.</li> <li>2. Evaluate expansion into other departments.</li> </ol>	12/31/15
Research feasibility of program areas	<ol style="list-style-type: none"> <li>1. Diversion Programs</li> <li>2. Re-Entry Programs</li> <li>3. Alternative Sentencing Court Program</li> </ol>	12/31/15
Implementation of one program.	<ol style="list-style-type: none"> <li>1. Data collection subcommittee to recommend programming to CJCC for approval.</li> </ol>	12/31/15
Develop a data collection process for CJCC and its programs.	<ol style="list-style-type: none"> <li>1. Analyze current systems in place, respective to each department including; what data is collected, what is missing, ability to interface, and cost of services.</li> <li>2. Analyze the systems used in Eau Claire, La Crosse, Portage, and Monroe counties to evaluate data that is necessary and how it is obtained, stored, and accessed later.</li> <li>3. Analyze diverse options for information generated from data locations including; reports, documents, forms, literature, statistics, etc...</li> </ol>	12/31/15
Diversion Programs	<ol style="list-style-type: none"> <li>1. Research and determine target population.</li> <li>2. Research available resources within County.</li> <li>3. Research and select program model.</li> <li>4. Determine approach/how services to be delivered.</li> <li>5. Create a budget necessary to run program model selected.</li> <li>6. Develop policy and procedure manual; if needed.</li> <li>7. Develop personnel manual; if needed.</li> <li>8. Conduct a staff analysis and implement staffing pattern; if needed.</li> <li>9. Develop curriculum for program or outline if contracted service.</li> </ol>	12/31/15

Court Programs (Drug, OWI, or Hybrid)	<ol style="list-style-type: none"> <li>1. Research and determine target population.</li> <li>2. Research available resources within County.</li> <li>3. Research and select program model.</li> <li>4. Determine approach/how services to be delivered.</li> <li>5. Create a budget necessary to run program model selected.</li> <li>6. Develop policy and procedure manual; if needed.</li> <li>7. Develop personnel manual; if needed.</li> <li>8. Conduct a staff analysis and implement staffing pattern; if needed.</li> <li>9. Develop curriculum for program or outline if contracted service.</li> </ol>	12/31/15
Re-Entry Programs	<ol style="list-style-type: none"> <li>1. Research and determine target population.</li> <li>2. Research available resources within County.</li> <li>3. Research and select program model.</li> <li>4. Determine approach/how services to be delivered.</li> <li>5. Create a budget necessary to run program model selected.</li> <li>6. Develop policy and procedure manual; if needed.</li> <li>7. Develop personnel manual; if needed.</li> <li>8. Conduct a staff analysis and implement staffing pattern; if needed.</li> <li>9. Develop curriculum for program or outline if contracted service.</li> </ol>	12/31/15
Hold a minimum of ten CJCC meetings with 85% attendance.	<ol style="list-style-type: none"> <li>1. Ensure schedules are closely monitored.</li> <li>2. Provide adequate learning and professional growth opportunity to ensure continued support and participation of committee members.</li> </ol>	12/31/15
Hold a minimum of six subcommittee meetings per subcommittee with 85% attendance.	<ol style="list-style-type: none"> <li>1. Ensure schedules are closely monitored.</li> <li>2. Provide adequate learning and professional growth opportunity to ensure continued support and participation of committee members.</li> </ol>	12/31/15
Collaborate with public organizations in areas of incentives and program initiatives.	<ol style="list-style-type: none"> <li>1. Evaluate program needs; partner with organizations that can assist with creating resources to meet the needs of each program.</li> <li>2. Establish a minimum of two business partnerships for program needs.</li> </ol>	12/31/15
Partner with local businesses using WOTC (Work Opportunity Tax Credit) to create jobs for program participants.	<ol style="list-style-type: none"> <li>1. Educate and discuss WOTC benefits along with program initiatives with local businesses around Sauk County.</li> <li>2. Partner with a minimum of two local businesses to use WOTC and create job(s) for program participants.</li> </ol>	12/31/15

