

MINUTES

Executive & Legislative Committee

Wednesday, October 21, 2015 at 9:30 a.m.

Sauk County West Square Building, Room 213, 505 Broadway, Baraboo WI

Members Present: Krueger, Fordham, Polivka, Fish and Czuprynko

Members Absent: None

County Personnel: Becky Evert, Sauk County Clerk; Todd Liebman, Corporation Counsel and Michelle Posewitz, Personnel Director

Others Present: Ed Moffett and Bob Roberts, Moffett and Associates

Chair Krueger called the meeting to order at 9:40 a.m. and compliance with the Open Meeting Law was verified.

MOTION (Polivka/Czuprynko) to adopt the agenda. Motion carried unanimously.

Public Comment: None.

Communications:

a) In a discussion between the County Board Chair, Corporation Counsel and the Consultants from Moffett and Associates, it was decided to not record this meeting in order to be fair to all interested candidates.

b) Chair Krueger announced that all future County Board Meetings there will be an armed Deputy present, due to the concern raised at the 10/21 County Board Meeting.

Introduction of the consultant for the hiring of the County Administrative Coordinator.

Ed Moffett and Bob Roberts, consultants of Moffett and Associates; introduced themselves to the committee and gave a brief overview of the company.

Discussion and direction to consultant regarding recruitment of the County Administrative Coordinator:

a) Establishment and discussion of qualifications and objectives in hiring a candidate.

b) Timeline and outline of recruitment process.

c) Discussion and direction regarding the structure of the interview panel.

Discussion took place between Ed Moffett, Bob Roberts and the committee regarding qualifications and objectives that the committee would like in qualified candidates. The recruitment timeline was also discussed. Moffett and Associates will confer with Michelle Posewitz during the process, in addition to providing regular conference call updates on their progress with this committee. The recruitment completion date will be March 22, 2016.

MOTION (Fish/Polivka) to adjourn until November 2, 2015 at 9:00 a.m. Motion carried unanimously and the meeting adjourned at 11:10 a.m.

Respectfully submitted,

Becky Evert
Sauk County Clerk