

Members present: Judge Evenson, Kevin Calkins, Ellen Allen, Marty Krueger, Scott Alexander, Jerry Strunz, Lewis Lange, Bill Wenzel, Annette Kuhlmann, Bill Orth, Kathy Laatsch, and Jay Englund
Members absent: Deb O'Rourke, Jeff Bindl, and Amy DeLong
Others Present: Judge Reynolds, Judge Screnock, Amanda Hanson, Cathy Warwick, and Karla Campion

The meeting was called to order and certification of Open Meeting compliance was given at 3:37 p.m. **Motion by Alexander, second by Wenzel to adopt agenda. Motion carried.**

Motion by Orth, second by Evenson, to approve the minutes of the prior meeting. Motion carried.

Public Comment: None

Communications:

1. Absences
2. March Meeting Date/Measures for Justice Presentation
3. Proxy Presentation Date/System Mapping Subcommittee Date

Informational Handouts:

1. Department Monthly Report
2. Drug Court Policy Procedure Manual – sent via email prior to meeting.
3. Drug Court Participant Manual – sent via email prior to meeting.
4. Drug Court Referral Process Map – sent via email prior to meeting.
5. Options Lab Resolution – sent via email prior to meeting.
6. Stepping Up Resolution – sent via email prior to meeting.
7. CJCC By-Laws – sent via email prior to meeting.

Monthly Department Update:

J. Krueger provides updated monthly report and highlighted events over the last month.

Sauk County Adult Drug Court: J. Krueger provides a power point overview of the Sauk County Adult Drug Court Program as developed by the Treatment Court subcommittee. **Motion by Strunz, second by Laatsch to approve the program and move forward with its implementation as designed. Motion carried.**

Options Lab Resolution: **Motion by Alexander, second by Lange to approve the resolution and forward it to the Sauk County Board. Motion carried.**

CJCC By-Laws: **Motion by Krueger, second by Wenzel to table the decision to approve by-laws until Corporation Counsel and Executive & Legislative Committee can review. Motion carried.**

Stepping Up Resolution: Motion by Alexander, second by Orth to approve the resolution and forward it to the Sauk County Board. Motion carried.

Subcommittee Updates:

1. **Court Management** – Krueger reports year to date numbers on the Court Appearance Notification System as follows: 522 sign ups, 115 refusals, and 1,285 text message reminders sent. There has also been a 14.46% decrease in FTA warrants issued from 1st to 2nd quarter of 2015.
2. **Data Collection** – Alexander reports year to date numbers on the OAR/OWL Diversion Program as follows: 80 referrals to program, 28 active clients, 2 clients in the initial contact period, and 4 clients have obtained their license. YTD active client make up includes 24-1st OAR, 4-2nd OAR, 1-3rd OAR, 2-4th OAR, and 4-5th + OAR charges. There has also been 1-2nd OWL charge.
3. **System Mapping** – Kuhlmann reports that the decision was made to meet after the holidays and after the Proxy Presentation, which is scheduled for the Chief's Association meeting in March.

Public Comment: Karla Campion – Commending the committee for the hard work and progress.

Next meeting and agenda items:

1. CJCC By-Laws

Date and Time: January 21, 2015 3:30 P.M.
Agenda items:

Motion by Lange, second by Laatsch to adjourn. Motion carried.

Respectfully submitted;

Janelle K. Krueger
Criminal Justice Coordinator