Collaborate and partner with local organizations to create more community service options for program participants.	<ol style="list-style-type: none"> <li>1. Evaluate current options for community service within existing organizations.</li> <li>2. Improve and expand existing options or create new community service programming if none exists.</li> </ol>	12/31/15
Increase public awareness and support of the work being done by the CJCC.	<ol style="list-style-type: none"> <li>1. Radio</li> <li>2. Newspaper</li> <li>3. County Events</li> <li>4. Brochures and Mailings</li> <li>5. Service Organizations (Kiwanis/Rotary/Lions etc...)</li> </ol>	12/31/15

## ACCOMPLISHMENTS

### 2014

- Succession in bringing together criminal justice system leaders to collaboratively make positive changes to the overall function of the system in Sauk County.
- Successful acquisition of federal training in the development and implementation of an alternative sanctions court program.
- Hosting the ADCPI training in Wisconsin Dells; bringing in four other Counties from Wisconsin as well as the National Institute of Drug Courts.
- Successfully implemented three subcommittees tasked with the research and development of ventures tied to the strategic issues set forth from 2013-2015.
- Successfully interviewed 109 inmates of the Sauk County jail to assess needs and allocation of services as perceived by target population.
- Acquisition of COMPAS risk/need software platform from the Wisconsin Department of Corrections; free of cost.
- Acquisition of CORE data collection software from the newly created Wisconsin Department of Justice: Bureau of Justice Information and Analysis; to be released in early 2015; service will be free of cost.
- Participation in one search warrant with the Sauk County Drug Task Force.
- Attended the State of Wisconsin Criminal Justice Coordinating Council December meeting; attendance quarterly in 2015.
- Participated in the first Criminal Justice Coordinator's session held after the State CJCC meeting; this to be attended quarterly in 2015.
- Participated in "The Right Response to Status Offenses" webinar; focus on juvenile status offenses, hosted by NACO.
- Attended the 10<sup>th</sup> Annual Mental Health and Substance Abuse Training Conference; hosted by UW Steven's Point in Wisconsin Dells.
- Traveled to La Crosse Wisconsin and Winona Minnesota with Tom Weber from the National Institute of Corrections to talk with the Criminal Justice Coordinator's and view their CJCC in session.
- Invited to participate/support the CARE program that is hosted by Saint Vincent de Paul and Chief Jerry Strunz from the Sauk Prairie Police Department.

