

**Members present:** Rick Spoentgen, Ryan Werner, Jeff Shimon, Nikki Dobbs, Jenna Greenwood, Pat Rego; Elizabeth LaBroschian; Annette Kuhlman; Linda Hoffman; Tammy Hill

**Members absent:** Ryan LaBroschian

**Others Present:** Alene Kleczek Bolin

1. The meeting was called to order and certification of Open Meeting compliance was given at 9:05A.M. Motion by Rego, second by Kuhlman **approve agenda**. Motion carried – unanimous approval.
2. **Previous Minutes Reviewed** – Rego moves to adopt; Werner seconds; adopted by unanimous vote
3. **Public Comment:** None
4. **Agency update:**
  - a. DHS – Hill recently attended DEC conference.
5. **Continue working on Action Plans:**
  - a. E. LaBroschian reiterates position after last meeting and points of action plan.
    - i. Discussion of the 3 working groups under the Victim Services Committee:
      1. SART – looking at systemic changes needing to occur pertaining to sexual assault and the criminal justice system response.
      2. DART – implementation of an assessment tool – need to look at which tool we want to implement and then working that into the DV packet that LE completes with a victim on-scene.
      3. CMRT – Child Maltreatment Response Team – working on continuing to establish MOU for DEC (Drug Endangered Treatment) Team AND working on getting some sort of child advocacy center for the County.
    - b. Action Plans – intended to help with potential grant-writing and application processes. Will be continually monitored/updated.
      - i. Discussion of whether a mission/vision is necessary for the main Vic Services Subcommittee, each working group, or all 4.
        1. We will do them for all 4.
      - ii. CMRT:
        1. Vision: Establish the MOU for DEC.
          - a. Hill – status of the MOU – most agencies and DA’s office were originally on-board, but – due to staffing changes – did not get completed. Hill to meet with Corp Counsel to approve MOU and re-visit with LE management.
          - b. Discussion of location of certain data.
      - iii. Victim Services Committee as a whole:
        1. Vision: To have trauma-informed, systemic responses anchored in best practices with victim services at the forefront.
          - a. **Motion to adopt – Spoentgen; Second – Rego; Carried by unanimous vote.**

- 2. **Mission: Discussion began but postponed until next meeting**
    - iv. The workgroups (SART, DART, CMRT) will determine their own missions/tasks.
- 6. **FOR MEMBERS FOR NEXT MEETING:**
  - a. DO THIS BY 8/19
    - i. Members are to e-mail Elizabeth with ideas for identified problems and areas for improvement of the victim services subcommittee.
  - b. Determining membership of the working groups

Next Meeting: 8/21 @ 11A – EMBS room

Following meeting: Fourth Wednesday of the month @ 2:30PM.

**Motion to adjourn** – Werner; second – Rego – Adjourned at 10:13A

Respectfully submitted;

Rick Spoentgen  
ADA – Sauk County