

AGENDA
Notice of Regular Meeting
Sauk County Board of Supervisors
Tuesday, October 17, 2023 – 6:00 p.m.
County Board Meeting Room 326, 3rd Floor
West Square Building, Baraboo, WI 53913

Any person who has a qualifying disability that requires the meeting or materials at the meetings to be in an accessible location or format should contact the Sauk County Clerk's Office at 608-355-3286, between the hours of 8:00 AM and 4:30 PM, Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.

1. CALL TO ORDER AND CERTIFY COMPLIANCE WITH OPEN MEETING LAW

2. ROLL CALL

3. INVOCATION AND PLEDGE OF ALLEGIANCE

4. ADOPT AGENDA

5. ADOPT MINUTES OF PREVIOUS MEETING

6. APPOINTMENT OF COUNTY BOARD SUPERVISORY DISTRICT #18

- a. James Astle, 1000 8th Street, Baraboo, WI 53913
Filling remainder of term, expires: 04/16/2024

7. ADMINISTRATION OF OATH OF OFFICE

The Honorable Judge Michael P. Srenock, Sauk County Circuit Court Branch I.

8. GENERAL CONSENT AGENDA ITEMS

a. **FINANCE COMMITTEE:**

- i. **Resolution 75 - 2023** Honoring Elizabeth Geoghegan. (Page 4)

b. **HIGHWAY COMMITTEE:**

- i. **Resolution 76 - 2023** To Honor James Bonham For Over 39 Years Of Service To The People of Sauk County. (Page 5)

9. SCHEDULED APPEARANCES

- a. Sauk County Health Care Center Market Analysis Presentation.

10. PUBLIC COMMENT

- a. Registration form located on the table in gallery of County Board Room 326 – turn in to the County Board Vice Chair. During Public Comment, any person who is not a member of the body may comment on a specific item or issue that is on the agenda. Any comments not related to the agenda should be sent to the County Clerk to forward to the County Board.

11. COMMUNICATIONS (*All communications are attached to Granicus*)

- a. 09/20/23 Letter from Atty Catherine J. Flaherty, re: "The Bank of Spring Green Autobank to the Sauk County Historic Registry."

12. APPOINTMENTS

13. BILLS

14. CLAIMS

15. ELECTIONS

16. PROCLAMATIONS

17. REPORTS – INFORMATIONAL, NO ACTION REQUIRED

- a. Rebecca C. Evert, County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e):
 - i. Petition 12-2023, Applicant: Jeffrey Huttenburg; Project Location: Town of Freedom; Current Zoning: Agriculture; Proposed Zoning: Recreational/Commercial. (Pages 6-9)
- b. Brent Miller, Administrator
 - i. Administrator's report.
- c. Tim McCumber, County Board Chair
 - i. Board Chair Update.
 - ii. Reminder – November 14th Annual Meeting.

18. UNFINISHED BUSINESS

19. NEW BUSINESS

a. **EXECUTIVE & LEGISLATIVE COMMITTEE**

- i. **Resolution 77 - 2023** To Amend The Rules Of The County Board. (Pages 10-13)
- ii. **Resolution 78 - 2023** To Repeal And Recreate The Sauk County Rules Of The Board. (Pages 14-25)

b. **HIGHWAY COMMITTEE**

- i. **Resolution 79 - 2023** Approving The County Aid For Bridge Construction Under Wis. Stat 82.08. (Pages 26-27)

c. **LAND RESOURCES & ENVIRONMENT COMMITTEE**

- i. **Resolution 80 - 2023** Resolution Authorizing Submission Of The Lake Monitoring And Protection Network Grant Application. (Page 28-36)
- ii. **Ordinance 7 - 2023** Amendment To Approve A Map Amendment (Rezoning) Of Lands In The Town Of Westfield From An Exclusive Agriculture To An Agriculture Zoning District Filed Upon Elvin Yoder, Property Owners. (Page 37-38)
- iii. **Resolution 81 - 2023** To Adopt Amendments To The Land Resources And Environment Department Fee Schedule. (Page 39-41)
- iv. **Resolution 82 - 2023** To Adopt The Sauk County Farm Education Hub Development Plan As An Appendix To The 2022-2042 Sauk County Farm Property Master Plan In The County CORP. (Page 42-46)

d. **LAW ENFORCEMENT & JUDICIARY COMMITTEE:**

- i. **Resolution 83 - 2023** Approving A Request To Apply For Cooperative County And Ho-Chunk Nation Law Enforcement Program For Tribal Trust Lands Within Sauk County. (Pages 47-48)

e. **PERSONNEL & INSURANCE COMMITTEE:**

- i. **Resolution 84 - 2023** To Ratify The July 1, 2021 – December 31, 2023 Collective Bargaining Agreement Between Sauk County And The Wisconsin Professional Police Association (WPPA) L241 – Sheriff's Department Sworn Unit. (Pages 49-58)

I. PROPERTY COMMITTEE AND FINANCE COMMITTEE:

- i. **Resolution 85 - 2023** To Purchase Land At 616 Linn St. Baraboo, WI 53913 For Use By Sauk County And Amend the 2023 Budget. (Pages 59-61)

20. PRESENTATION OF PROPOSED 2024 ANNUAL SAUK COUNTY BUDGET

- a. Brent Miller, Sauk County Administrator; and Lynn Horkan, Finance Director.
Currently, it is appropriate and customary for the Chair to entertain a motion certifying the proposed 2024 Sauk County Budget for publication, and to set the time and date for the Public Hearing on the proposed Budget: November 14, 2023, at 6:00 P.M. This begins the budget review process for the County as a whole.

21. REFERRALS

22. NEW AGENDA ITEMS (NO DISCUSSION). SUBMIT IN WRITING OR BY E-MAIL NEW BUSINESS ITEMS TO THE COUNTY ADMINISTRATOR AS SOON AS POSSIBLE FOR RULE III.A. REFERRAL.

23. ADJOURNMENT

Respectfully,



Tim McCumber
County Board Chair

County Board Members, County staff & the public – Provide the County Clerk a copy of:

1. Informational handouts distributed to Board Members
2. Original letters and communications presented to the Board.

www.co.sauk.wi.us

Agenda mail date via United States Postal Service: October 12, 2023.

Agenda Preparation: Tim McCumber, County Board Chair, jointly with the County Clerk and the County Administrator.

s:/admin/Co Bd Agendas/2023/ctybdagendaOCTOBER2023

RESOLUTION # 75-2023

Resolution Honoring Elizabeth Geoghegan

Resolution offered by the Finance Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND:

It is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction.

Elizabeth Geoghegan began her career in May 2005 in the Treasurer's Office as an Accounting Assistant. Then in 2008 was elected as the Sauk County Treasurer with her official term beginning in January 2009. Elizabeth's commitment and dedication to the Treasurer's Office and to the citizens of Sauk County will be missed,

THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby expresses its sincere appreciation and admiration to Elizabeth Geoghegan for over 18 years of faithful service to the citizens of Sauk County

Approved for presentation to the County Board by the Finance Committee, this 17th day of October, 2023

Consent Agenda Item: [X] YES [] NO

Fiscal Impact: [X] None [] Budgeted Expenditure [] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, [Signature] , Date: 10.11.2023

Offered and passage moved by:

[Signature] ☒ Aye ☐ Nay ☐ Abstain ☐ Absent
Martin F. Krueger, Chair

[Signature] ☒ Aye ☐ Nay ☐ Abstain ☐ Absent
Richard "Mike" Flint

[Signature] ☒ Aye ☐ Nay ☐ Abstain ☐ Absent
Thomas Berner

[Signature] ☒ Aye ☐ Nay ☐ Abstain ☐ Absent
Timothy McCumber

[Signature] ☒ Aye ☐ Nay ☐ Abstain ☐ Absent
Lynn Eberl

Fiscal Note: None [Signature]

MIS Note: None

RESOLUTION # 76-2023

Resolution to Honor James Bonham for over 39 years of Faithful Service to the People of Sauk County

Resolution offered by the Highway Committee
Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: It is custom of the Sauk County Board of Supervisors to recognize staff members who have served the people of Sauk County with distinction. James Bonham faithfully served the people of Sauk County by providing over 39 years of service for the Highway Department. James started on June 4, 1984 as a Seasonal Laborer. James became a full time Patrolman's Helper on December 3, 1984, Skilled Laborer in 1997, Skilled Equipment Operator in 2005 and currently a Highway Operator 2. James maintained professional and ethical integrity while serving the County. James was an essential team member to the Highway Department and all of Sauk County.

THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, hereby expresses its appreciation, and commends James Bonham for over 39 years of faithful service to the people of Sauk County; and

BE IT FURTHER RESOLVED, that the Chairperson of the Sauk County Board of Supervisors is hereby directed to present James Bonham an appropriate certificate and commendation as a token of our esteem.

Approved for presentation to the County Board by the Highway Committee, this 17th day of October 2023.

Consent Agenda Item: [] YES [X] NO

Fiscal Impact: [X] None [] Budgeted Expenditure [] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, [Signature], Date: 10.12.2023

Offered and passage moved by:

[Signature] ☒ Aye ☐ Nay ☐ Abstain ☐ Absent
Brian Peper

[Signature] ☒ Aye ☐ Nay ☐ Abstain ☐ Absent
Terry Spencer

[Signature] ☒ Aye ☐ Nay ☐ Abstain ☐ Absent
Smooth Dotter

[Signature] ☒ Aye ☐ Nay ☐ Abstain ☐ Absent
Mike Flint

_____ ☐ Aye ☐ Nay ☐ Abstain ☒ Absent
Kevin Schell

Fiscal Note: No Impact. [Signature]
MIS Note: No Impact.



Land Resources & Environment
Department
505 Broadway, Ste. 248
Baraboo, Wisconsin 53913
Phone: (608) 355-3245
Fax: (608) 355-3292
www.co.sauk.wi.us

Application Accepted: 8-15-2023
Accepted By: MY
Petition Number: 12-23 REC
Current Zoning: AG
Proposed Zoning: Recreational - Commercial
Committee Hearing Date: 10-24-2023
County Board Date:
Supervisor District #: 25

Zoning Map Amendment (Rezone) Application

General Information

AUG 15 2023

Property Owner Name: Mid-Continent Railway Historical Society, Inc.	Home Phone: 608-622-4561
Mailing Address: P.O. Box 358, North Freedom, WI 53951-0358	Cell Phone: None
E-mail Address: jlentz@mldcontinent.org	
Agent/Applicant Name: Jeffrey Huttenburg	Home Phone: 608-203-5379
Mailing Address: 4504 Shooting Star Avenue, Middleton WI 53562	Cell Phone: 715-741-0019
E-mail Address: jlhutten@charter.net	

Site Information

Site Address: E8904A Museum Road, North Freedom, WI 54591
Parcel ID: 0028-0000
Property Description: SW ¼ NW ¼ Section 2, T 11 N, R 5 E,
Town of: Freedom Current Zoning: AG
Overlay District: ☐ Shoreland ☐ Floodplain ☐ Airport
Current Use: Vacant land with storage building

Existing Structures/Improvements:
~90' x 25' Storage Building

Proposed Zoning

Proposed Ordinance Section	Proposed Zoning/Use Description
7.018	Recreation/Commercial

Describe specifically the nature of the request (be sure to list all proposed uses of the property). What do you plan to do? Please attach additional sheets, if necessary.

Overflow parking for museum and display area for short term special events.
Have property zoned the same as adjacent property owned by museum.

CR# 7902 - \$5000
Rec# 010451

General Application Requirements

Applications will not be accepted until the applicant has met with department staff to review the application and determine if all the necessary information has been provided. All information from the checklist must be provided to the Department to be considered a complete application. Only complete applications submitted by the deadline will be noticed for a specific hearing date/time.
<input checked="" type="checkbox"/> Completed Zoning Map Amendment Application Form.
<input checked="" type="checkbox"/> \$500 application fee (non-refundable), payable to Sauk County LRE.
<input checked="" type="checkbox"/> Town/County Scheduling Form completed by the applicant and Township.
<input checked="" type="checkbox"/> A scaled map of the proposed rezone area (if the property is not vacant the location of buildings, driveways, etc. must be shown).
<input checked="" type="checkbox"/> Legal description of the area to be rezoned (CSM, Metes & Bounds description)
<input checked="" type="checkbox"/> Any other information as required by the zoning administrator to explain the request.

Zoning Map Amendment Standards

Explain how the proposed rezone is consistent with the overall purpose and intent of the zoning ordinance.

The property was a former bulk petroleum plant. When the plant was closed, the property was used as a storage building. The museum purchased the property, which is adjacent other museum property, in 2022. The museum wants to rezone the property to recreation/commercial to have the same zoning on this property as the other adjacent property owned by the museum.

If rezoning out of an Exclusive Agriculture Zoning District explain how the land is better suited for a use not allowed in the Exclusive Agriculture Zoning District and how the rezoning will not substantially impair or limit future agricultural use of surrounding parcels of land that are zoned for or legally restricted to agricultural use.

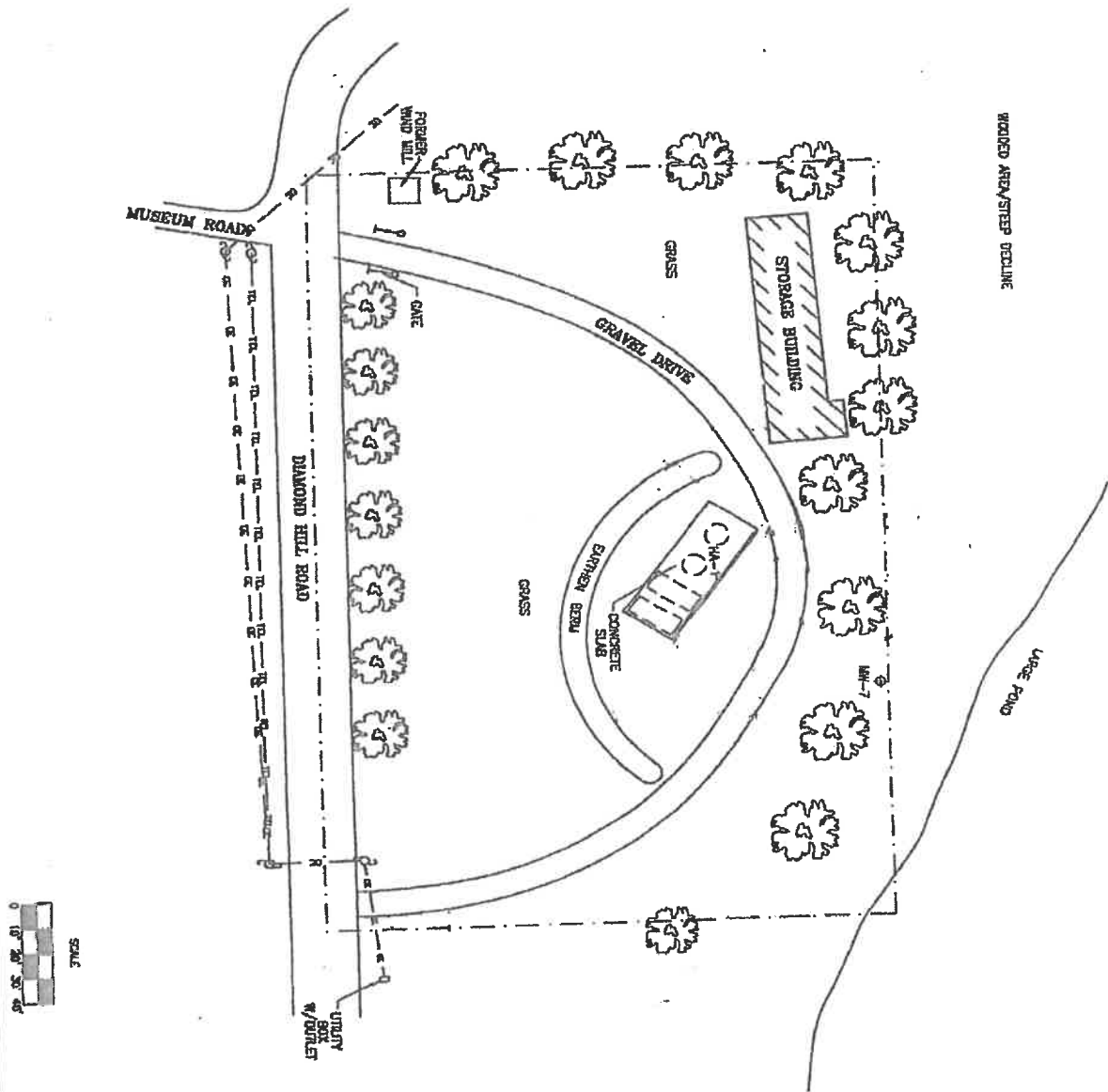
N/A

Certification

I certify by my signature that all information presented herein is true and correct to the best of my knowledge. I give permission for the staff of the Sauk County Land Resources & Environment Department to enter my property for the purpose of collecting information to be used as part of the public hearing process. I understand that the rezone fee is a non-refundable, regardless if the rezone is approved or denied. I understand that the fee for this application is only for the rezone request and if permits are required for the project that those will require separate application(s) and/or fee(s). I understand that partial or incomplete applications will be returned to the applicant resulting in the application being removed from the hearing agenda and the submittal deadlines will restart. I further agree to withdraw this application if substantive false or incorrect information has been included.