2015

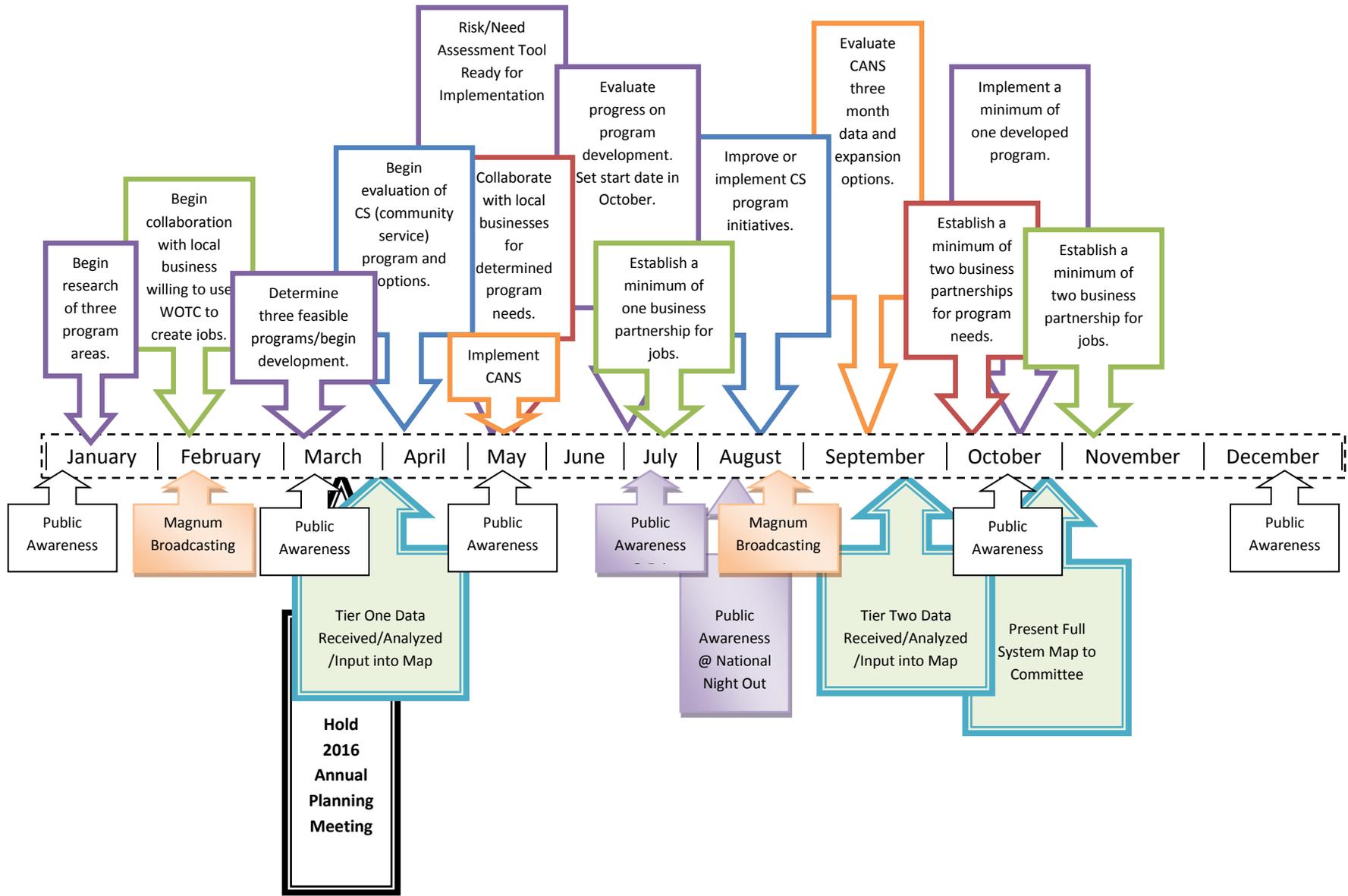
- Released RFP for the council's first program outline; an OAR/OWL Diversion Program.
- Probation and Parole change in policy when dealing with OAR clients to divert from jail holds.
- DA change in policy for OAR program participants who are successful to divert criminal charges, court costs, and fines.
- Open and candid discussions with all agencies on policy change; including looking at innovative ways to reduce jail population.
- Sheriff implementing NARCAN after discussion on perception and benefit.
- Invited to sit as a member of the Child Death Review Unit.
- Spoke at the Sauk County Institute of Leadership as part of a panel of CJCC members.
- Spoke at the Baraboo Public Library's Civic Engagement on Heroin.
- Invited to sit on the Nurse Family Partnerships Advisory Board.
- Created and implemented two additional subcommittees.
- Case Management subcommittee initiates a relationship between the CJCC and Wisconsin's CCAP program allowing Sauk County to be pilot site for new CANS text system.
- Magnum broadcasting interview on CJCC.
- AODA programming for Women implemented in the Sauk County Jail as a result of inmate interview's which indicated a lack of programming.
- Through application the CJCC had \$11,500.00 allocated for training and the implementation of the OAR program from the Ho-Chunk Interstate Compact funds.
- Opportunity to take part in LE in-service; provided introduction to CJCC including the active projects.
- A team of eleven professionals from the CJCC to attend the Wisconsin Association of Treatment Court Professional's Drug Court 101 training, with four attended the entire three day conference.

