

Members present: Debra O'Rourke, Jeffrey Bindl, Judge Jim Evenson, and Jeff Bindl

Members absent: Dr. Amy DeLong

Others Present:

The meeting was called to order and certification of Open Meeting compliance was given at 7:00 A.M. **Motion by Evenson, second by Bindl to adopt agenda. Motion carried.**

Motion by Evenson, second by Bindl, to approve the minutes of the prior meeting. Motion carried.

Public Comment: None.

Communications: None.

Update:

D. O'Rourke provides the Law Enforcement letter for the subcommittee to read. This letter was sent to Jerry Strunz, who will distribute to all police departments. O'Rourke also provides a copy of the new bail form that has a designated space for a defendant to place their telephone number. Due to time constraint documentation of research will be provided at the next meeting and D. O'Rourke will also speak with L. Grill – Family Court Commissioner, in regard to his obtaining telephone numbers in court.

Judge Evenson, to answer a question from J. Bindl, reports that the court decided not to make a telephone number a "condition" of bail for fear that non-compliance would then results in the defendant receiving more criminal charges. However, the telephone number is now listed on the bail form and it will be requested. *D. O'Rourke will inquire with the clerk of courts in regard to how the telephone number if provided in court would get from the clerk's minutes into CCAP.*

J. Krueger reports that today CCAP is providing webinar training on the new text reminder system features. D. O'Rourke, J. Krueger, V. Meister, and C. Wastlick will participate in this training.

There is a brief discussion on the development of a vision and mission statement for the CANS program in addition to an understanding that policies and procedures will be a priority following the webinar training.

Next Meeting Updates:

1. D. O'Rourke will provide documented analysis of her research for the subcommittee to review.
2. Each subcommittee member will evaluate the list of data collection measures and provide any modifications.
3. S. Pate will continue discussions with Tritech regarding modifications that would allow phone numbers to be transmitted from TraCS to Protect.

4. J. Krueger will provide a final cost per FTA when adding in data from HS regarding placement of minors.

Agenda items:

1. Member updates
2. Vision and Mission Statement of Program
3. Policy and Procedure Manual

Date and Time: April 22, 2015 7:00 A.M.
Agenda items:

Motion was approved to adjourn the meeting by Bindl, second by Meister.

Respectfully submitted;

Janelle K. Krueger
Criminal Justice Coordinator