Applicant/Agent: Mid-Continent Railway Historical Society, Inc Date: _____

Property Owner Signature: Mary L. Kuttelberg, Vice President Date: 8/12/2023



DRAWING NO.	27.650L102	DRAWN BY	NT	04/18/02	CHECKED BY		APPROVED BY		REVISIONS	OWNER	DATE	DESIGNER	DATE
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Mid-Continent Railway Historical Society, Inc.

Legal Description:

Part of the Southwest Quarter of the Northwest Quarter of Section 2, Township 11 North, Range 5 East, Town of Freedom, Sauk County, Wisconsin, described as: commencing at the Southwest corner of the West One-Half of the Northwest Quarter of said Section 2; thence North along the West line of said Section 2 a distance of 192 feet; thence East 300 feet; thence South 192 feet to the East and West quarter line; thence West 300 feet along said quarter line to the place of beginning.

RESOLUTION # 77 - 2023

Resolution to Amend the Rules of the County Board

Resolution offered by the Executive & Legislative Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: Resolution #96-2023 created the Committee on the Consolidation of Committees (hereinafter "CCC"). The CCC was charged "with the duty to review the current Sauk County Committee structure and make recommendations to the full County Board regarding consolidation of standing committees".

The CCC held a series of meetings to discuss the pros and cons of consolidating committees, the financial implications of consolidation, the likelihood of garnering more candidates for Supervisor, the efficiency for staff and the role of the County Administrator in the Sauk County government structure. Based on those discussion and considerations, the CCC developed the new structure for the Sauk County Standing committees as set forth below.

THEREFORE, BE IT RESOLVED, that the Sauk County Standing Committees shall be as set forth below and incorporated into the Sauk County Rules of the Board.

RULE IX. STANDING COMMITTEES OF THE BOARD.

AGING & DISABILITY RESOURCE CENTER COMMITTEE

Responsible for providing services to the general public with respect to matters related to aging and disability and to improve the life of those with aging and disability related issues. This committee will serve as the official statutory Commission on Aging pursuant to Wis. Stat. § 46.82(4) and shall be advised by the Aging, and Disability Advisory Committee. Responsible for policy direction and oversight for the following departments: Aging and Disability Resource Center. See, Sauk Co. Code Ch. 16. Oversight Committee for the Healthcare Center Board of Trustee.

Members: 11. The Committee shall have 6 County Board Supervisors.

EXECUTIVE & LEGISLATIVE COMMITTEE

Responsible for proposing amendments and monitoring the operation of Rules of the Board; responsible for the conduct of all intergovernmental relations and affairs; monitors State legislative and administrative activity affecting Sauk County; proposes legislation or action on pending legislation affecting Sauk County; considers matters not specifically assigned to other committees. Responsible for policy direction and oversight to the following departments: County Administrator, Corporation Counsel, County Clerk, Emergency Management. Responsible for coordination of County economic development initiatives with County Planners and Sauk County Development Corporation. Involved in strategic resource planning initiatives. Reviews matters which affect growth and development of Sauk County, and economic development of communications network. Responsible for economic development in Sauk County and oversees County coordinated transportation, including overseeing the Tri-County Airport Commission, municipal airports, Pink Lady Rail Transit Commission and Wisconsin River Rail Transit Commission. Responsible for the study, review and

51 recommendation regarding freight, passenger and commuter rail development,
52 intercity and commuter bus services and development, and the provision and
53 coordination of rural and commuter transit services. Also responsible for oversight
54 regarding arts, humanities, culture and historic preservation projects on behalf of
55 the Board. Serves as the Landmarks Commission in compliance with Sauk Co.
56 Code Ch. 38 and Wis. Stats. §§ 59.56 and 59.69(4m). This committee shall also
57 have oversight of the Veteran Services Office.

58
59 Comprised of members from: **The Executive & Legislative Committee shall be**
60 **composed of the Chair and Vice-Chair of the Board, along with the Chair of**
61 **the other Standing Committees. The Chair of the Committee shall vote only**
62 **in the case of a tie.** The County Clerk shall serve as secretary to this committee.
63 The County Administrator, Corporation Counsel, and County Clerk shall serve as
64 *ex officio* members of this committee without voting privileges. **Members: 7.**

65 **FINANCE, PERSONNEL & INSURANCE COMMITTEE**

66 Responsible for financial policy initiation and review of all County fiscal matters,
67 including reviewing and possibly revising the annual County operating budget,
68 submitted to the Committee by the County Administrator, for presentation to the
69 Board. Reviews County investment and banking policies; manages County
70 general fund and contingency fund; reviews per diem and mileage for all
71 committees, commissions, boards or councils; recommends approval of County
72 audit report; receives all special gifts and grants made in favor of the County.
73 Responsible for policy jurisdiction over all County personnel matters including:
74 recruitment and selection; collective bargaining and contract administration;
75 employee relations; salary administration for all appointed and elected personnel;
76 classification systems; employee training; fringe benefits; and reviews all new
77 position requests and vacant positions. Oversees the County's safety program and
78 safety training. Provides for all property, liability, and worker's compensation
79 insurance needs for the County. Provides policy direction and oversight to
80 Accounting, County Treasurer, the Personnel Department and Risk/Safety
81 Manager. **Members: 9.**

82 **HEALTH RESOURCES**

83 Responsible for policy direction and oversight of Health Department pursuant to
84 Wis. Stat. Chs. 250 through 255 relating to public and environmental health
85 matters. See, Sauk Co. Code Ch. 3. Responsible for policy direction and oversight
86 for Human Services Department pursuant to Wis. Stat. chs. 46 and 51 and Wis.
87 Stat. § 59.53 to oversee social services and community programs. **Members: 9;**
88 **5 Supervisors, 1 M.D., 1 R.N., One member that represents the diversity of**
89 **the county, 1 member who receives, or has a family member that receives,**
90 **services from the Department of Human Services.**

91 **LAND RESOURCES & ENVIRONMENT COMMITTEE**

92 Responsible for policy direction for County planning, land use regulations,
93 surveying, remonumentation, mapping and uniform rural building identification
94 system, land records modernization activities. Serves as the County Zoning
95 Agency pursuant to Wis. Stat. § 59.69. Establishes policies relating to planning,
96 acquisition, development and maintenance of County owned park and recreation
97 sites. Responsible for natural resource management, resource conservation and
98 environmental protection including soils, water, forestry and wildlife resources
99
100
101

through participation in various federal, state and local programs. Responsible for developing sustainable practices within County operations and serving in an advisory capacity regarding "green technologies." Responsible for the development and implementation of the Sauk County Outdoor Recreation Plan. Responsible for review and approval of vouchers related to the Sauk County Outdoor Recreation Plan. Oversees operation of farmland located at the original Sauk County Health Care Center. Serves as the Farmland Preservation Review Committee. Also, jointly responsible with the Area Extension Director for oversight of University of Wisconsin-Madison, Division of Extension educational programming in agriculture and natural resources, community and economic development, family living, 4-H and positive youth development, horticulture, and County tourism and promotion activities on behalf of the Board.

Members: 9; 7 Supervisors, 6 of whom shall be Supervisors from districts that have at least a portion of their district in County Zoning, 1 Citizen who meets the requirements of Wis. Stat. § 92.06(1)(b)(2), 1 citizen may be appointed who shall be a public school administrator in the County. If there is no school administrator appointed then a Supervisor shall be appointed to fill that spot on the committee. Pursuant to Wis. Stat. § 92.06(1)(b)(2) the designee shall be a person who is engaged in agricultural use, as defined under s. 91.01 (2)(a)1, and shall be a member of the Committee but shall refrain from discussion and voting on any matter where the Committee is acting as the County Zoning Agency. A public school administrator, if one is appointed, shall be a Member of the Committee but shall refrain from voting on matter not related to UW-Extension. Members of this committee shall serve on the lake protection districts. Provides policy direction and oversight to the following departments: Land Resources and Environment; Parks; County Surveyor; Land Information Officer; Register of Deeds; and Mapping.

LAW ENFORCEMENT & JUDICIARY COMMITTEE

Responsible for exploration of justice alternatives. Provides policy direction and oversight on behalf of the Board to the following departments: District Attorney, Coroner, Clerk of Courts, Court Commissioner, Register in Probate, Child Support, and Circuit Court Judges, Sheriff, and the Animal Shelter. **Members: 9.**

PUBLIC WORKS AND INFRASTRUCTURE COMMITTEE

Responsible for policy direction in design, construction and maintenance of all County roads and expenditure of highway maintenance funds received from the state or County, including planning, development of, and maintenance of all structures required for storage, maintenance and operations relating to the Highway Department. Pursuant to Wis. Stat. § 83.015(1)(c), this Committee is designated the County Highway Committee and each member is appointed and vacancies filled pursuant to the procedures contained in these Rules. Responsible for policy direction and oversight for Highway Department. Responsible for providing policy direction with regard to matters involving County property. Handles all matters relating to the acquisition of real property, construction, building improvements, repair or maintenance not specifically delegated to other committees. Responsible for planning and implementation of space use in County buildings. Oversees the appraisal and sale of tax delinquent County property by the County Treasurer and reviews the disposition of, or the granting of easements

on, County real property. Responsible for the physical management requirements associated with the closed Sauk County Landfill. Approves the use of County owned property by non-County groups when such property is not under the direct purview of another committee. Oversees communications infrastructure, including fiber optic cable, towers, and associated equipment. Responsible for the overall information technology requirements for all departments and agencies of Sauk County. Responsible for oversight of the Management Information Systems department. Provides overall planning and long-range forecasting for the information systems needs of Sauk County. Provides oversight to the Building Services Department **Members: 9.** [Drafter's Note: Elimination of the Communications & Infrastructure Committee and transfer of its functions to the Property Committee was approved on April 29, 2019 but is not effective until April 21, 2020]

Approved for presentation to the County Board by the Executive & Legislative Committee,
this ____ day of October, 2023

Consent Agenda Item: ☐ YES ☒ NO

Fiscal Impact: ☒ None ☐ Budgeted Expenditure ☐ Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 10.11.2023

~~Offered and passage moved by:~~

Timothy McCumber

☒ Aye ☐ Nay ☐ Abstain ☐ Absent

~~John Dietrich~~

☒ Aye ☐ Nay ☐ Abstain ☐ Absent

Brian Peper

☒ Aye ☐ Nay ☐ Abstain ☐ Absent

Carl Gruber

☐ Aye ☐ Nay ☐ Abstain ☒ Absent

Marty Krueger

☒ Aye ☐ Nay ☐ Abstain ☐ Absent

Fiscal Note: The budget includes Per Diem and mileage expense for committee meetings.

MIS Note: None

Resolution to repeal and recreate the Sauk County Rules of the Board**Resolution offered by the Executive & Legislative Committee**

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: The default rules for conducting County meetings and other Business is Roberts Rules of Order. A County may create its own rules that supersede Robert Rules of Order when conducting County business. The rules set forth below guide how Sauk County will govern its meetings and conduct of its business affairs.

Further, Wisconsin statutes require that the compensation for County Board Supervisors be set before the time that individuals can take out papers to run for the office of County Board Supervisor. The rules below set forth the compensation that Supervisors will receive for the 2024-2025 term.

THEREFORE, BE IT RESOLVED, that the current Sauk County Rules of the Board are repealed and recreated as set forth below.

RULE I – Organization

- A. As provided by statute, the Sauk County Board of Supervisors ("Board") shall organize on the third Tuesday of April in even numbered years. Regular and special meetings of the Board shall be held and conducted in accordance with the provisions of Wis. Stat. § 59.11. The Board shall hold an annual meeting on the Tuesday after the second Monday of November in each year for the purpose of transacting business and the adoption of the budget. When the day of the meeting falls on November 11, the meeting shall be held on the next succeeding day.
- B. The Chair of the County Board ("Chair"), Vice-Chair, and 2nd Vice-Chair shall be elected biennially by the Board at the April meeting in even-numbered years. A majority vote of the total elected Supervisors is required to elect the Chair, Vice-Chair and 2nd Vice Chair (e.g. 31 districts in Sauk County, 16 votes required regardless of number of Supervisors in attendance at meeting). Furthermore, any Supervisor may request removal of the Chair or Vice-Chair and new elections for a new Chair, Vice-Chair or both under item 13 of the regular Board meeting agenda, provided such request is placed with the County Clerk and County Administrator pursuant to the provisions of Ill. U. Such officers shall take office upon election. The meeting shall be chaired by the Corporation Counsel until a new Chair is elected. No Supervisor may be elected as Chair for more than three (3) consecutive terms.
- C. In addition to presiding at meetings, the supervisor elected Chair by the Board, pursuant to Rule I.B., shall upon election, assume all the responsibilities and perform all duties required of the Chair, pursuant to applicable State Statutes and these Rules, until the Board elects a successor.
- D. In case of the absence or inability of the Chair for any meeting, the Vice-Chair shall perform the duties of the Chair. In case of the absence or inability of both the Chair and Vice-Chair for any meeting, the 2nd Vice -Chair shall perform the duties of the Chair. In the absence of the Chair, Vice-Chair and 2nd Vice -chair, the members shall choose a temporary Chair by a

majority vote of the members present. In the case of the permanent absence or inability of the Chair, the Vice-Chair shall become Chair, and a new Vice-Chair shall be elected by the Board.