CRIMINAL JUSTICE COORDINATING COUNCIL STATUS REPORT

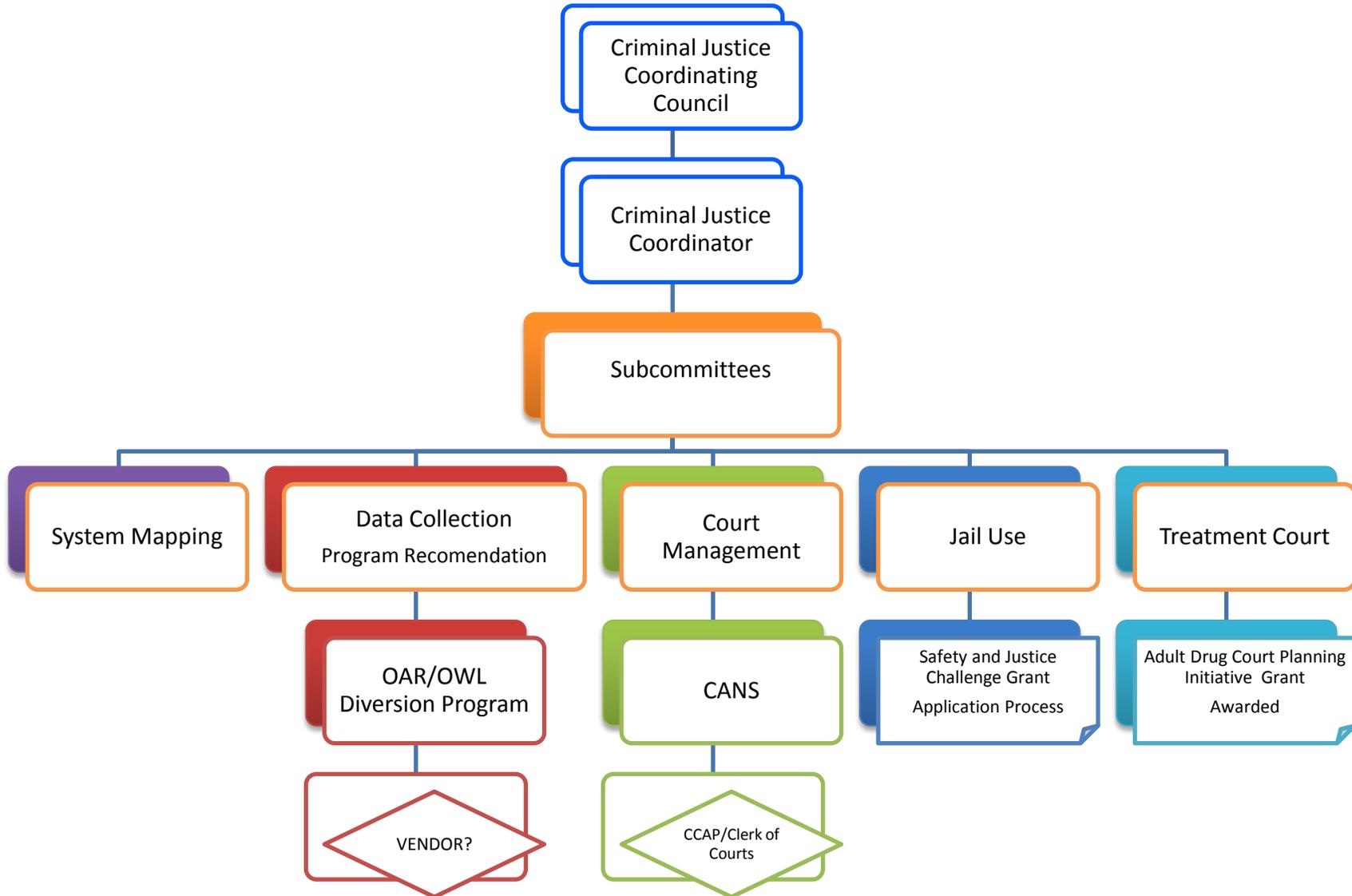
<u>Subcommittee</u>	<u>Charge</u>	<u>Action</u>	Finished	In Progress	Ongoing
System Mapping	The system mapping subcommittee will evaluate the entire Sauk County criminal justice system; mapping out decision making points and processes in each respective agency. The system mapping subcommittee is charged with creating a detailed process map of an offender's route through the criminal justice system.	Subcommittee created in 2014 and a chair is assigned. 1/1/15 – Subcommittee has evaluated all tier one systems for mission, vision, programming, decision making, and SWOT. All tier one agencies have also provided a basic map of decision points that are entered into a Visio Process Map that will act as the CJCC's system map.		<b>X</b>	<b>X</b>
Court Management	The court management subcommittee will evaluate the court notification system paying special attention to draining resources due in part to failure to appear cases. The court management subcommittee is tasked with researching effective solutions and providing change options to the CJCC.	Subcommittee created in 2014 and chair is assigned. 1/1/15 – Subcommittee continues to evaluate the resource drain caused by FTA warrants/cases. Currently evaluating the feasibility of implementing an automated reminder call system that would statistically reduce missed court appearances thus reduce the warrants that result from these cases. OffenderLink presented a webinar that included their program options/fee for use. 1/5/15 Subcommittee learns that CCAP is working on implementing some features to their new calendar system that may provide an option to implement a version of the proposed program for free. Evaluation continues.		<b>X</b>	<b>X</b>
Data Collection/Data Systems	The data collection subcommittee is tasked with collecting and disseminating justice system data which is used to drive the CJCC's decision making process's connected to program initiative, creation, and management.	Subcommittee created in 2014 and chair is assigned. 1/1/15 – Subcommittee transitioned away from building a data collection host program after learning about the CORE program being rolled out by the TAD program later in 2015; this will be available for use to non-TAD program sites like Sauk. Subcommittee decides to begin researching		<b>X</b>	<b>X</b>

