

Members present: Kevin Calkins, Judge Evenson, Marty Krueger, Jerry Strunz, Lewis Lange, Bill Wenzel, Annette Kuhlmann, Deb O'Rourke, Jeff Bindl, Bill Orth, and Kathy Laatsch
Members absent: Scott Alexander, Amy DeLong, and Jay Englund
Others Present: Brentt Michalek, Judge Reynolds, Judge Screnock, and Karla Campion

The meeting was called to order and certification of Open Meeting compliance was given at 3:35 p.m. **Motion by Evenson, second by Orth to adopt agenda. Motion carried.**

Motion by Evenson, second by Strunz, to approve the minutes of the prior meeting. Motion carried.

Public Comment: None

Communications:

1. Absences
2. WATCP 2016

Informational Handouts:

1. Bylaws
2. Department Report

Monthly Department Update:

J. Krueger provides updated monthly report and highlighted events over the last month.

Drug Court Coordinator/Case Manager:

Discussion and recommendation report given by Kevin Calkins per the Treatment Court Subcommittee. Two proposals were received in response to the RFP with the recommendation that both proposals are rejected and the process for created a project position outside the budget process begin. **Motion to request an out of budget project position by Krueger, second by Wenzel. Motion carried.**

CJCC Bylaws:

Review of bylaws involves a discussion on more detailed information within the subcommittee framework and the final oversight committee. Bylaws will again be amended to include standing subcommittees and language on the formation of adhoc committees. Further discussions regarding oversight remaining with E&L or transitioning to Judiciary and Law Enforcement to be had.

Resolution Adopting Bylaws:

This agenda item is tabled until the February council meeting.

Subcommittee Updates:

1. **Court Management** – Krueger reports year to date numbers on the Court Appearance Notification System as follows: 563 sign ups, 115 refusals, and 1,480 text message reminders sent. 1st - 2nd quarter reduction of 14%; 2nd – 3rd quarter reduction of 39%; 3rd – 4th quarter no reduction in FTA warrants. Overall 42% decrease when comparing 2013 to 2015. O'Rourke reports that this subcommittee continues to work on developing the framework for a countywide community service program.
2. **Data Collection** – Krueger reports year to date numbers on the OAR/OWL Diversion Program as follows: 91 referrals to program, 35 active clients, 9 clients in the initial contact period, and 4 clients have obtained their license. YTD active client make up includes 26-1st OAR, 5-2nd OAR, 1-3rd OAR, 2-4th OAR, and 4-5th + OAR charges. There has also been 1-2nd OWL charge.
3. **System Mapping** – Kuhlmann reports that the subcommittee meeting is scheduled for February 10, 2016. Those attending the Chief's Association meeting will provide a report to the subcommittee regarding the Hawaiian Proxy.
4. **Treatment Court** – Judge Evenson reports that the Drug Court is up and running with the first court review being held on Friday January 22, 2016 at 10:00 in Circuit Court Branch I. This subcommittee will begin its transition from a planning group to a functional steering group.

Public Comment: None

Next meeting and agenda items:

1. CJCC Bylaws
2. Schedule Annual Strategic Planning Session
3. Informational Presentation on Hawaiian Proxy

Date and Time: February 18, 2016 3:30 P.M.
Agenda items:

Motion by Orth, second by Lange to adjourn. Motion carried.

Respectfully submitted;

Janelle K. Krueger
Criminal Justice Coordinator