- E. The Chair is authorized to attend meetings and conferences on matters related to county government and may direct the attendance of the Vice-Chair or some other members of the Board, either in place of the Chair, or along with the Chair, however per diem. shall not be payable unless authorized in accordance with Rule II, E. The Chair shall serve as the County's voting delegate at the Annual Convention of the Wisconsin Counties Association. The Chair shall serve on the following: Madison Area Technical College Appointment Board, Western Wisconsin Technical College District Board, and WIRED Leadership Caucus.

If a vacancy occurs on the Board, the procedures set forth Wis. Stat. s. 59.10(3)(e) shall govern in filling said vacancy. A supervisor filling a vacancy shall not automatically be assigned to the same committees as his or her predecessor in office but may request particular assignments. The chair shall have the option of removing or replacing any or all committee assignments for a replacement supervisor including moving a minimal number of supervisors to different committees if it benefits the county. Reassignment of supervisors requires the express consent of each reassigned supervisor and approval by a majority of members voting on the reassignment. Replacement of a member of the Executive & Legislative Committee, shall require election by the Board.

- F. Supervisors appointed to special committees, boards, and commissions shall serve on those bodies only so long as they remain members of the Board unless a state statute or county ordinance provides otherwise. At the point in time that a supervisor is no longer a member of the Board, the position on the special committee, board, or commission shall be deemed vacant, and the Chair shall appoint a new individual, who must be a member of the Board, to fill the unexpired term on the body. A former supervisor may only fill a citizen member position on a special committee, board or commission if the former supervisor's continued service will result in no diminution of representation on the body by members of the Board.

- G. A secret ballot may be used by the Board or a committee but only to elect an officer of the Board or the committee. When written ballots are used, except for secret ballots, supervisors shall indicate their vote by placing their district number on the reverse side of the ballot. The first ballot shall be the nominating ballot, to be followed by succeeding formal ballots until a majority vote of the members present elects. Persons nominated may address the Board for up to 3 minutes. Only persons named on a nominating ballot shall be considered during a formal ballot. A nominee may withdraw themselves from the ballot at any time after the initial ballot.

- H. The standing committees shall be appointed by the Chair, in consultation with the Executive & Legislative Committee, subject to the approval of the Board. Committee appointments shall be presented for approval at the next meeting of the Board following the date of organization. The Executive & Legislative Committee shall meet at the call of the Chair as soon as practical after the organizational meeting to consult on committee appointments. After consultation, the new, tentative committees appointed by the Chair shall serve prior to approval by the Board during the period between the organizational meeting and the regular meeting in May, where consideration by the Board shall take place.

RULE II – Members Decorum

- 103 A. The Board aspires to encourage appropriate dress by board members that reflects the
104 professionalism of the Board. Business casual or more formal attire is encouraged.
105
106 B. All comments, debates and discussions shall be appropriate and to the point of the topic under
107 discussion, and conducted in a manner that is civil, and respectful of all concerned.
108
109 C. Unless conducting non-County Board business, Supervisors wishing to confer with a
110 Department Head shall schedule an appointment in advance with that particular Department
111 Head and a Supervisor shall not contact staff (non-department head) without first seeking
112 permission from the Administrator or Department Head.
113
114 D. A minimum of one day of education for members of the Board shall be set by the Chair, said
115 day of education to be held every two years. Such education may be conducted through
116 electronic means, including but not limited to videos and webinars. The Chair may set
117 additional days of education for Board members, including one or more days for the purpose
118 of clarifying budget procedures and upcoming budget analysis matters.
119

120 **Compensation**

121

- 122 E. Supervisors shall be authorized up to a maximum of 90 days' compensation (at a per diem
123 rate of \$90.00 for each day of attendance when the Board is in session and meeting, and
124 \$75.00 for other authorized service including committee meetings), plus mileage and
125 reimbursement of authorized expenses, for committee work when attending committee
126 meetings of which they are members, or as chair of a committee (or their designee) when
127 attending a committee meeting of which they are not a member for the purpose of providing
128 testimony on an issue. Authorized service includes service required by ordinance or
129 resolution. The maximum limits established for committee work shall be in addition to the per
130 diems and mileage supervisors are entitled to receive for attendance at meetings of the Board
131 and exclusive of per diems paid by non-county boards or commissions where the payment of
132 the per diem or mileage is not made from County funds. Reimbursement of expenses (such
133 as mileage, parking, etc.) shall be allowed only if a request for payment is made on the form
134 provided by the Accounting Department within three (3) months after the meeting or event
135 date. Payment to County Board supervisors and other committee members shall be only via
136 direct deposit.
137
138 F. As provided by Wis. Stat. § 59.13(2), no supervisor shall be allowed pay for committee service
139 while the Board is in session, but the Board may authorize payment of per diem, mileage and
140 reimbursement for other expenses for attendance at any school, institute or meeting which
141 the Board directs them to attend. Each standing committee is specifically authorized to send
142 up to two (2) members to up to two (2) conventions (including conferences and other trainings)
143 per County fiscal year. The convention cannot exceed three (3) days or be farther than three
144 hundred (300) miles. All other requests require approval by a majority of the Board. Wis. Stat.
145 § 59.13(2). In addition, all Supervisors are allowed to attend the Wisconsin Counties
146 Association Annual Meeting with all registration fees to be paid for by the County. The Chair
147 shall be able to attend National Association of Counties meeting with reimbursement for
148 expenses incurred.
149
150 G. Any increase in the number of days of committee work for which supervisors may be paid
151 compensation and mileage in any year shall require approval by two-thirds vote of the
152 members of the Board present, prior to payment. In addition to the above, the Chair shall
153 receive compensation for performance of the duties of that office. The Chair is authorized to

act as a member of all committees in an *ex officio* capacity, and per diem and mileage are eligible to be paid under this rule for attendance at all committee meetings attended by the Chair.

- H. The supervisor elected Chair shall be entitled to receive the compensation provided for the part-time position of Chair consisting of a salary of \$650 per month in addition to any other per diem and mileage entitlement available to other supervisors in accordance with Rule II. E., as provided by Sauk Co. Code § 35.03.
- I. All members of the Board who are to be reimbursed for committee work shall submit vouchers to the County Clerk on a monthly basis, to be placed on file with other current claims or accounts to be authorized for payment at regular Finance Committee meetings. Per diem and mileage paid Board members through any calendar year shall be compiled in the Accounting Department and presented to the Board prior to annual publication in March of the following year. Supervisors who "ride along" with other supervisors may not claim mileage.
- J. No current claim or account to be paid from funds previously appropriated for any item by the Board in the Budget shall be allowed, nor order passed whereby any money is paid out or expended, until said claim or account has been referred to the appropriate department committee and report made thereof as directed by said committee.
- K. All claims or accounts for disbursements made by any County official must be itemized and contain sufficient information to identify proper budget authorization.

Rule III – Meetings

General

- A. The Board shall meet regularly in the County Board Room on the third Tuesday of each month except as provided in Rule I.A. above. Regular meetings of the full Board shall commence at 6:00 P.M. Any vote to adjourn to a different time or place for convening a regular meeting shall require approval by two-thirds of the members present.
- B. A Special Meeting of the Board shall be held in accordance with the provisions set forth in 59.11 (2). A Supervisor may signify agreement to a request by email, delivered to the Clerk via County email from a Supervisor's official Sauk County email address to the Clerk's official email address. Furthermore, the Clerk may notice a Special Meeting by email. Personal email accounts, SMS or other electronic messages are not acceptable.
- C. The order of business of Board meetings shall be as stated on the agenda for each session. The agenda shall jointly be the responsibility of the Chair, the County Administrator and the County Clerk. The agenda shall be circulated to the Board not less than two business days before each meeting. Agenda amendments that comply with Open Meeting Law notice requirements are permitted after initial circulation.
- D. The format for the agenda at the April organizational meeting held in even-numbered years shall be as follows:
 - 1. Call to order.
 - 2. Invocation and pledge of allegiance.
 - 3. Verification of credentials and roll call.
 - 4. Administration of oath of office.

5. Adoption of agenda.
6. Approval of the minutes of the previous meeting.
7. Designation of official newspaper.
8. Election of a Chair and, Vice Chair & 2nd Vice-Chair.

(Proceed in accordance with regular meeting agenda, see III.E. 6. through 15.)

E. The format for the regular meeting agenda of the County Board shall be as follows:

1. Call to order.
2. Roll call.
3. Invocation and pledge of allegiance.
4. Adoption of agenda.
5. Approval of the minutes of previous meeting.
6. General consent agenda items.
7. Scheduled appearances included on the agenda.
8. Public comment with each speaker limited to no more than three minutes.
9. Communications.
10. Appointments.
11. Bills.
12. Claims.
13. Elections.
14. Proclamations.
15. Reports.
16. Unfinished business.
17. New business.
18. Referrals.
19. New agenda items (no discussion). Submit in writing or by email new business items to the County Administrator as soon as possible for Rule III.U. committee referral or addition to the Board agenda.
20. Adjournment.

F. It is declared to be the policy of Sauk County that the public is entitled to the fullest and most complete information regarding the affairs of County government as is compatible with the conduct of County affairs and the transaction of County business. Wis. Stat. §§ 19.80 to 19.98 are to be complied with by all members at all meetings of public nature. The Board and its committees shall "sit with open doors," and timely notification of all public meetings, time, date, place and subject matter shall be given, including the specifics for any contemplated closed session.

Procedure

G. The Chair shall preserve order and decorum. The Chair may speak to points of order in preference to other members, and shall recite questions of order subject to an appeal to the Board by any two members, on which appeal no member shall speak more than once, unless by leave of the Board. He or she shall vote on all roll calls, except upon appeals from his or her own decision. The Chair may NOT participate in debate or discussion unless he or she steps down from the Chair and assumes their regular seat (the Vice-Chair would then run the meeting) then following the same rules as any other Supervisor.

- H. The Chair shall announce items as they arise on the agenda. With respect to a resolution or ordinance, the Chair shall ask if a member wishes to make a motion, and upon a motion, if there is a second. Upon a motion and second, the Chair, or the Clerk, shall state the question on the motion, identifying the resolution or ordinance by its title and number, and reading the resolution in full. If the text of the resolution or ordinance has been distributed to members in advance, the chair may state the question without reading it in full, instead identifying the resolution by its designated title and number, by saying: It is moved and seconded to adopt the resolution relating to...., as printed." Any Supervisor has the right to have the motion or resolution read. After the question has been stated, the Chair shall call upon the maker of the motion who may defer to the chair of the appropriate committee, or an appropriate County staff person, for any statement or explanation.
- I. In presenting business or debate, members shall address the Chair, be recognized, and when in order, proceed without any interruption. Debate and discussion should be limited to the agenda item under discussion. Discussion is intended to provide clarity on a given topic. In all cases, personalities are prohibited and civility shall be observed. In case more than one member shall seek recognition to address the Board or committee, the Chair shall decide who has precedence.
- J. All regular meetings of the Board and Board committees shall provide a noticed public comment period. During a public comment period, any person who is not a member of the body may comment on a specific item or issue that is on that particular agenda for a maximum of three minutes per person. Based on the number of people registered to comment, the chair has discretion to limit public comment to two minutes and shall announce said restriction prior to public comments commencing. Any person who wishes to comment on a matter not on the County Board agenda shall provide their comment to the County Clerk in writing for possible distribution to the Board. Discussion of personalities is prohibited and civility shall be observed. The Board or committee Chair may authorize the appearance and comment of a non-member if the appearance is specifically listed on the agenda.
- K. Any member wishing to speak to a question shall be permitted to do so at least once, and a motion for the previous question shall not be in order until every member has had such opportunity. No member may speak twice on any question until every member choosing to speak has spoken. The person making a motion and the second may speak for up to five (5) minutes during the first round of debate and all others shall be limited to three (3) minutes per round.
- L. All Supervisors present in person and remotely are expected to vote on all questions and items put before the Board or Committee. A Supervisor who has a conflict of interest pursuant to Wis. Stat. § 19.59 or Sauk Co. Code Ch. 36, Code of Ethics, shall, prior to the commencement of discussion or consideration of the matter, or as soon thereafter as the conflict of interest is discovered, declare the same. The Chair shall be excused by the Vice-Chair, for appropriate reasons. A Supervisor who chooses to abstain from voting for any other reason should likewise, prior to the commencement of discussion or consideration of the matter, declare that they will be abstaining. All members abstaining shall be deemed present for purposes of a quorum even if absence from the chambers is required.
- M. Every motion shall be reduced to writing if called for by the Chair or any member of the Board. After motion is made and stated by the Chair, it shall be deemed to be in the possession of the Board, but may be withdrawn at any time before decision or amendment by a majority vote of the Board.

N. In every instance, a motion to adjourn, to lay on the table, for previous question and for limited debate shall be decided without discussion.

O. Except for resolutions approved as part of a consent agenda, all votes on resolutions or ordinances shall be recorded roll call votes. If the electronic voting system is not operational, the Board may, by a two-thirds vote, approve voice voting on any resolution that does not otherwise require a roll call or supermajority vote by law.

P. Any budget alterations shall require authorization by two-thirds of the membership of the Board in accordance with Wis. Stat. § 65.90(5).

Q. When a motion has been made and carried in the affirmative or negative, it shall be in order for any member of the majority to move for reconsideration thereof at the next regularly scheduled meeting or in the same meeting of the Board. Such motion shall take precedence over all other questions except a motion to adjourn.

R. Reports to the Board are presented for information and not debate, and shall be limited to ten minutes in length after which a question and answer period may be conducted that also shall not exceed ten minutes. The time provided for a report or question and answer period may be extended either during the approval of the agenda or by motion to extend the time allowed for the report or the question and answer period.

S. The Board shall take a ten-minute break after two hours of meeting, and shall break for ten minutes every two hours thereafter, for the comfort of supervisors and members of the public attending the meeting.

T. Remote Participation in Sauk County Board and Committee Meetings:

The Chair of the Board or a Committee may *not* remotely preside over any meeting.

A Supervisor may remotely attend, be counted towards a quorum, vote and be paid per diem as Follows:

COUNTY BOARD MEETING:

1. Supervisor must request remote participation in a meeting of the full County Board of the Chair at least 72-hours prior to the meeting, and notify the County Clerk if and once such request is granted by the Chair.

2. Supervisor may participate via voice or video; may speak only when recognized by the Chair pursuant to all other applicable rules of the board; may vote ONLY using County approved, properly configured, and secured voting device.

