

**Members present:** Judge Jim Evenson, Kevin Calkins, William Wenzel, Ellen Allen, Annette Kuhlmann, Jeffrey Bindl, William Orth, Scott Alexander, Deb O'Rourke, Bill Orth, Amy DeLong, Jay Englund  
**Members absent:** Marty Krueger, Jerry Strunz, Lewis Lange, Kathy Laatsch  
**Others Present:** Kathy Schauf, Tom Kriegl, Mary Carol Solum

The meeting was called to order and certification of Open Meeting compliance was given at 4:00 p.m. **Motion by Evenson, second by Alexander to adopt agenda. Motion carried.**

**Motion by Orth, second by Alexander, to approve the minutes of the prior meeting. Motion carried.**

**Public Comment:** None.

**Communications:** Report on members who are absent by J. Krueger and K. Calkins.

**CJC Job Expectations:** Expectations of Criminal Justice Coordinator were reviewed. Discussion revolved around review of job description.

**2015 ADCPI Training:** Discussion of 2015 ADCPI training opportunity. This training would require one three day commitment and two, (2) two day commitments from the list of mandated council members. J. Krueger applied for training opportunity with the council's approval knowing that if we are picked we will have an opportunity to "back out" if the training dates cannot be committed to. This is a six month training opportunity focused on building an evidence based drug court program with the help of the National Drug Court Institute and Bureau of Justice Assistance. ADCPI will pick ten jurisdictions and notification will be given on or before December 12, 2014.

**Vision and Mission Statement:** Vision and mission statements of other CJCC's from around Wisconsin and Minnesota were reviewed. A "working" or draft vision and mission statement were created. Working vision and mission on statements will be disseminated to the council for review over the next four weeks. The council will decide on finalized mission and vision statement at the next council meeting.

**Subcommittees:** The council discussed the role of subcommittees in driving the goals and objectives of the council. Subcommittees agree to meet a minimum of one time before the next council meeting. The subcommittees will present updated information at the next council meeting. Chairs are appointed by K. Calkins with agreement of the council. The subcommittees are:

1. **Court Management** chaired by Deb O'Rourke; members include Jeff Bindl, Dr. Amy DeLong, Judge James Evenson, and a request was sent to Vicki Meister (Clerk of Courts) for participation.
2. **System Mapping** chaired by Annette Kuhlmann; members include Kevin Calkins, William Orth, Lt. Lewis Lange, William Wenzel, Jerry Strunz, and Jeff Bindl.

3. Court Case Information/Data Collection System chaired by Scott Alexander; members include Jay Englund, Kathy Laatsch, Lt. Lewis Lange, Ellen Allen, and a request for participation was sent to Steve Pate (MIS), Yvonne Neumann (DA Office), and Carrie Wastlick (Clerk of Courts).

**Next meeting and agenda items:**

Date and Time: November 20, 2014 4:00 P.M.

Agenda items:

**Motion was approved to adjourn the meeting by Orth, second by Evenson.**

Respectfully submitted;

Janelle K. Krueger  
Criminal Justice Coordinator