		options within the three program area's the CJCC decided to focus their attention on. The first research option was decided during discussion on a common case that is currently seen in court. The OAR Diversion program concept came out of those discussions. 1/22/15 – Subcommittee presented a program outline to the CJCC for an OAR Diversion Program. The council had specific alterations, inclusions, and subtractions they wanted to see; the program is currently in the drawing board phase to be presented again in February with changes.			
Treatment Court	The treatment court subcommittee is tasked with research and development of a treatment court program outline specific for Sauk County and proposing such programming to the Criminal Justice Coordinating Council.	Subcommittee started as a pre-determined group of people required to participate in the “Adult Drug Court Planning Initiative” awarded to the CJCC by the National Drug Court Institute and Bureau of Justice Assistance. This is a six month training initiative to support the group in developing their treatment court program using research and evidence based practices. Anticipated that this group will be formally turned into a subcommittee on 3/12/15.		<b>X</b>	<b>X</b>
Jail Use	The jail use subcommittee is tasked with data collection that supports the application of the Safety and Justice Challenge grant opportunity through the MacArthur Foundation.	Subcommittee created on 2/18/2015 in response to a grant opportunity that requires a large amount of data collection in a short time. This grant is due on 3/31/2015.		<b>X</b>	<b>X</b>

# CJCC 2015 Goal Timeline



DEPARTMENT FLOW-CHART



2013-2015 BOARD TOP TEN STRATEGIC ISSUES PERTINENT TO  
CJCC

“The biennial strategic planning process is a key component for informing budget construction. Many components of this budget reflect the policy direction articulated through that planning and through focused citizen input. Of the 25 strategic issues identified, the top 10 are listed below.”

1. Analyze / identify the most effective means of approaching future criminal justice issues; specifically alcohol and drug related crimes (Specialty courts, and human services programming for the clients of the court system).
2. Identify potential community forums for dealing with substance abuse: prescription drug, opiates, heroin, and alcohol.
5. Research combined approach for developing programs to reduce recidivism and find alternatives to incarceration that change behavior.
6. Continuously review the cost analysis of alternatives in incarceration (other than jail-time such as electronic monitoring).

2016-2018 STRATEGIC ISSUES FOR CJCC

1. Analyze / identify the most effective means of approaching future criminal justice issues; specifically alcohol and drug related crimes (Specialty courts, and human services programming for the clients of the court system).
2. Research combined approach for developing programs to reduce recidivism and find alternatives to incarceration that are cost effective and change behavior using culturally appropriate resources.