3. An individual Supervisor may remotely attend a meeting no more than three (3) times per two-year term.

4. No more than two Supervisors may remotely attend and participate in a meeting of the full County Board.

5. Remote participation in closed session is not allowed.

- 358
359 6. The Chair may alter the provisions of this paragraph to allow for unforeseen or urgent
360 circumstances.
361

362 COMMITTEES OF THE COUNTY BOARD:
363

- 364 1. Supervisor must request the remote participation in a Committee meeting of the
365 Committee Chair at least 72 hours prior to the meeting, and notify the Secretary of the
366 Committee if and once such request is granted by the Chair.
367
368 2. Supervisor may participate and vote via voice or video; may speak only when recognized
369 by the Chair pursuant to all other applicable Rules of the Board and Committee.
370
371 3. An individual Supervisor may remotely attend a meeting no more than three (3) times per
372 two-year term.
373
374 4. No more than one (1) Supervisor may remotely attend and participate in a Committee
375 meeting.
376
377 5. Remote participation in closed session is not allowed.
378
379 6. The Chair may alter the provisions of this paragraph to allow for unforeseen or urgent
380 circumstances.
381

382 SAUK COUNTY HEALTHCARE CENTER
383

384 Sauk County Health Care Center (SCHCC) staff who participate in the SCHCC trustees
385 meetings may do so remotely when they need to remain at the SCHCC for health and safety
386 reasons. Citizen members of the SCHCC trustees may participate in meetings remotely when
387 health and safety is a concern.
388

- 389 U. All proposed Board agenda items shall be submitted in writing to the County Clerk and County
390 Administrator by 4:30 p.m. on the Tuesday preceding the next regular meeting of the Board.
391 The County Administrator is responsible for the referral and routing of all proposed resolutions
392 and other items to come before a committee and the Board. Except as otherwise provided, all
393 proposed Board agenda items shall be referred to each standing committee with subject
394 matter jurisdiction prior to placement on the Board agenda for discussion, report, and
395 recommendation. Any Supervisor may also present a proposed resolution or agenda item for
396 consideration by the full Board utilizing one of the following processes:
397

- 398 1. A Supervisor may request the committee chairman to place a proposed
399 resolution or other item on the agenda of the next regular meeting of a
400 committee of which he is a member; or
401
402 2. A Supervisor may request the County Administrator to refer a proposed
403 resolution or item to the appropriate committee for consideration at its next
404 regular meeting, if the requestor is not a member of that committee.
405

406 All business referred to a committee by the Board shall be taken up before the next regular
407 Board meeting whenever possible. The Board may, by majority vote, recall any matter referred
408 to a committee and refer the matter to another committee or take other appropriate action

thereon. A Supervisor wishing to so recall an item from Committee must notify the County Administrator by the time set forth in III. A. so the proposed action may be properly included on the Board agenda. Supervisors are strongly encouraged to consider the recommendation of the committee prior to requesting a proposed resolution or item be placed on the agenda as the lack of committee support would be indicative of the proposed resolution's or item's feasibility.

V. Items may be included on the general consent portion of the agenda provided the matter was unanimously adopted by the sponsoring committee and the matter under consideration has no financial or public policy impact and is of a non-controversial nature. No ordinance shall be included in the general consent portion of the agenda. When the general consent portion of the agenda is placed before the Board for consideration, the Chair shall ask if any member of the Board objects to any item being considered by general consent. Any item placed on the general consent portion of the agenda may be placed under the new business portion of the agenda, and considered separately, upon the request of any supervisor, and without a motion and second, provided such request is made prior to a vote on the general consent portion of the agenda by the Board. If there is no objection to any item, the Chair will request a motion to approve the general consent portion of the agenda. All items in the general consent portion of the agenda may be approved by voice vote. Any member may request and shall be granted a recorded vote without a motion or second provided such request is made prior to the Chair's request for a motion to approve the consent agenda.

W. It shall be the responsibility of the sponsoring committee or supervisor to have the matter prepared in the form to be acted on and to have a fiscal note attached. All resolutions involving the expenditure or receipt of funds shall carry a fiscal note using a form approved by the Finance Committee which details the resolution's impact upon County finances approved and initialed by the Finance Director, Finance Manager or County Administrator. In addition to the fiscal note, all resolutions shall contain a Management Information Systems (MIS) Note, and shall be reviewed by Corporation Counsel and approved as to form prior to inclusion in the agenda. A resolution lacking a fiscal note, MIS note, or legal review by Corporation Counsel shall not be considered by the Board. The background clause of any resolution or ordinance shall contain information sufficient to provide the purpose and need for the resolution or ordinance.

X. The Chair may immediately refer any matter not considered and reported to the Board by a committee to the appropriate committee without motion if there is no objection to referral. If objection is made, referral of the matter shall be immediately placed before the Board for vote and shall only be referred upon a majority vote of the members present and voting. Resolutions brought forward by individual supervisors must be presented to all committees having jurisdiction over the proposed matter as detailed above.

Y. The County Board shall send a special advisory referendum question, pursuant to Wisconsin State statute 59.52(25), to the County Clerk for placement on the next spring or fall ballot only if a supervisor submits the question in writing to the Board not less than one-hundred-twenty (120) days prior to the date of the next election and the question is approved for ballot placement by a two-thirds (2/3rds) vote of the Board.

RULE IV Committees

A. Matters Pertaining to Standing Committees of the Board:

1. A supervisor shall serve as a committee member until the first Board meeting following the spring County Board Supervisor election.
2. A chair, vice-chair and secretary for each committee shall be selected by each committee's membership. Only Supervisors may hold these positions. Supervisors may only be the Chair of one standing committee. A Supervisor elected to be the chair of a two Committees shall resign as the Chair of one of the Committees.
3. If the position of chair on a committee becomes vacant, the vice-chair becomes chair and an election shall be held to fill the position of vice-chair and any other subsequent vacancies.
4. A supervisor may only be removed from a committee by the County Board Chair with the approval of the County Board by a two-thirds vote of the Board members present.
5. If a supervisor wishes to resign from a committee, permission must be requested from the Board. Permission of the Board can be given through unanimous consent or a motion that is debatable and amendable. Once the request is granted, the vacancy is handled as any other vacancy.
6. Whenever two or more committees meet jointly, a quorum of each committee participating in the joint meeting is required. A supervisor who serves on two or more of the committees may be counted toward a quorum of more than one of the committees meeting jointly. The joint committees shall vote to select one chair of one of the participating committees to serve as chair of the joint meeting.
7. Supervisors are expected to attend the committee meetings of the committees to which they are assigned. When a supervisor cannot attend a meeting, it is the responsibility of the supervisor to request excusal from the chair of the committee.
8. A County Board member attending a committee meeting of a committee on which they do not serve, shall be given the opportunity to address said committee at least once, for a period of time which is at least equal to the time allowed for individual speakers at public comment, provided the matter to be addressed is a matter that is on that committee's properly posted agenda. The decision to allow the supervisor to speak more than once is within the discretion of the chair of the committee. The chair's decision may be overruled by a majority vote of the committee.
9. Each committee shall, at its first meeting following the organizational meeting of the Board, select those officers required by Rule IV.L., and it shall thereafter be the responsibility of said officers to ensure that accurate, written minutes are made of each meeting of the committee and submitted to the County Clerk for filing. The presiding officer at any meeting shall ensure compliance with the Open Meetings Law.

509 10. Committee agenda format will be established in compliance with open
510 meetings law and by the committee chair and secretary based on that
511 respective committee's precedent.
512

- 513 B. Special committees, boards, special appointments and commissions shall be selected or
514 appointed by the Chair with the approval of the Board. These committees, boards and
515 commissions shall select their own chair. The Chair shall notify the supervisors of proposed
516 appointments by United States Mail or email no later than the Thursday afternoon prior to the
517 scheduled meeting of the Board at which the appointments will be voted upon. If an
518 appointment is to be considered at a special meeting of the Board, the Chair shall provide
519 notice by United States Mail or email no later than five days prior to the date of the special
520 meeting.
521

522 **[Standing Committees to be inserted here]**
523

524 **RULE IV. Miscellaneous Provisions**
525

- 526 A. The County Administrator shall attend Board meetings.
527
- 528 B. The Corporation Counsel shall attend Board meetings and serve as parliamentarian and legal
529 advisor to the Board. If the Corporation Counsel is unable to attend a Board meeting, then the
530 County Administrator will serve as parliamentarian.
531
- 532 C. Amendments/Changes to the Rules of the Sauk County Board of Supervisors during the
533 current term shall be proposed and adopted pursuant to the following procedure:
534
- 535 1. Proposed amendments to these rules shall first be reviewed by the Executive &
536 Legislative Committee (E&L). The proposed amendment shall then be introduced
537 to the Board at the subsequent Board meeting.
538
 - 539 2. The proposed amendment shall be read under the "Reports" section of the
540 agenda. The sponsoring Supervisor may speak to the proposed rule change for
541 up to 5 minutes. The Board shall take no action at this point. Supervisors may
542 relay their comments on the proposed amendment to the sponsoring Supervisor
543 afterwards, ideally via email.
544
 - 545 3. E&L shall then consider the proposed original or revised amendment at its
546 subsequent meeting and forward a recommendation to adopt or not adopt to the
547 full Board. The full Board will consider the proposed or revised amendment at its
548 next regular meeting, with a 2/3 vote of all members present required for
549 adoption.
550
 - 551 4. E&L Committee shall begin review the County Board Rules in September of odd
552 years for consideration for presentation at the October County Board Meeting.
553
- 554 D. The County Administrator, with the assistance of the Finance Director, shall keep the Board
555 informed of the financial condition of the County and shall submit complete quarterly financial
556 statements to the Board.
557
- 558 E. These rules may be suspended or amended by a two-thirds vote of all members present.
559

Robert's Rules of Order Newly Revised, 2011 (11th) Edition, shall govern the proceedings of the Board in all cases to which they are applicable and in which they are not inconsistent with these Rules or the laws of the State of Wisconsin.

Approved for presentation to the County Board by the Executive & Legislative Committee, this ____ day of _____, 2023

Consent Agenda Item: [X] YES [] NO

Fiscal Impact: [X] None [] Budgeted Expenditure [] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, [Signature] , Date: 10.11.2023

Offered and passage moved by:

[Signature]
Timothy McCumber

☒ Aye ☐ Nay ☐ Abstain ☐ Absent

[Signature]
John Dietrich

☒ Aye ☐ Nay ☐ Abstain ☐ Absent

[Signature]
Brian Peper

☒ Aye ☐ Nay ☐ Abstain ☐ Absent

[Signature]
Carl Gruber

☐ Aye ☐ Nay ☐ Abstain ☒ Absent

[Signature]
Marty Krueger

☒ Aye ☐ Nay ☐ Abstain ☐ Absent

Fiscal Note: The budget includes Per Diem and mileage expense for committee meetings. [Signature]

MIS Note: None

RESOLUTION # 79-2023

Resolution Approving the County Aid for Bridge Construction Under Wis. Stat. § 82.08

Resolution offered by the Highway Committee

BACKGROUND:

Municipalities are authorized to petition the County for bridge and culvert project costs that meet certain statutory requirements. The Highway Commissioner received the petitions and petitions met the statutory requirements. The project costs are then reimbursed to each municipality.

WHEREAS, your Committee has included in its budget request appropriations for the granting of petitions for County Aid under Wis. Stat. § 82.08, filed by governmental units as follows:

LOCAL GOVERNMENT BRIDGE	TOTAL AMOUNT	LOCAL SHARE	COUNTY SHARE
TOWN OF BEAR CREEK			
Chapel Rd – Culvert	\$ 12,258.00	\$ 6,129.00	\$ 6,129.00
Cummings Rd – Culvert	\$ 10,471.20	\$ 5,236.20	\$ 5,235.00
TOWN OF DELLONA			
Town Hall Road – Dell Creek	\$ 3,862.95	\$ 1,931.95	\$ 1,931.00
TOWN OF FAIRFIELD			
Fairfield Road	\$ 2,648.05	\$ 1,324.05	\$ 1,324.00
TOWN OF FREEDOM			
Diamond Hill Rd – Bridge	\$ 4,189.51	\$ 2,095.51	\$ 2,094.00
TOWN OF IRONTON			
Marshall Road	\$ 14,614.94	\$ 7,307.94	\$ 7,307.00
TOWN OF REEDSBURG			
Prairie View Road	\$ 21,941.43	\$ 10,971.43	\$ 10,970.00
TOWN OF TROY			
Troy Road – Bass Culverts	\$ 18,463.34	\$ 9,232.64	\$ 9,231.00
TOWN OF WASHINGTON			
Little Brook – Culvert	\$ 102,443.14	\$ 51,222.14	\$ 51,221.00
			\$ 95,442.00

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the above described petitions for County Aid be and hereby are granted with the appropriations shown approved.

Approved for presentation to the County Board by the Highway Committee on October 17, 2023.

Consent Agenda Item: [X] YES [] NO

Fiscal Impact: [] None [X] Budgeted Expenditure [] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, Bryan Schell, Date: 10.12.2023.

Offered and passage moved by:

Brian Paper ☒ Aye ☐ Nay ☐ Abstain ☐ Absent

Terry Spencer ☒ Aye ☐ Nay ☐ Abstain ☐ Absent

Smooth Detter ☒ Aye ☐ Nay ☐ Abstain ☐ Absent

Mike Flint ☒ Aye ☐ Nay ☐ Abstain ☐ Absent

Kevin Schell ☐ Aye ☐ Nay ☐ Abstain ☒ Absent

Fiscal Note: Appropriations. This Expenditure will be paid from Highway Local Bridge Aids Fund. Funds for this Resolution are included in the Highway Budget request for 2024. Part

MIS Note: No Impact.

RESOLUTION # 80 - 2023

Resolution Authorizing Submission of the Lake Monitoring and Protection Network Grant Application

Resolution offered by the Land Resources and Environment Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: Being fortunate to have an abundance of water resources, Sauk County recognizes the negative impacts aquatic invasive species can have on rivers, lakes, and streams. Prevention measures as well as outreach and educational programming are critical components to protecting our water resources. The Wisconsin Department of Natural Resources administers the Lake Monitoring and Protection Network grant program that supports efforts to protect water resources, including through watercraft inspection, monitoring, and early detection of aquatic invasive species, and other activities related to aquatic invasive species prevention.

The Upper Sugar River Watershed Association (USRWA) acts as the designated agent for Sauk County, utilizing the funding to provide invasive species outreach and education to Sauk County residents. A Cooperative Agreement is attached (Exhibit A), which outlines the responsibilities of the county and USRWA. In order to receive and accept funds, Sauk County must submit a Lake Monitoring and Protection Network grant application.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session and authorizes the Administrator to submit the Lake Monitoring and Protection Network grant application.

Approved for presentation to the County Board by the Land Resources and Environment Committee, this 17th day of October 2023.

Consent Agenda Item: [] YES [] NO

Fiscal Impact: [X] None [] Budgeted Expenditure [] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____





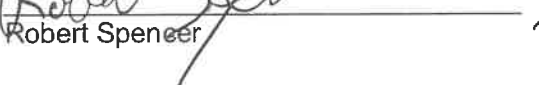
The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, [Signature], Date: 10.12.2023

Offered and passage moved by: **Land Resources and Environment**


[Signature] ☒ Aye ☐ Nay ☐ Abstain ☐ Absent
Marty Krueger, Chair

Peter Kinsman, Vice Chair ☐ Aye ☐ Nay ☐ Abstain ☒ Absent

Brandon Lohr, Secretary ☐ Aye ☐ Nay ☐ Abstain ☒ Absent

52		<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
53	Lynn Eberl				
54		<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
55	Valerie McAuliffe				
56		<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
57	Dennis Polivka				
58		<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
59	Robert Spencer				
60		<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Absent
61	Randy Puttkamer				

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Fiscal Note: As the designated agent for Sauk County, Upper Sugar River Watershed Association will receive allocated funds of \$13,058.86 on behalf of Sauk County directly from the Wisconsin Department of Natural Resources. 

MIS Note: No information systems impact.

