

**Members present:** Marty Krueger, Scott Alexander, Jerry Strunz, James Evenson, Bill Wenzel, Annette Kuhlmann, Kevin Calkins, Deb O'Rourke, Amy DeLong, Dan Brattset and Jay Englund  
**Members absent:** Ellen Allen, Lewis Lange, Jeff Bindl, and Kathy Laatsch  
**Others Present:** Michael Screnock, Guy Reynolds, and Karla Campion

The meeting was called to order and certification of Open Meeting compliance was given at 3:35 p.m. **Motion by O'Rourke, second by Evenson to adopt agenda. Motion carried.**

**Motion by Wenzel, second by Alexander, to approve the minutes of the prior meeting. Motion carried.**

**Public Comment:** None

**Communications:**

1. Absences
2. Stairway to Heroin Event on 4/12/16

**Informational Handouts:**

1. Bylaws
2. Department Report
3. Stairway to Heroin Flyer

**Monthly Department Update:**

J. Krueger provides updated monthly report and highlighted events over the last month.

**Drug Court Case Coordinator Update:** Interviews are scheduled and we anticipate making an offer for employment within the first two weeks of April.

**CJCC Bylaws:** Bylaws approved with the addition of secretarial duties of the Criminal Justice Coordinator designated.

**Action on Bylaws:** **Motion by Evenson, second by Alexander, to approve the bylaws of the Criminal Justice Coordinating Council with corrections. Motion carried.**

**Annual Strategic Planning Session:** Planning session discussion including date, location and time. The Annual Strategic Planning Session is scheduled for May 19, 2016 from 3:30-6:00 in room 213, West Square Building.

**Subcommittee Updates:**

1. **Court Management** – O'Rourke reports that this subcommittee has not met in the last month largely due to the amount of work going into the Drug Court. If bylaws pass, this subcommittee will likely become the first "project" of the Adult Justice Systems standing committee.

2. **Data Collection** – Alexander reports that this subcommittee has also not met in the last month. If bylaws are adopted this subcommittee will transition into a standing committee with a data collection/evaluation of programming umbrella. K. Campion reports that the OAR Diversion Program continues to flourish, reporting that 8 individuals have successfully reinstated their driving privileges. On average there appears to be 13-15 referrals per month and the largest problem continues to be consumers making that initial contact with ATTIC.
3. **System Mapping** – Kuhlmann reports that the subcommittee was able to meet and discuss the presentation that was given to the Chief's Association on the Hawaiian Proxy. The Chiefs were interested in options to connect individuals with services (i.e. day reporting, bail monitoring, enhanced electronic monitoring). This sparked a discussion on implementing a pilot site in Sauk Prairie and expanding from there.
4. **Treatment Court** – Judge Evenson reports that discussions and plans have begun for transitioning to a steering committee. Judge Screnock provides an update on the Drug Court staffing team and the hard work they continue to put into the program. Drug Court has seven current participants; four applicants are pending decision, three new applicants, and four outstanding referrals at this time.

**Next meeting and agenda items:**

1. Discuss Pilot in Sauk Prairie
2. Idea's for Annual Planning Session

Date and Time: April 21, 2016 3:30 P.M.  
Agenda items:

**Motion by Brattset, second by Strunz to adjourn. Motion carried.**

Respectfully submitted;

Janelle K. Krueger  
Criminal Justice Coordinator