## EVALUATION METHOD: USING PERFORMANCE MEASURES

### CJCC

Output Measures - How much are we doing?			
Description	2013 Actual	2014 Estimate	2015 Budget
Number Of Council Meetings Held			12
Attendance at each council meeting			80%
Public Awareness Occurrences			8
Annual Strategic Planning Session			1
Key Outcome Indicators - How well are we doing?			
Description	2013 Actual	2014 Estimate	2015 Budget
CJCC Quarterly Survey Results = Agree or Strongly Agree			80%
CJCC Annual Planning Session Survey Results = Agree or Strongly Agree			80%

### SYSTEM MAPPING

Output Measures - How much are we doing?			
Description	2013 Actual	2014 Estimate	2015 Budget
Number of Subcommittee Meetings Held			16
Tier One Agencies - Mapping Data Collected/Analyzed/Implemented into Map			7
Tier Two Agencies - Mapping Data Collected/Analyzed/Implemented into Map			7
Key Outcome Indicators - How well are we doing?			
Description	2013 Actual	2014 Estimate	2015 Budget
Satisfaction Rate of Participating Tier 1 Agencies			90%
Satisfaction Rate of Participating Tier 2 Agencies			90%
CJCC Satisfaction Rate with Product			90%

### PROGRAM RESEARCH / DATA COLLECTION

Output Measures - How much are we doing?			
Description	2013 Actual	2014 Estimate	2015 Budget
Number of Subcommittee Meetings Held			16
Number of Official Program Recommendations to CJCC			3
Implemented Programs per Recommendations			50%
Key Outcome Indicators - How well are we doing?			
Description	2013 Actual	2014 Estimate	2015 Budget
CJCC Satisfaction Rate with Programs Presented			80%
Program Recommendations within Budget or Grant Funded			80%
Policy Changes Implemented through Programming or Program Recommendations			3

## PERFORMANCE MEASURES – DATA COLLECTION FOR OAR/OWL PROGRAM

Measure	How do you define it?	Why are you collecting it? What will it show?	Where are you going to get data from?	When and how is it going to be collected?	Who will collect and analyze data?	How will it be presented?
Decrease number of OAR Citations Issued	Outcome Measure: Total Number of OAR Citations	Assess impact on OAR Citations issued in field.	Numbers reported via Sheriff's Department and Each Local LE Agency.	January of Each New Year; Request data from SD and LLE.	CJC	Percentage/Bar Graph Compare Current to Previous Year.
Decreased Number of OAR Court Cases	Outcome Measure: Total Number of OAR Court Cases Processed	Assess impact on OAR Court cases processing through the system.	Numbers reported via District Attorney's Office	January of Each New Year; Request data from DA.	CJC	Percentage/Bar Graph Compare Current to Previous Year.
Decreased Number of OWVDL 2 <sup>nd</sup> & 3 <sup>rd</sup> Citations Issued	Outcome Measure: Total Number of OWVDL 2 <sup>nd</sup> & 3 <sup>rd</sup> Citations	Assess impact of OWVDL citations issued in field.	Numbers reported via Sheriff's Department and Each Local LE Agency.	January of Each New Year; Request data from SD and LLE.	CJC	Percentage/Bar Graph Compare Current to Previous Year.
Number of Participants Referred	Process Measure: Total Number of Referrals from LE	Assess process and public buy in.	Excel spreadsheet tracked by Vendor.	January of Each New Year; Data provided to CJC by Vendor.	CJC	Percentage/Total Number Comparison
Number of Admissions	Outcome Measure: Total Admissions	Overall Outcome Measure	Excel spreadsheet tracked by Vendor.	January of Each New Year; Data provided to CJC by Vendor.	CJC	
Decreased Number of Jail Bed Days	Outcome Measure: Total Number of Jail Bed Days Saved	Assess cost savings to jail.	Excel spreadsheet tracked by Vendor.	January of Each New Year; Data provided to CJC by Vendor.	CJC	Percentage/Bar Graph Compare Current to Previous Year.
Number of Unsuccessful Discharges	Process Measure: Total Number of Unsuccessful Discharges	Assess program barriers; changes needed to serve participants.	Excel spreadsheet tracked by Vendor.	January of Each New Year; Data provided to CJC by Vendor.	CJC	Number/Percentage/Reason Comparison between
Average Length of Service	Process Measure: Average Length of Program Stay	Length of time successful participants spends in program.	Excel spreadsheet tracked by Vendor.	January of Each New Year; Data provided to CJC by Vendor.	CJC	Average Length of Stay
Satisfaction of Participants	Outcome Measure: Satisfaction of Participants	Assess satisfaction of participants at end of program.	Satisfaction survey administered to successful participants at the end of their program by vendor.	January of Each New Year; Data provided to CJC by Vendor.	CJC	Bar Graph/Percentage Based on Survey Questions
Recidivism Rates	1. Outcome Measure: Recidivism Rate of Successful Participants 2. Outcome Measure: Recidivism Rate Unsuccessfully Discharged Participants	1. Using CCAP determine re-offense at 6months, 1YR, and 2YR 2. Using CCAP determine re-offense at 6months, 1YR, and 2YR	Excel spreadsheet tracked by Vendor.	January of Each New Year; Data provided to CJC by Vendor.	CJC	Percentage Rate at Three Intervals Listed