**Cooperative Agreement
to Satisfy Eligibility for
Upper Sugar River Watershed Association
Calendar Years 2022-2024**

Project Title: USRWA AIS coordinator 2022

Term of Agreement: January 1, 2022 – December 31, 2024

This Agreement between Sauk County ("County") and the Upper Sugar River Watershed Association ("agent") documents the manner in which the agent will provide core Aquatic Invasive Species ("AIS") Prevention and Citizen Lake Monitoring Network ("CLMN") services in the coverage area during the Term of Agreement referenced above. The coverage area and training includes the following counties: Sauk, Green, Grant, Lafayette, Iowa, and Vernon. Therefore, in consideration of the mutual promises, obligations, and benefits provided hereunder, the receipt and adequacy of which are hereby acknowledged, County and the agent agree as follows:

A. Designation of Agent

Sauk County designates Upper Sugar River Watershed Association as its agent for providing core AIS prevention and Citizen Lake Monitoring Network services.

B. Goal of Sauk County

Sauk County's goals in entering into this Agreement are to improve surface water quality through the detection, prevention, and control of AIS, and monitoring of lake water quality conditions.

D. Goal of the Upper Sugar River Watershed Association

Agent's goals in entering into this Agreement are to provide technical assistance to communities, stakeholders, and volunteers within the coverage area to prevent the spread of AIS, to provide education about AIS impacts and prevention, and to conduct lake monitoring.

E. Annual Meeting Requirement

Both parties shall meet annually to plan, prioritize, and coordinate pilot project activities.

F. Duties of the Agent

In cooperation with the Wisconsin Department of Natural Resources ("WDNR"), the agent shall continue to implement an AIS Prevention and Outreach Program throughout coverage area. The agent shall perform the following:

- 1) Provide local support and assistance in implementation of statewide communication and education priorities to ensure consistent AIS messaging.
 - a. Work with WDNR and the University of Wisconsin-Madison, Division of Extension in implementation of the Wisconsin Statewide Aquatic Invasive Species Strategic Plan.
 - b. Collaborate with WDNR on delivery of consistent project communication, outreach, and educational programming.
 - c. Participate in and coordinate local partner involvement in at least four statewide AIS initiatives including Landing Blitz, Drain Campaign, Waterfowl Hunter Outreach, Bait Shop Initiative and other campaigns, as directed by the WDNR, to AIS stakeholders in the coverage area. This includes providing media tools, resources, and messaging prompts to partners.
 - d. Coordinate with WDNR staff and other local partners within the coverage area to share AIS prevention and education efforts.
 - e. Meet with cooperative invasive species management areas ("CISMA"), to assist with AIS education, monitoring, and response efforts.
 - f. Assist AIS grant recipients with AIS education and outreach tools to ensure consistent messaging as grants are awarded.
 - g. Participate in WDNR training on AIS Response Framework, including verification of AIS.
 - h. Assist the WDNR, UW Madison, Division of Extension, UW-Sea Grant, and other partners in identifying audiences and knowledge gaps in AIS prevention, awareness, and compliance.
 - i. Attend annual WDNR AIS and UW Lakes Partnership events and training sessions including, but not limited to:
 - i. AIS Partnership meetings.
 - ii. Aquatic Invasive Species training sessions.
 - iii. Clean Boats, Clean Waters (CBCW) trainings.
 - iv. CLMN trainings.
 - v. Purple Loosestrife Biocontrol trainings.
 - vi. AIS Response Framework trainings.
 - j. Adhere to decontamination and disinfection protocols required by the WDNR for controlling, transporting, and disposing of aquatic plants and animals, and moving water. This includes requirements under s. 30.07, Wis. Stats., and ss. NR 19.055 and NR 40.07, Wis. Adm. Code, as well as compliance with the most recent WDNR approved "Boat, Gear, and Equipment Decontamination and Disinfection Protocol".
 - k. Serve as media contact for the coverage area for all WDNR campaigns.

- 2) Assist to coordinate the CLMN in Sauk County including water quality and/or AIS components:
 - a. Conduct at least 3 regional CLMN training workshops for volunteers.
 - b. Manage and distribute lake monitoring equipment.
 - c. Train new volunteers on use of monitoring equipment, as needed.
 - d. Perform at least 3 field checks on citizen monitors and conduct quality assurance checks on data entered into the WDNR Surface Water Integrated Monitoring System ("SWIMS") by citizen monitors at the end of monitoring year.
 - e. Provide email/phone support to answer questions and be point of contact to CLMN volunteers.
 - f. Assist with SWIMS data entry, as needed.
- 3) Collect and report other chemical, biological, or physical data on lakes and lake ecosystems, including data on water levels and lake ice extent and duration, as requested by WDNR.
- 4) Coordinate early detection monitoring for AIS:
 - a. Serve as local coordinator of the annual AIS Snapshot Day by recruiting and training volunteers and monitor at least 6 locations.
 - b. Monitor for AIS using CLMN methods at public boat launches.
 - c. Provide AIS response monitoring based on reports of AIS findings or repeated instances of AIS.
 - d. Assist with other AIS Pathways monitoring including pet store monitoring as needed by the WDNR, US Fish and Wildlife Service, UW Sea Grant, Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP), etc.
 - e. Conduct at least 3 regional Project Riverine Early Detection (Project RED) training workshops for volunteers.
- 5) Coordinate the Clean Boats, Clean Waters ("CBCW") watercraft inspection program in Sauk County:
 - a. Seek volunteers to staff boat launches and educate boaters about AIS and prevention steps.
 - b. Organize and coordinate at least regional 3 CBCW trainings to train volunteers and/or paid staff on methods to conduct boat inspections and educate boaters about the AIS prevention steps.
 - c. Work with partners to apply for CBCW grants to fund additional inspectors.
- 6) Coordinate the implementation of the Purple Loosestrife Biocontrol Program in Sauk County:
 - a. Support and expand the existing network of purple loosestrife biocontrol partners.
 - b. Plan and conduct at least 2 regional training workshops for purple loosestrife biocontrol partners.
 - c. Help identify insectaries, coordinate the collection and distribution of purple loosestrife biocontrol organisms to all interested partners, and target the release of organisms, where needed, in Sauk County.

- d. Work with WDNR and UW Madison, Division of Extension to report infestations and track biocontrol releases in the SWIMS database.
- 7) Write a quarterly electronic newsletter to provide AIS information and updates on Coordinator activities/outreach to partners:
 - a. Share monthly newsletter which will have, on average, one AIS-related articles.
 - b. Share articles from newsletter through relevant social media.
 - c. Share relevant AIS articles with new and previously established partners for use in their newsletters.
 - d. Submit newsletter to county partners and email a copy to: Jeanne.Scherer@wisc.edu.
- 8) Coordinate checks on WDNR AIS signage at lake/river public access sites within Sauk County:
 - a. Conduct inspections of at least 5 public access sites to verify WDNR AIS signage is in place and in good condition.
 - b. Use WDNR-approved forms to conduct signage inspections and enter data in SWIMS.
 - c. Maintain digital photographs of AIS signs that have been inspected.
 - d. Install WDNR AIS signage, as needed, and per installation protocol.
 - e. Work with WDNR to design additional AIS signage, as needed.
- 9) Provide AIS outreach and education to local partners and AIS stakeholders:
 - a. Conduct AIS and Habitattitude outreach and education at local schools, events, meetings, etc.:
 - i. Including, but not limited to, large public festivals, farmers markets, presentations to local school children (when requested), fishing tournaments, Habitattitude pet surrender events, and stakeholder meetings (e.g., Conservation clubs, boating clubs, angling clubs, etc.).
 - ii. AIS and Habitattitude outreach and education will be held minimally at 4 events/meetings/tournaments/etc.
 - b. Network with AIS stakeholders and partners at local events and meetings.
 - c. Contact at least 5 bait shops as part of the statewide Bait Shop Initiative and provide AIS outreach message and materials.
 - d. Share, on average, 2 AIS related posts per month via social media to increase AIS awareness and reinforce prevention messaging.
- 10) Provide technical assistance to a grantee or grant applicant for AIS prevention.
- 11) Provide technical assistance to a grantee or grant applicant for AIS control.
- 12) Facilitate entry of all data into SWIMS:
 - a. Train partners how to enter AIS information into SWIMS, including for CBCW, CLMN, Purple Loosestrife Biocontrol, etc.
 - b. Ensure data entry into SWIMS is completed as required by annual reporting requirements that may include CBCW, CLMN, Purple Loosestrife Biocontrol, Snapshot Day, AIS Signage monitoring, and any incidental AIS findings.

13) Retain, for a period of six years after the end date of this Agreement, all project records, including proofs of payment and proofs of purchase, showing events/tasks undertaken as part of this Agreement.

a. This shall include:

- i. Training sessions attended.
- ii. Training sessions held and names of participants attending.
- iii. Meetings with stakeholders and/or partner groups.
- iv. AIS outreach activities.
- v. Media contacts.

b. Participate in meetings with WDNR to discuss agreement accomplishments and financial status.

14) Submit semi-annual progress reports to Sauk County and WDNR.

15) Submit final reimbursement request to WDNR on form provided by WDNR no later than 60 days after the end of this Agreement.

G. Duties of Sauk County

Sauk County shall:

- 1) Attend periodic meetings or conference calls with WDNR and Upper Sugar River Watershed Association for the furtherance of this project.
- 2) Submit form WDRN form 8700-284 by November 1 of each year (11/1/2021, 11/1/2022, 11/1/2023) by a county authorized representative. Failure to submit will render the agreement void for that calendar year.
- 3) Allow agent to accept directly from WDNR, on the County's behalf, \$13,058.86, in accordance with the expenditure schedule described in the budget.

Budget:**County Allotments:**

Sauk County **\$13,058.86 annually**
LMPN 2022 \$13,058.86
LMPN 2023 \$13,058.86
LMPN 2024 \$13,058.86
Total **\$39,176.58**

Cost	Amount	%
AIS Coordinator Salary	\$30,557.73	78.00%
AIS Coordinator Fringe Benefits	\$391.77	1.00%
Salaries (Administration)	\$1,958.83	5.00%
Fringe Benefits (administration)	\$0.00	0.00%
Travel	\$3,917.66	10.00%
Supplies & Operating Expenses	\$1,958.83	5.00%
Contractual Services	\$0.00	0.00%
Equipment	\$391.77	1.00%
Other (describe in detail)	\$0.00	0.00%
Total	\$39,176.58	100.00%

H. Declaration

By affixing our signatures below, we swear that the document above accurately portrays the relationship and intent of all parties.

FOR Sauk County

FOR Upper Sugar River Watershed Association

By:

By:

Name: _____

Name: Wade Moder _____

Signed: _____

Signed: _____

Title: _____

ADMINISTRATOR

Title: Executive Director _____

Date Signed: _____

10/21/2021

Date Signed: 9/09/2021 _____

By (2nd, optional):

Name: _____

Signed: _____

Title: _____

Date Signed: _____

1
2
3 GENERAL CODE OF SAUK COUNTY, WISCONSIN
4 ORDINANCE AMENDMENT # 7 - 2023
5

6 Ordinance Amendment to approve a map amendment (rezoning) of lands in the
7 Town of Westfield from an Exclusive Agriculture to an Agriculture Zoning District
8 filed upon Elvin Yoder, property owners.
9

10 Ordinance Amendment offered by the Land Resources and Environment Committee
11

12 **BACKGROUND:**
13

14 Background: Elvin Yoder owns property in the NE ¼, NW ¼, Section 26, T11N, R4E, Town
15 of Westfield, and has requested a map amendment (rezoning) of property legally
16 described pursuant to petition 11-2023 from an Exclusive Agriculture zoning district to an
17 Agriculture zoning district. The intent of the map amendment (rezoning) being create a
18 2.38 acre lot for community uses including a cemetery, school, and place of worship.
19

20 Pursuant to Wis. Stat. §59.69(5) Sauk County has the authority to develop, adopt, and
21 amend a zoning ordinance. At a public hearing held by the Land Resources and
22 Environment (LRE) Committee on September 26, 2023; the LRE Committee made
23 findings pursuant to Sauk County Code of Ordinance §7.150(9) and recommended
24 approval of the map amendment.
25

26 Pursuant to Wis. Stat. §66.1001 Wisconsin Statutes, any program or action of a local
27 governmental unit that affects land use shall be consistent with the comprehensive plan.
28 The Sauk County Comprehensive Plan, adopted by the Sauk County Board of Supervisors
29 in 2009, defines managing and focusing "on efficient land use patterns that promotes
30 redevelopment of under-utilized lands. It sets limits on outward growth, incorporates
31 permanent land preservation techniques, and achieves livable communities." Upon
32 evaluation of the request, the Land Resources and Environment Committee found that the
33 rezone request to an Exclusive Agriculture zoning district maintains this objective.
34

35 **NOW, THEREFORE, THE SAUK COUNTY BOARD OF SUPERVISORS DOES**
36 **ORDAIN AS FOLLOWS:**

37 Section 1. Any existing ordinances, codes, resolutions, or portions thereof in
38 conflict with this ordinance shall be and hereby are repealed as far as any conflict exists.

39 Section 2. This ordinance shall take effect the day after passage and publication
40 as required by law.

41 Section 3. If any claims, provisions or portions of this ordinance are adjudged
42 unconstitutional or invalid by a court of competent jurisdiction, the remainder of this
43 ordinance shall not be affected thereby.

44 Section 4. Section 7.005(2) Official Zoning Map of the General Code of Sauk
45 County, Wisconsin, is amended as follows:
46

47 Rezone of approximately 2.38 acres of tax parcel 040-0553-10000 from an Exclusive
48 Agriculture Zoning District to an Agriculture Zoning District.
49

50 Approved for presentation to the County Board by the Land Resources and Environment
51 Committee this 26th day of September, 2023.

Consent Agenda Item: [] YES [X] NO

Fiscal Impact: [X] None [] Budgeted Expenditure [] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as
reviewed by the Corporation Counsel, [Signature], Date:
10.12.2023

Offered and passage moved by:

[Signature] ☒ Aye ☐ Nay ☐ Abstain ☐ Absent
MARTY KRUEGER, CHAIR

[Signature] ☒ Aye ☐ Nay ☐ Abstain ☐ Absent
PETER KINSMAN, VICE CHAIR

[Signature] ☒ Aye ☐ Nay ☐ Abstain ☐ Absent
DENNIS POLIVKA

[Signature] ☒ Aye ☐ Nay ☐ Abstain ☐ Absent
ROBERT SPENCER

[Signature] ☒ Aye ☐ Nay ☐ Abstain ☐ Absent
BRANDON LOHR

[Signature] ☐ Aye ☐ Nay ☐ Abstain ☒ Absent
LYNN EBERL

[Signature] ☒ Aye ☐ Nay ☐ Abstain ☐ Absent
VALERIE MCAULIFFE

Fiscal Note: No Impact AMH

MIS Note: No Impact

RESOLUTION # 81-2023

Resolution to Adopt Amendments to the Land Resources and Environment
Department Fee Schedule

Resolution offered by the Land Resources and Environment Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: Pursuant to Chapter 10 of the Sauk County Code of Ordinances, the Sauk County Board of Supervisors has the authority to establish reasonable fees for the use of Sauk County Parks. To ensure that White Mound County Park remains a destination for distinguished recreational activities, an outdoor event space fee is included, the tent set-up fee has been adjusted and a discounted rate for extra daily vehicle passes is also included.

