

Members present: Marty Krueger, Scott Alexander, Jerry Strunz, James Evenson, Bill Wenzel, Annette Kuhlmann, Kevin Calkins, Deb O'Rourke, Amy DeLong, Dan Brattset and Jay Englund
Members absent: Ellen Allen, Lewis Lange, Jeff Bindl, and Kathy Laatsch
Others Present: Michael Screnock, Guy Reynolds, and Karla Campion

The meeting was called to order and certification of Open Meeting compliance was given at 3:35 p.m. **Motion by O'Rourke, second by Evenson to adopt agenda. Motion carried.**

Motion by Wenzel, second by Alexander, to approve the minutes of the prior meeting. Motion carried.

Public Comment: None

Communications:

1. Absences
2. Stairway to Heroin Event on 4/12/16

Informational Handouts:

1. Bylaws
2. Department Report
3. Stairway to Heroin Flyer

Monthly Department Update:

J. Krueger provides updated monthly report and highlighted events over the last month.

Drug Court Case Coordinator Update: Interviews are scheduled and we anticipate making an offer for employment within the first two weeks of April.

CJCC Bylaws: Bylaws approved with the addition of secretarial duties of the Criminal Justice Coordinator designated.

Action on Bylaws: **Motion by Evenson, second by Alexander, to approve the bylaws of the Criminal Justice Coordinating Council with corrections. Motion carried.**

Annual Strategic Planning Session: Planning session discussion including date, location and time. The Annual Strategic Planning Session is scheduled for May 19, 2016 from 3:30-6:00 in room 213, West Square Building.

Subcommittee Updates:

1. **Court Management** – O'Rourke reports that this subcommittee has not met in the last month largely due to the amount of work going into the Drug Court. If bylaws pass, this subcommittee will likely become the first "project" of the Adult Justice Systems standing committee.

