

**CRIMINAL JUSTICE COORDINATING COUNCIL  
Treatment Court Subcommittee**

EMBS Meeting Room Historic Courthouse  
515 Oak Street  
Baraboo, Wisconsin

Friday April 5, 2019

**Members Present:** Judge Screnock, Kevin Calkins, Brian Basham, Leonie Dolch, Lewis Lange, Ryan Werner, Cathy Warwick

**Members Absent:** Sharon Boesl, Peter Vedro

**Others Present:** Alene Kleczek Bolin, Amanda Hanson, Beverly Albrech

**Call Meeting to Order:**

The meeting was called to order and certification of Open Meeting compliance was given at 12:06p.m.

**Adopt Agenda:**

Motion by Dolch, second Calkins to adopt agenda. Motion carried.

**Minutes:**

Tabled till next meeting.

**Public Comment:**

None.

**Communications:**

None.

**Discussion of referral and pre-acceptance assessment procedures and resources:**

Lengthy Discussion held on current process and gaps. Process Mapping will be done.

**Review revised draft Policy and Procedure Manual**

Discussion tabled due to time. Priority pieces will be brought forward at our next meeting to include Graduation and Termination procedures. It was suggested in the future we look at the entire Policy and Procedure Manual as a “homework assignment”. The latest version will be sent to all committee members to look over for specific issues. A separate meeting date will be determined and with homework done, the Manual can be discussed in its entirety and approved that day.

**Next Meeting Date and agenda items:**

Date and Time: April 26<sup>th</sup>, 2019 @ 12:00 p.m.

- Agenda items
1. Review Graduation and Termination P&P Manual topics
  2. Set date for full P&P Manual approval meeting

**Adjournment:**

Motion to adjourn by Calkins, second by Lange. Motion carried.

Meeting adjourned at 12:55 p.m.

Respectfully Submitted:

Cathy Warwick/ Health Department Member