As part of the master planning process for White Mound County Park, it was determined that Sauk County would develop rustic campsite options for visitors to utilize and would renovate and rehabilitate the horse campground. Both the rustic and horse campsites will be available for rental in 2024. No fees have been established yet for these campsites.

THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, that the fee schedule for the Land Resources and Environment Department, pursuant to the Sauk County Code of Ordinances for Chapter 10, attached hereto as Appendix A, be approved with the amendments as shown.

Approved for presentation to the County Board by the Land Resources and Environment Committee, this 17th day of October, 2023

Consent Agenda Item: ☐ YES ☐ NO

Fiscal Impact: ☐ None ☒ Budgeted Expenditure ☐ Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed
by the Corporation Counsel, Benjamin O., Date:
10.12.2023


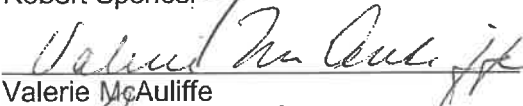
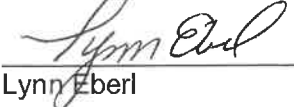

Offered and passage moved by:

Martin F. Krueger ☒ Aye ☐ Nay ☐ Abstain ☐ Absent
Marty Krueger, Chair

Peter Kinsman ☐ Aye ☐ Nay ☐ Abstain ☒ Absent
Peter Kinsman, Vice Chair

Brandon Lohr ☐ Aye ☐ Nay ☐ Abstain ☒ Absent

Dennis Polivka ☒ Aye ☐ Nay ☐ Abstain ☐ Absent
Dennis Polivka

52		<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
53					
54	Robert Spencer				
55		<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
56					
57	Valerie McAuliffe				
58		<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
59					
60	Lynn Eberl				
61					
62		<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Absent
63	Randy Puttkamer				

64
65 Fiscal Note: Increased and new fees will result in increased revenue to cover any costs incurred
66 by the Department for implementation of the fees and ordinances noted.

67
68 MIS Note: No impact.

dmh

PARK AND RECREATION – 10.04(1) and (2) set and amended upon authorization of the County Board.

Fees	Amount	Authority	As of	Comments
Camping				
Electric campsite	\$25.00	10.04	10/19/2021 (Resolution 84-2021)	Per night
Electric horse campsite	\$30.00	10.04	-	Per night
Nonelectric campsite	\$20.00	10.04	10/19/2021 (Resolution 84-2021)	Per night
Rustic campsite	\$20.00	10.04	-	Per night
Unattended electric campsite	\$10.00	10.04	10/19/2021 (Resolution 84-2021)	Per night
Unattended nonelectric campsite	\$5.00	10.04	10/19/2021 (Resolution 84-2021)	Per night
Rebooking fee	\$5.50	10.04	04/20/2021 (Resolution 42-2021)	Per reservation
Reservation fee	\$5.00	10.04	12/15/2009 (Resolution 169-2009)	Per reservation
Park Entrance				
Annual pass – 1 vehicle	\$25.00	10.04	12/15/2015 (Resolution 125-2015)	Per vehicle, per year
Annual pass – 2 vehicles	\$40.00	10.04	12/15/2015 (Resolution 125-2015)	Per vehicle, per year, only at original time of purchase
Annual pass – Veteran	\$0.00	10.04	03/22/2016 (Resolution 36-2016)	Honorably discharged, residing in Sauk County
Daily pass	\$5.00	10.04	12/15/2015 (Resolution 125-2015)	Per vehicle, per day
Ordinance violation – Failure to Prepay	\$20.00	10.04	12/20/2022 (Resolution 113-2022)	Per occurrence
Ordinance violation – Unpaid	\$25.00	10.04	12/20/2022 (Resolution 113-2022)	Per occurrence, nonpayment of failure to prepay
Equipment Rental				
Canoe	\$15.00	10.04	04/20/2021 (Resolution 42-2021)	Per hour
Kayak (double)	\$15.00	10.04	04/20/2021 (Resolution 42-2021)	Per hour
Kayak (single)	\$10.00	10.04	04/20/2021 (Resolution 42-2021)	Per hour
Paddleboard	\$15.00	10.04	04/20/2021 (Resolution 42-2021)	Per hour
Pedal boat	\$20.00	10.04	04/20/2021 (Resolution 42-2021)	Per hour
Miscellaneous Fees				
Credit card use	\$3.00	10.04	12/20/2022 (Resolution 113-2022)	Per transaction for camping reservations
Credit card use	\$1.50	10.04	12/20/2022 (Resolution 113-2022)	Per transaction for all other transactions
Firewood	\$5.00	10.04	12/20/2022 (Resolution 113-2022)	Per bundle
Ice	\$3.00	10.04	12/20/2022 (Resolution 113-2022)	Per bag
Vending machine items, shower fees	Not to exceed \$5.00	10.04	12/20/2022 (Resolution 113-2022)	Fee will adjust depending on the expense cost.
Promotional Items	Not to exceed \$30.00	10.04	02/21/2023 (Resolution 6-2023)	Fee will adjust depending on the expense cost.
Prairie Smoke Terrace				
Daily Rental	\$200.00	10.04	03/15/2022 (Resolution 32-2022)	Per four (4) hours
Additional hour(s)	\$50.00	10.04	03/15/2022 (Resolution 32-2022)	Per hour
3-day Package	\$800.00	10.04	03/15/2022 (Resolution 32-2022)	8 am-12 pm; 8 am-11 pm; 8am-12pm
Security deposit	\$300.00	10.04	03/15/2022 (Resolution 32-2022)	Per daily rental(s)
Security deposit	\$500.00	10.04	03/15/2022 (Resolution 32-2022)	Per 3-day Package rental(s)
Tent set-up	\$100.00 \$50.00	10.04	12/20/2022 (Resolution 113-2022)	3-day Package rental required
Outdoor event space	\$50.00	10.04	-	Prairie Smoke Terrace rental required
Additional daily vehicle passes	\$75.00	10.04	-	Prairie Smoke Terrace rental required, 25 extra passes

RESOLUTION # 82 - 2023

Resolution to adopt the Sauk County Farm Education Hub Development Plan as an Appendix to the 2022-2042 Sauk County Farm Property Master Plan in the County CORP.

Resolution offered by the Land Resources and Environment Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND:

The Sauk County Land Resources and Environment Department created the 2022-2042 Sauk County Farm Property Master Plan to ensure the continued management of the site's agricultural and natural resources, preservation of its historic features, and the transformation of the space into an educational resource for the communities of Sauk County. Over the next 20 years, the County Farm is envisioned to become an important educational resource for Sauk County residents of all ages and backgrounds to learn about regenerative, profitable, and resilient agricultural practices through on-site demonstration, research and collaborative partnerships. The master plan is centered on the following goals: to create educational opportunities for Sauk County's current and future farmers through community partnerships; utilize the space for agricultural demonstration and research; and pay homage to the history and people of the property. The County Farm will become a space where educational institutions, non-profit organizations, public agencies, and any interested person in Sauk County can converge to learn about farming and train the leaders who will carry forward our community's agricultural legacy.

Resolution No. 150-2019 adopting the 2020-2024 Sauk County Outdoor Recreation Plan was approved by the Sauk County Board of Supervisors on January 21, 2020. As part of the Master Plan process for the Sauk County Farm, an area was designated as a future educational hub for indoor/outdoor events, programming, recreational trails, community gardens, and habitat restoration. As part of the 2023 LRE Budget, \$75,000 of general funds were included for the design of this area. Resolution No. 17-2023 awarded a contract for design and engineering services of the educational hub at the Sauk County Farm.

The Sauk County Farm Property Master Plan and development plan for the education hub intersects with the following priorities and objectives of the Sauk County Outdoor Recreation Plan; priority: further development of the County Park System, objectives: develop master plans for Sauk County properties; priority: resource management and stewardship, objective: community education, and improved water quality; priority: partnerships, objectives: intersect with other units of government and non-government organizations (NGOs), and leverage recreational and planning grants; priority: economic development and tourism.

THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, does hereby adopt the Sauk County Education Hub Development Plan attached hereto as Appendix A as an appendix to the 2022-2042 Sauk County Farm Property Master Plan in the County CORP.

Approved for presentation to the County Board by the Land Resources and Environment Committee, this 17 day of October, 2023

Consent Agenda Item: [] YES [] NO

Fiscal Impact: [] None [X] Budgeted Expenditure [] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed
by the Corporation Counsel, Byrd, Date:

10.12.2023

Offered and passage moved by:

Marton F. Krueger ☒ Aye ☐ Nay ☐ Abstain ☐ Absent

Marty Krueger, Chair

_____ ☐ Aye ☐ Nay ☐ Abstain ☒ Absent

Peter Kinsman, Vice Chair

_____ ☐ Aye ☐ Nay ☐ Abstain ☒ Absent

Brandon Lohr

Dennis Polivka ☒ Aye ☐ Nay ☐ Abstain ☐ Absent

Dennis Polivka

Robert Spencer ☒ Aye ☐ Nay ☐ Abstain ☐ Absent

Robert Spencer

Valerie McAuliffe ☒ Aye ☐ Nay ☐ Abstain ☐ Absent

Valerie McAuliffe

Lynn Eberl ☒ Aye ☐ Nay ☐ Abstain ☐ Absent

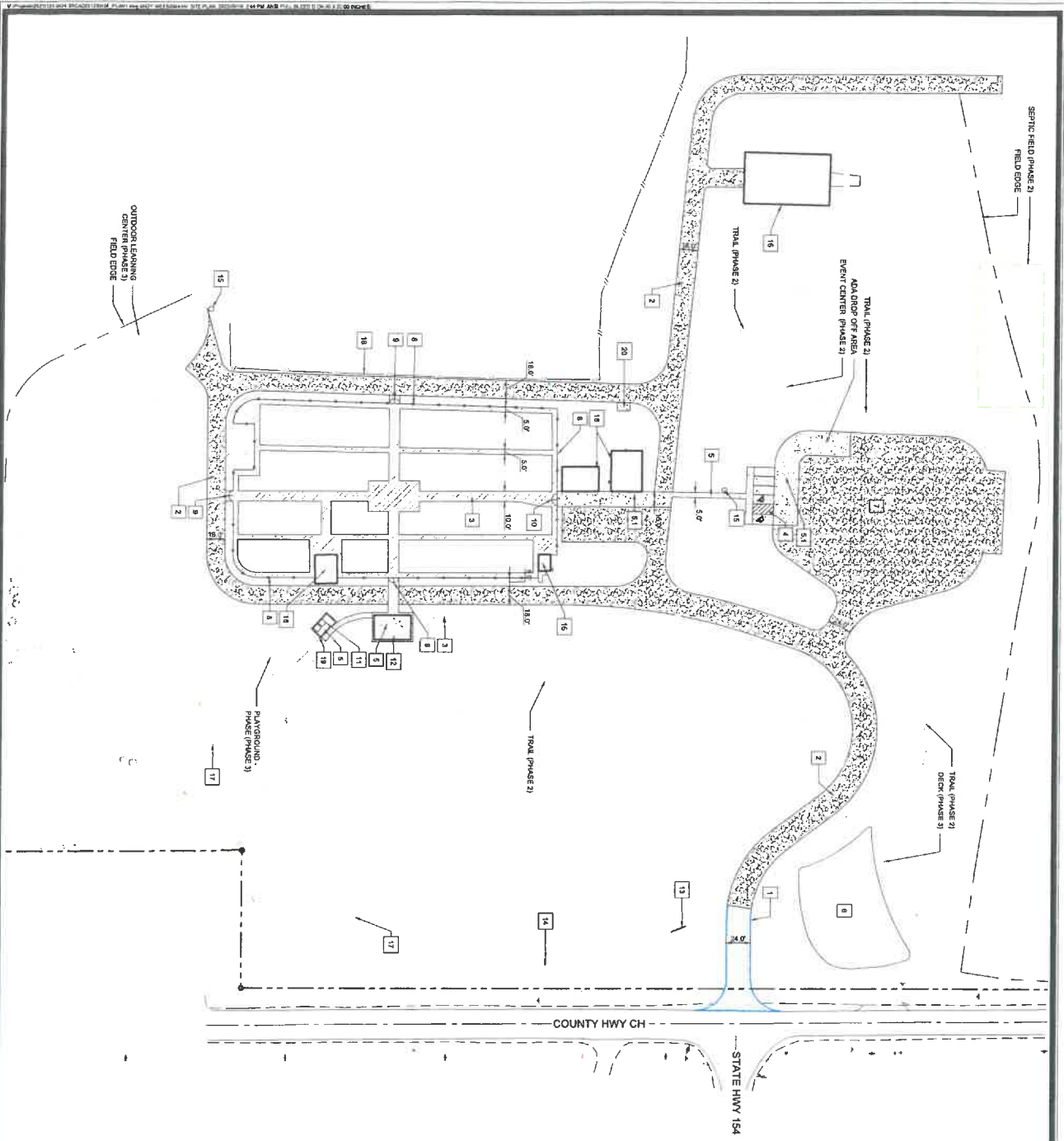
Lynn Eberl

_____ ☐ Aye ☐ Nay ☐ Abstain ☒ Absent

Randy Puttkamer

Fiscal Note: The LRE 2023 Budget includes donation funds in the amount of \$4,055 for the maintenance of the area surrounding the historic 1921 fire house located on the property. The budget also includes \$24,000 in farm revenue funds for pasture expansion and installation of educational signed on the property. Any additional improvements outlined in the Master Plan would be reviewed in future budget cycles along with pursuing grants. John

MIS Note: The property would require the installation and maintenance of a wireless internet connection upon construction of the educational building. This will be reviewed in future budget cycles.



PHASE 1 SITE KEYNOTES

- 1 ASPHALT ENTRANCE DRIVE
- 2 GRAVEL DRIVE
- 3 CRUSHED AGGREGATE TRAIL
- 4 ADA STALLS
- 5 ADA DROP OFF AREA
- 6 5' CONCRETE PATH ON PAD
- 7 8' CONCRETE PATH ON PAD
- 8 BIOPRETENSION AREA
- 9 GRAVEL PARKING AREA
- 10 2 ADA STALLS
- 11 14' X 20' STALLS
- 12 12' X 20' STALLS
- 13 12' X 20' STALLS
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PHASE 1 LEGEND

- 1 ASPHALT
- 2 GRAVEL
- 3 5" THICK CONCRETE
- 4 8" THICK CONCRETE
- 5 4" THICK CRUSHED AGGREGATE TRAIL
- 6 DEER FENCE
- 7 EXISTING FENCE TO REMAIN

NOT FOR CONSTRUCTION

TO OBTAIN LOCATION OF
PARTICIPANTS' ENTRANCE
TO THE HUB, CONTACT
SNYDER & ASSOCIATES, INC.
1-800-242-8511
TOLL FREE
WIS. STATUTE 18.2175 (1974)
REQUIRES MIN. OF 3 WORK DAYS
NOTICE BEFORE YOU EXCAVATE

SAUK COUNTY FARM EDUCATION HUB - PHASE 1

SITE PLAN

TOWN OF FREEDSBURG, SAUK COUNTY, WISCONSIN

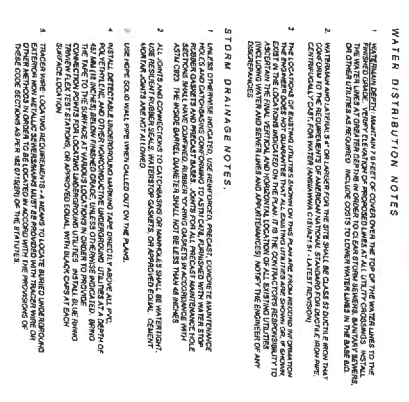
SNYDER & ASSOCIATES, INC.