PERFORMANCE MEASURES – DATA COLLECTION FOR CANS PROGRAM

Measure	How do you define it?	Why are you collecting it? What will it show?	Where are you going to get data from?	When and how is it going to be collected?	Who will collect and analyze data?	How will it be presented?
Decrease number of Bench Warrants Issued	Outcome Measure: Total Number of Bench Warrants Issued	Assess impact of program on FTA & subsequent warrants.	Numbers reported via Clerk of Courts and/or District Attorney's Office.	January of Each New Year; Request data from Clerk and/or DA.	CJC	Percentage/Bar Graph Compare Current to Previous Year.
Number of telephone numbers collected by LE.	Outcome Measure: Total number of contact numbers collected at initial contact.	Assess public buy in.	Numbers reported via Clerk of Courts Office.	Request Data from Clerk of Courts Quarterly; Totals computed January of Each New Year.	CJC	Percentage/Bar Graph Compare Current to Previous Year.
Number of refusals to provide telephone number.	Outcome Measure: 1. Total refusals to provide information to LE at initial contact. 2. Reason for refusal to provide data.	1. Assess the need for more public education. 2. Categorize reason for refusal to assess improvements.	1. Numbers reported via LE Agencies. 2. Information gathered via mailing survey to refusal defendants.	1. LE provides data monthly to CJCC in spreadsheet. Totals computed January of Each New Year. 2. Quarterly mailing of survey. Totals computed January of Each New Year.	CJC	1. Percentage/Bar Graph Compare Current to Previous Year. 2. Categorical Percentage/Bar Graph Compare Current to Previous Year.
Number of notifications sent.	Outcome Measure: Total number of notifications sent.	Assess impact of notification volume on decrease of bench warrants issued.	Numbers reported via Clerk of Courts Office.	1. Remainder of 2015: Send 3 notifications per case @ 2WK/1WK/2days. 2. Request Numbers from Clerk Quarterly. Totals computed January of New Year.	CJC	Total Number of Reminders Sent and Graph indicating call volume's effect on Bench Warrants.
Recidivism Rates	1. Outcome Measure: Rate of FTA for those who provide telephone numbers. 2. Outcome Measure: Rate of FTA for those who refuse to provide telephone number at police contact and bond hearings.	1. Cross reference cases that had notifications to FTA. 2. Cross reference those who refused with FTA.	1. Cross Reference Using CCAP/Clerk or DA. 2. Cross Reference Using CCAP/Clerk or DA.	1. Quarterly; CJC CCAP – Request data from Clerk/DA. 2. Quarterly; CJC CCAP – Request Data from Clerk/DA.	CJC	Percentage/Total Number Comparison

REVIEW OF CJCC OPERATIONAL PROCEDURES  
OPERATIONAL-PROCEDURES SUBCOMMITTEE

- CJCC Leadership
  - Office term, elections, representation
    - Chair
    - Vice-Chair
    - Others
- CJCC Membership/Representation
  - Unrepresented agencies, disciplines, public
- Voting
  - Voting or Majority Rule
- Staff Support

DIRECTION OF CJCC FOR 2016

*QUESTIONS, COMMENTS, OR CONCERNS:*

*JANELLE K. KRUEGER – SAUK COUNTY CRIMINAL JUSTICE COORDINATOR*