5010 VOGES ROAD
MADISON, WISCONSIN 53718
608.838.0444 | www.snyder-associates.com

MARK	REVISION	DATE	BY
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Project No: 123.0424.30
Sheet C300

SNYDER & ASSOCIATES, INC.
123.0424.30
Sheet C300




TO OBTAIN LOCATION OF
PARTICIPANTS' UNDERGROUND
FACILITIES BEFORE YOU
DIG IN WISCONSIN

CALL DIGGERS HOTLINE
1-800-242-8511
TOLL FREE

WIS. STATUTE 182.0175 (1974)
REQUIRES MIN. OF 3 WORK DAYS
NOTICE BEFORE YOU DIG/AWAY



SAUK COUNTY

FARM EDUCATION HUB



HISTORY **PASTURE** **CROPLAND** **NATIVE**

A place to converge, learn, and demonstrate with regenerative agriculture and conservation-friendly farming best practices.



PLAN VIEW



RESOLUTION # 83 - 2023

Resolution Approving a Request to Apply for Cooperative County and Ho-Chunk Nation Law Enforcement Program for Tribal Trust Lands within Sauk County.

Resolution offered by the Law Enforcement and Judiciary Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND:

This is an annual Resolution that allows us to apply for funding for our patrolling costs of the Ho-Chunk lands. Sauk County has federally recognized Ho-Chunk Nation Trust Lands having significant Wisconsin Ho-Chunk population within the borders. The State and County of Sauk have joint responsibility for providing law enforcement aid under Wis. Stat. § 165.90 to help defray the cost of services provided on Indian trust lands.

THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, and directs the Sauk County Sheriff's Department to make application to the State of Wisconsin, Department of Justice, for aid in the amount not to exceed the limit to defray costs to enforce the laws of the State of Wisconsin on Indian trust lands in the County of Sauk and to administer such grant monies under the grant guidelines.

Approved for presentation to the County Board by the Law Enforcement & Judiciary Committee, this 17th day of October, 2023

Consent Agenda Item: [] YES [x] NO

Fiscal Impact: [] None [X] Budgeted Expenditure [] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, [Signature], Date: 10.11.2023

Offered and passage moved by:

[Signature] ☒ Aye ☐ Nay ☐ Abstain ☐ Absent
John Dietrich

[Signature] ☒ Aye ☐ Nay ☐ Abstain ☐ Absent
Kevin Schell

[Signature] ☒ Aye ☐ Nay ☐ Abstain ☐ Absent
Shella Carver

[Signature] ☒ Aye ☐ Nay ☐ Abstain ☐ Absent
Delmar Scanlon

51
52 _____ ☐ Aye ☐ Nay ☐ Abstain ☒ Absent
53 David Clemens
54

55
56 Fiscal Note:
57 Actual revenues received were \$22,670 in 2023; \$24,500 was the amount that was included in
58 the 2024 proposed budget. *JMA*
59

60 MIS Note: No MIS impact.

RESOLUTION # 84-2023

RESOLUTION TO RATIFY THE JULY 1, 2021 – DECEMBER 31, 2023 COLLECTIVE BARGAINING AGREEMENT BETWEEN SAUK COUNTY AND THE WISCONSIN PROFESSIONAL POLICE ASSOCIATION (WPPA) L241 – SHERIFF'S DEPARTMENT SWORN UNIT

Resolution offered by the Personnel and Insurance Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: The existing collective bargaining agreement between Sauk County and WPPA L241 (Sheriff's Department Sworn Unit) expires on December 31, 2023. The Personnel and Insurance Committee has negotiated a tentative agreement with WPPA L241 (attached hereto), for the terms of a successor agreement for the calendar dates of January 1, 2024 through December 31, 2026. In accordance with Wisconsin Act 10, certain sworn law enforcement officers maintained collective bargaining rights pursuant to Wis Stats. 111.70/111.77.

The provisions of the tentative agreements reflect a commitment of Sauk County to remain competitive with the wage rates of neighboring counties, and the dedication of both parties to recruit and retain the highest quality employees for Sauk County. Therefore, the Personnel and Insurance Committee, after careful consideration and review, believes the provisions of the tentative agreement as being in the best interest of Sauk County.

NOW, THEREFORE, THE SAUK COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS: The Sauk County Board of Supervisors met in regular session, that the Sauk County Personnel and Insurance Committee be and hereby is authorized and directed to sign on behalf of Sauk County a collective bargaining agreement incorporating the provisions of the tentative agreement, set forth in more detail in the attached summary.

Approved for presentation to the County Board by the Personnel and Insurance Committee this 17th day of October 2023.

Consent Agenda Item: ☐ YES ☐ NO

Fiscal Impact: ☐ None ☒ Budgeted Expenditure ☐ Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, Bryant D. [Signature], Date: 10.11.2023.

Offered and passage moved by:

Supervisor Carl Gruber ☐ Aye ☐ Nay ☐ Abstain ☐ Absent

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_____	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Supervisor Terry Spencer				
_____	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Supervisor Peter Kinsman				
_____	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Supervisor Robert Prosser				
_____	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Supervisor Jake Roxen				

Fiscal Note: *In progress !*
MIS Note: No MIS Impact

**SAUK COUNTY OFFER
TO
WISCONSIN PROFESSIONAL POLICE ASSOCIATION
LAW ENFORCEMENT EMPLOYEE RELATIONS
LOCAL 241
September 5, 2023**

The July 1, 2021 - 2023 Collective Bargaining Agreement shall remain unchanged for a three-year period commencing January 1, 2024 except as follows:

Deletions are indicated by: ~~Strikethrough~~

Additions and new language indicated by: Shadow

1. Fair and equitable wage increase effective the first pay period to include January 1, 2024.
 - a. Effective January 1, 2024, 6.0% on all rates and increase Step 5 (8 years) by \$.50;
 - b. Effective January 1, 2025, 6.0% on all rates and increase Step 5 (8 years) by \$.50;
 - c. Effective January 1, 2026, 6.0% on all rates and increase Step 5 (8 years) by \$.25.

4.06 COLLECTIVE BARGAINING. If collective bargaining sessions are conducted for a successor agreement during the normal working hours of bargaining committee members at the request of the Employer, up to five (5) such members from separate divisions (~~patrol, jail and detective~~), with a maximum of two (2) per division, shall suffer no reduction in pay for up to five (5) bargaining sessions. **TA 9/20/2023**

7.01 - NON-DISCRIMINATION. The Employer and the Union agree that there shall be no discrimination against any employees or prospective employees because of race, creed, color, age, sex/gender, national origin, sexual orientation, ancestry, marital status, gender identity, genetic testing, pregnancy or childbirth, military service, ~~handicapping conditions~~ disability, or any other characteristic protected by state or federal law. It is and shall be the policy of the Employer and the Union to treat all employees equally. Because discrimination complaints are processed through state and federal agencies and courts, they are not grievable under this agreement. **TA 8/22/2023**

9.02 - JOB POSTINGS. The Employer agrees that when a position becomes available that would be a promotional opportunity for existing employees, the following steps shall be followed:

1. Vacancies shall be posted.
2. Qualified existing employees shall be allowed to take any accredited tests given for said position.
3. Existing employees shall be given preference in filling open positions over external applications, all other things being equal.

All vacant sworn bargaining unit positions not filled by the posting process shall be filled from an established position eligibility list in accordance with the provisions set forth by the Human Resources Department.

The Employer further agrees that when a position becomes available that is an opportunity for an existing employee to change a shift assignment, the following steps shall be followed:

1. Vacancies shall be posted.

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OF THESE PROPOSALS DURING THE COURSE OF NEGOTIATIONS WITHOUT PREJUDICE. EACH
ELECTED OFFICIAL RESERVES THE RIGHT TO VOTE AS THEY DEEM APPROPRIATE IN CONSIDERATION
OF THE RATIFICATION OF ANY TENTATIVE AGREEMENT BROUGHT BEFORE THE COUNTY BOARD*

2. Qualified existing employees shall be allowed to express their interest in vacancy.
3. Vacancy shall be filled with the senior qualified bidder from employees within the classification and division. Thereafter remaining vacancies shall be posted and shall be filled with the most senior qualified bidder within the balance of the sworn bargaining unit.

Furthermore: Any employee posting into another position classification shall remain on the step they are on when moving into the new position.

The Sheriff reserves the right to post vacant positions externally in conjunction with the language contained in Article 9.02. The Electronic Monitoring Deputy position shall be appointed by the Sheriff.

~~The Employer agrees that when a regular position authorized by Sauk County, becomes vacant and is not refilled through the bidding process, the notice of the job opening shall be posted and qualified employees shall be allowed to take any accredited tests given for said position, and existing employees shall be given preference in making promotions, all other things being equal. Vacancies shall be posted first and shall be filled with the senior qualified bidder from employees within the classification and division. Thereafter remaining vacancies shall be posted and shall be filled with the most senior qualified bidder within the balance of the sworn bargaining unit. All vacant sworn bargaining unit positions not filled by the posting process shall be filled from an established position eligibility list in accordance with the provisions set forth in Chapter 13 of the Sauk County Code of Ordinances. Furthermore: Any employee posting into another position classification shall remain on the step they are on when moving into the new position.~~

~~The Sheriff reserves the right to post vacant positions externally in conjunction with the language contained in Article 9.02. TA 8/22/2023~~

10.04 CALL-IN. All employees covered by this Agreement shall respond to a call to work outside of their regular schedule of hours, by their department head or others designated by the department head. A minimum of two (2) hours at time and one-half (1 1/2) times pay shall be granted to any employee who is requested to report outside his/her regular schedule of hours or who reports to work as scheduled and is sent home... TA 8/22/2023

10.06 - SHIFT DIFFERENTIAL. Sauk County agrees that a shift differential shall be paid as follows, except for employees who are working in accordance with a regular shift which starts after 6:00 AM and finishes by 5:00 PM; ~~any employee actually working between 2:30 PM and 11:00 PM shall receive an additional twenty cents (\$.20) per hour; any employee actually working a regular shift starting at or after 10:30 PM, or otherwise actually working after 11:00 PM, shall receive an additional twenty five cents (\$.25) per hour from such time until 7:00 AM (or 9:00 AM for an employee working a regular shift lasting until 9:00 AM) for hours actually worked.~~ The additional amount paid as shift differential shall not be pyramided in any manner.

2:30pm – 11:00pm – shall receive ~~an additional~~ \$.20 per hour

10:30pm – 7:00am* – shall receive ~~an additional~~ \$.25 per hour

Night Shift A and B (5:00pm-5:00am/6:00pm-6:00am) – shall receive ~~an additional~~ \$.25 per hour

Noon – Midnight – Patrol shall receive ~~an additional~~ \$.20 per hour TA 9/5/2023

10.08 TWELVE (12) HOUR SHIFT SCHEDULE/ROTATION. Members of the patrol division shall have a 12-hour shift schedule/rotation. The 12-hour shift schedule/rotation shall consist of four (4) teams. [Days A, Days B, Nights A, Nights B] Days A and B will work a split shift of [5am-5pm/6am-6pm] and Nights A and B will work a split shift of [5pm-5am/6pm-6a m]. Days A and B and Nights A and B

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schedules shall be opposite "days-on" and "days-off" from each other on the following fourteen (14) day rotation:

a. 2 on- 2 off/ 3 on- 2 off/ 2 on-3 off during a 14-day cycle (i.e., Mon-Tues ON-- Weds-Thurs OFF / Fri-Sat-Sun ON - Mon-Tues OFF/ Wed-Thurs ON-Fri-Sat-Sun OFF)

b. An officer's "shift working date" is the actual date the shift begins.

c. One eight (8) - hour day will be implemented into the fourteen (14) day rotation for each Deputy. This 8-hour day will be flexible for training, special team call outs and other assignments. Management reserves the right to adjust the 8-hour day with a five (5) day notice. Management will assign the short days.

~~d. Shift Differential: Night Shift A and B [5pm-5a m/6pm-6a m] shall receive shift differential (\$.25 cents an hour) as provided for in Article 10, Section 10.06.~~

d. Excluding exigent circumstances, deputies shall take a minimum of eight (8) continuous hours of rest in each 24-hour period. **TA 9/5/2023**

10.09 ORDER-INS. When staffing levels for the patrol and security division are below the number deemed necessary for any reason, including but not limited to: staffing shortages, immediate emergency shortages, special events, etc. and the needs are not met voluntarily, these patrol division call in lists will be utilized for order-in.

Patrol Division - Order-in procedures will follow as:

- a Each shift and stack will be an exclusive order-in list. (Days A, Days B, Nights A, Nights B).
- b Order-ins for deputies will be rotating based on reverse seniority in their designated stacks.
- c Deputies are subject to order-ins on their regular days off.
- d Deputies can fulfill their "turn" in the order-in rotation by volunteering or being ordered to work a minimum of 2 hours in a patrol function. This does not include volunteering for special details.
- e Deputies will get one "Pass" per calendar year

Security Division - All posted and voluntary overtime will be filled on a straight seniority basis. A Deputy volunteering for a full shift will be given preference over partial shift volunteers. It is understood that occasionally situations occur requiring management to immediately fill staffing needs and proceed straight to the order-in procedure.

Order-in procedures for the security division will follow as:

- a. Each shift will be an exclusive order-in list.
- b. Order-in's for Deputies will be rotating, based on reverse seniority, on their assigned shift.
- c. Deputies can fulfil their turn and drop to the bottom of the order-in rotation, by volunteering or being ordered to work a minimum of 2 hours. This does not include volunteering for special details.
- d. Credit for volunteering, or being ordered, does not accumulate and only serves to move the Deputy to the bottom of the order-in rotation.

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- e. Deputies will get 2 passes per calendar year; one pass may be utilized January thru June and the second pass may be utilized July thru December.
- f. Deputies newly assigned to a shift will be placed at the top of the order-in rotation.

While Security Deputies will be provided access to view the order-in lists and may assist in making calls for overtime/order-in, any modifications to the lists will be made by Security Division Supervisors. Deputies are responsible for notifying their supervisor about credit for overtime worked. TA 9/5/2023

10.10 CANINE HANDLER SCHEDULE. ~~The canine handler(s) shall end assigned shifts one (1) hour earlier for each 12-hour shift in order to work an eleven (11) hour shift to accommodate care of K-9. The canine handler(s) shift shall be shortened by one (1) hour at the beginning or end of the shift shall end assigned shifts one (1) hour earlier for each eight (8) hour shift worked in order to work a seven (7) hour shift to accommodate care of K-9.~~ TA 9/5/2023

11.02 - VACATION AND COMPENSATORY TIME APPROVAL....

b. Vacation or compensatory time off days in the detective division may be approved for up to two (2) employees total at the discretion of the division head, or their designee, and with that availability of personnel and overtime costs being recognized as managerial concerns. It is understood that, while management may not always be able to grant every request, no other criteria will be arbitrarily introduced as deciding factors in the vacation approval decision making process. The Sheriff or designee may approve more than two (2) employees for vacation or compensatory time off days on a case by case basis in considering the reasonableness and need for the request.

~~granted to one employee within the division, per shift, on the same date(s) at the discretion of the immediate supervisor....~~

d. In the Patrol Division, vacation leave may be used in increments up to and including twelve (12) hours. Between Labor Day and Memorial Day, when one employee is already approved for vacation, a second employee may be considered for vacation time. The second employee shall request vacation per departmental procedures and shall be notified of the status of the request within four (4) calendar weeks of the request. Management retains the right to recall the vacation approval within forty-eight (48) hours of the shift start. Employee's immediate supervisor may honor requests upon shorter notice, if possible. No vacation will be granted on weekends from the Friday of Memorial Weekend to the Monday of Labor Day Weekend with the exception of up to three (3) 12-hour days which shall be taken consecutively ~~one (1) 12-hour day~~ per employee. For the purpose of this agreement, weekends are defined as Friday starting at 5 AM until Monday at 5:00 AM. TA 9/5/2023

11.04 - HOLIDAY DURING A VACATION.

- a. If a holiday falls during the vacation period, an employee will be compensated for the holiday and not use a day of vacation. ~~extra day of vacation will be granted...~~ TA 8/22/2023

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12.02 SICK LEAVE CREDIT. For any employee hired after December 31, 2023. Sick Leave Credits may be accrued as follows:

- 1) All Sheriff's Department employees being represented for whom vacation periods are provided shall be given sick leave with pay at the rate of one (1) day, or eight (8) hours, of sick leave for each completed calendar month of compensated service. The term "each completed calendar month of compensated service" shall be construed to mean any calendar month in which the employee has completed thirteen (13) days of compensated service. This definition applies to all employees of the Sheriff's Department engaged in service of the County except part-time and seasonal employees or employees who are on a per diem basis. Upon the completion of the first six months of continuous employment, employees of this bargaining group may utilize accrued sick leave balances. Members of the Patrol Division may use sick leave in increments up to and including twelve (12) hours.
- 2) No employee shall be credited with an accumulation of more than one hundred and twenty (120) days of sick leave credits at any time. Employees regularly working the twelve (12) hour rotation shall not exceed 1,020 hours in their accrual bank. No employee shall be permitted to take more than one hundred and twenty (120) days of sick leave in any one (1) calendar year. Employees shall not be required to use sick leave in case of an on-the-job injury. Any employee having unused sick leave on the date of retirement, provided the employee has reached age fifty (50) if employed in a protective occupation as classified by the Wisconsin Retirement System, or age fifty-five (55) if employed in a non-protective occupation as classified by the Wisconsin Retirement System, and the employee qualifies for an annuity under the Wisconsin Retirement System, shall be able to either:
 - a. All employees shall be able to receive seventy (70.0%) of the cash value of the employee's accrued sick leave paid to the employee less applicable deductions; or,
 - b. All employees shall be eligible to convert seventy (70.0%) thereof to participate in a Health Reimbursement Arrangement (HRA). ~~purchase continuing health insurance under the County's Employee Health Insurance Plan; or,~~
 - c. ~~The employee may, at his/her discretion, receive one hundred percent (100%) the cash value of the conversion privilege in lieu of any right to further participation in the County's Employee Health Insurance Plan; the choice is irrevocable and must be made upon notice of intent to retire...~~

For any employees hired before January 1, 2024. Sick Leave Credits may be accrued as follows:

- 1) All Sheriff's Department employees being represented... TA 9/5/2023

12.05 - BEREAVEMENT LEAVE. Employees shall be entitled to bereavement leave to attend an event related to the death of an employee's spouse, child (including an unborn child after 20 weeks of gestation), parent, brother, sister, stepparent, stepchild, mother-in-law, father-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, grandparent, grandparent of spouse, or grandchild. In the event an employee's circumstances, familial relationships or other personal circumstances are unique and not addressed in this bereavement leave policy yet warrant time as anticipated by this policy, the Sheriff or Chief Deputy may grant an exception... TA 9/5/2023

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12.09 - JURY DUTY/SUBPOENAED WITNESS LEAVE. ~~Employees called for jury duty or as a subpoenaed witness shall be entitled to receive lost pay provided they deposit any compensation received for such duty, excluding mileage allowance, with the Employer and receive a receipt for said deposit. Employees called for jury duty or as a subpoenaed witness shall be entitled to receive compensation equal to what the employee would have earned if not called for jury duty provided that the employee deposits any compensation received for such duty, excluding mileage allowance, with the Finance Department, and receive a receipt for said deposit. TA 8/22/2023~~

14.11 TRAVEL TIME. The parties recognize that employees may be required to attend mandatory training. As used in this section, mandatory training means any training that the employee is ordered by Sheriff's Department Administration to attend. The Sheriff's Department recognizes one-hour commute as a normal commute time and such ~~The parties agree~~ that travel time will be paid for all travel that requires more than one-hour travel time each way, not just for the driver. For training that is expected to last more than one day, Administration shall decide whether an employee will stay overnight or travel to and from home during the mandatory training. Travel time is calculated as the time from the Law Enforcement Center to the training location. TA 8/22/2023

14.12 CREDIT FOR EXPERIENCE (LATERAL EMPLOYMENT). New employees hired into sworn law enforcement positions may be given credit for pay and vacation relevant police/law enforcement experience upon hire at the discretion of the Employer.

Beginning on the first pay period of 2024 (or date of contract ratification if contract is approved after that date), employees who were previously hired at a higher rate of pay (lateral for pay only) will begin accruing vacation at a rate commensurate with their total years of recognized service (prior years of recognized law enforcement experience added to the current length of employment). This change will affect the accrual rate and will not be retroactive.

14.13 DETECTIVE DIVISION ON-CALL PROCEDURES. To ensure adequate and appropriate response to emergencies and criminal investigations, all detectives for the Sauk County Sheriff's Department will rotate through an on-call schedule established by department administration. The on-call schedule will assign individual detectives to provide coverage during times when determined an on-call detective is needed. One detective will be on call at a time. If additional detectives are necessary, call-in or order-in procedures will be followed.

a. On-call shifts are defined as:

- i Weekdays: Weekdays are Monday through Thursday starting ~~8:00PM~~ 6:00PM until 8:00AM, the following day. Exact hours may be revised based upon scheduling needs and other factors.
- ii Weekends: Weekends are ~~8:00PM~~ 6:00PM Friday, through 8:00AM, Monday. Exact hours may change dependent on available on-duty detectives. Unless staffing adjustments occur by a supervisor, weekend on-call shifts shall be defined as:
 - a. Friday: Friday 6:00PM through Saturday 8:00AM
 - b. Saturday: Saturday 8:00AM through Sunday 8:00AM

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- c. Sunday: Sunday 8:00AM through Monday 8:00AM
 - d. Weekend on-call order-ins will be done so by individual dates, in succession. A detective will not be ordered in for on-call coverage for the entire consecutive set of weekend days.
- iii Holiday(s) are those Holiday(s) identified in Article 11.08 of the contract, for those employees who work the 5-day schedule. Exact dates and hours for Holiday(s) may vary but in most cases, consist of a 24-hour period beginning at 8:00AM and ending at 8:00AM the following day.
 - iv The detective division shall have an "order-in" list to fill vacancies for staffing shortages, immediate emergency shortages, special events, etc. and the needs are not met voluntarily, the detective division call-in list will be utilized for order-in. This list will also be utilized to fill vacant on-call shifts. The order-in procedures for detectives will follow as:
 - a. Order-ins for detectives will be done by reverse seniority.
 - b. Detectives are subject to order-ins on their regular days off.
 - c. Detectives can fulfill their "turn" in the order-in rotation by volunteering or being ordered to cover a vacant "on-call" shift. This does not include volunteering for special details. Credit for volunteering, or being ordered, does not accumulate and only serves to move the detective to the bottom of the order-in rotation.
 - d. If a detective is on a full vacation or a full comp time on any day leading up to or immediately after a vacant order-in day, that detectives shall be exempt from that specific order in day, or set of days (i.e. a weekend including Saturday or Sunday), but shall not be skipped entirely, and be subject to the next order in.
 - e. Detectives will get one "pass" per calendar year
 - i. If a detective is geographically, physically, or otherwise legitimately unable to respond as determined by the division head or his designee, such event shall not constitute as a "pass".
 - f. If a detective volunteers or uses their "pass" their spot on the order-in list shall be documented as a such, and their name shall be moved to the bottom of the order-in list.
 - g. It is understood that occasionally situations occur requiring management to immediately fill staffing needs and proceed straight to the order-in procedure.
 - h. While detectives will be provided access to view the order-in lists, any modifications to the lists will be made by a detective supervisor.
 - b. On-call compensation is in addition to benefits enumerated in the collective bargaining agreement. On-call compensation may not be exchanged for compensatory time.

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c. Switching on-call shift assignments: Switching on-call shift assignments must be approved by the Division Sergeant or Lieutenant. If a switch is authorized, the trade dates must be established in writing.

d. Detectives that are on-call status must be available for calls. They must be accessible through the Communication Center by cell phone or radio. Detectives who are on-call, must be "in service" no later than 45 minutes after notification. An on-call detective must be fit for duty. An on-call detective may use their vehicle for personal use during their on-call status, as authorized by the Sheriff.

e. When an on-call detective is in service, that detective will receive their hourly overtime rate, and the on-call pay rate will be suspended until the detective ends their active duty status. At that time, they will again begin receiving on-call pay until relieved of their on-call responsibility,

f. Request to be relieved of on-call duty status must be made to the division lieutenant or designee. ~~On-call~~ On-call status will be maintained until the detective is notified that he/she has been relieved from ~~on-call~~ on-call status. The vacant position will be offered starting with the most senior employee within the Division on a rotating basis. Should all employees decline, a detective will be ordered to on-call status with the least senior employee in the Division on a rotating basis.

g. The detectives that are not on-call will still be required to carry their cell phones while off duty in the event that additional detectives are needed to assist the on-call detective, or for other incidents or investigations.

h. Activation of the on-call detective remains the sole responsibility of the Department's Administration and may not be initiated by the on-call detective alone.

i. Compensation.

- i The hourly rate for weekday on-call status is ~~\$1.50~~ \$2.00.
- ii The hourly rate for weekend on-call status is ~~\$1.75~~ \$2.25.
- iii The hourly rate for Holiday on-call status is ~~\$2.00~~ \$2.50. TA 9/5/2023

RESOLUTION # 85-2023

Resolution to Purchase land at 616 Linn St. Baraboo, WI 53913 for future use by Sauk County and Amend the 2023 Budget

Resolution offered by the Property Committee and Finance Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND:

The family of Everest Sonsalla reached out to the county to see if there was an interest by the county to purchase the property at 616 Linn St. The property .52 acres in size and is surrounded by county owned property. The Property Committee ordered an appraisal of the property in August of 2022. The market value of the house is \$205,000. The property committee asked the Sauk County Corporation Counsel to negotiate the price not to exceed \$205,000 with the realtor. The original offer was not accepted, and the house stayed on the market for about a year. The realtor for the family reached back out to the Sauk County Corporation Counsel to see if the county was still interested in purchasing the property. The Property Committee again met and offered the original price, and the offer of \$205,000 was accepted.

THEREFORE, BE IT RESOLVED, that the County Board authorizes the purchase of 616 Linn St. Baraboo WI 53913, specifically described as the Southeast quarter of the Northwest quarter (SE-NW), of section thirty-four (34), township twelve (12), North of Range Six E (6E) containing .52 acres in size, at a cost of \$205,000; and

BE IT FURTHER RESOLVED, that All documentation related to the purchase of the property will be signed by the County Administrator and County Clerk.

Approved for presentation to the County Board by the Property Committee and Finance Committee, this 17th, day of October 2023

Consent Agenda Item: [] YES [] NO

Fiscal Impact: [] None [] Budgeted Expenditure [X] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = X 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, [Signature], Date: 10.12.2023

Offered and passage moved by
Property Committee:

Carl Gruber ☐ Aye ☐ Nay ☐ Abstain ☐ Absent

Mark "Smooth" Dettner ☐ Aye ☐ Nay ☐ Abstain ☐ Absent

52 

53 Joe Chrisler

☐ Aye ☐ Nay ☐ Abstain ☐ Absent

54 

55 Robert Spencer

56 ☒ Aye ☐ Nay ☐ Abstain ☐ Absent

57 

58 Mike Anderson

59 ☐ Aye ☐ Nay ☐ Abstain ☐ Absent

60 Finance Committee:

61 

62 Martin F. Krueger

63 ☒ Aye ☐ Nay ☐ Abstain ☐ Absent

64 


65 Thomas Dorner

66 ☒ Aye ☐ Nay ☐ Abstain ☐ Absent

67 

68 Lynn Eberl

69 ☒ Aye ☐ Nay ☐ Abstain ☐ Absent

70 

71 Richard "Mike" Flint

72 ☒ Aye ☐ Nay ☐ Abstain ☐ Absent

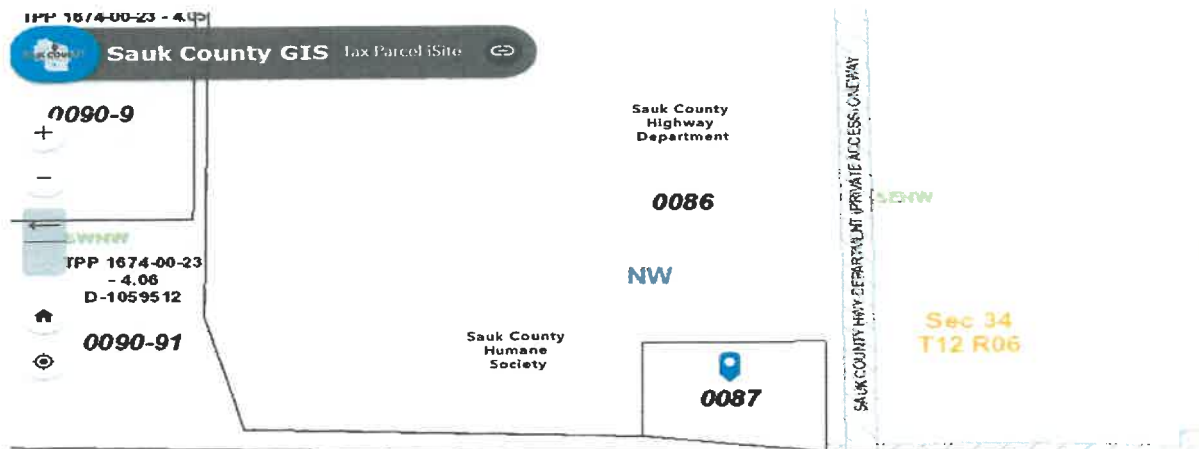
73 

74 Timothy McCumber

75 ☒ Aye ☐ Nay ☐ Abstain ☐ Absent

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79
80 Fiscal Note: Funds for the purchase of 616 Linn St. Baraboo, WI 53913 will be taken from the
81 General Fund Balance. The 2023 Sauk County sales tax collection is projected to be greater
82 than budgeted, the excess collection will be moved to General Fund Balance. The remaining
83 General Fund Balance after the \$205,000 assignment is well above the amount required by
84 Sauk County's working capital policy *AMT*

85
86 MIS Note: None



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