

Present: Wedekind, Lombard, Geimer, Giese, DeMars, VonAsten

Also Present: Kohlmeyer, Armstrong, Pleger, Schauf, Liebman, Geick, Palm

Absent:

Chairperson Wedekind called the Meeting of the Campus Commission to order at 8:00 a.m. noting compliance with the Open Meeting Law.

MOTION (Lombard/Geimer) to approve the agenda. Motion carried unanimously.

MOTION (Geimer/Lombard) to approve the minutes of June 20 and special meeting of July 10, 2013.

Motion carried unanimously.

**Public Comments** None.

**Communications** None.

**Financial Report**

C. Giese, City Clerk-Finance Director distributed a Revenue/Expenditure Report for the period 1/1/2013 thru today, indicating an unexpended balance of \$ 111,993.00, a Designated Capital Equipment account balance of \$ 26,052.41 and \$ 29,438.59 in Fund balance.

**Maintenance Report and Payment of Bills**

P. Kohlmeyer presented the monthly bills for review, noting two larger payments in the amount of \$5,669.91 for HVAC, electrical plumbing parts, paint and landscaping trees for UW-Baraboo/Sauk Co and the annual payment to Local Government Property Ins. in the amount of \$ 8,999.00. MOTION (Geimer/VonAsten) to approve bills in the amount of \$ 27,312.79. Motion carried unanimously. Kohlmeyer further addressed other projects needing repairs possibly before fall classes begin:

1. Extra light head and pole ( \$1,800.00)
2. Replacement of bricks in front of Lange building due to water intrusion into parts of the brick (\$2-3 per brick) and the planter in front (\$ 3,500.00)
3. Sidewalk behind theatre as it holds water/ice and needs to be possibly resurfaced (approximately \$ 3,800.00 and/or replaced with concrete (\$ 5,200.00)

Geick suggested he can check with who the city contracts with for their concrete work. Chair Wedekind requested Kohlmeyer to get estimates for repairs to sidewalk.

**Last month business:** Kohlmeyer informed the commission that costs will be a total of \$ 3,080.00 including labor charges to replace the emergency generator transfer switch. Discussion followed with the number of projects to be completed and current unexpended budget balance. MOTION (Geimer/Lombard) to approve all project repairs but not to exceed \$ 16,000.00. Motion carried unanimously.

**Update – housing market analysis study and housing planning.**

Schauf advised the subgroup committee will be meeting next week or following to review and incorporate results from Baker Tilly analysis into draft RFP in comparison to original RFP. Target of August 1 is schedule for release date for RFP. Liebman reported the advantage of having the Foundation involved is that they can provide financing as needed. He also indicated he has prepared a draft to the University for an extension of original lease but no response yet. Pleger noted we are the first of any two year campuses to request an extended lease to approximately 2088 for the purpose that the lease lasts as long as new buildings.

### **Update – science facilities planning**

Our architect has been chosen; Bray Associates Architects, Inc. Liebman is working with City Attorney Reitz on initial contract language. A joint meeting with City Council and Sauk County Finance Committee will be held August 13 at 5:00 PM to discuss financing details/options. Bray Associates Architects, Inc. and Dean Pleger will be appearing before the August 20 County Board meeting to provide an overview on the project prior to the boards review and vote on approving a resolution approving the contractor selected. Chair Wedekind and City Administrator Geick will also be in attendance to provide assistance in response to questions of the board. If approved; then the following day, conference call discussions may begin with Bray Associates Architects Inc.

### **Facilities Planning Report**

Armstrong reported a temporary stage will be built for Summerset due to the potential possibility of the science facility project being underway. A permanent stage would be constructed at a later date.

Capital Improvement Project Committee (CIP) meets tonight. He has submitted requests.

He noted he has prepared the 2014 budget request in the same amount as past years, \$ 160,000.00 (\$ 80,000.00 from the County and \$ 80,000.00 from the City). Discussion followed regarding a minimal increase in our budget request. Chair Wedekind requested to add the 2014 Budget for discussion on next month's agenda.

### **Dean's report**

Brief overview of Summerset - August 3 - 4, 2014

July 4<sup>th</sup> celebration - Blues Band here at the campus – attendance was an all time record

State Budget update - \$ 65 million reduction to UW System; a mandated pay increase of 1 %;

freeze in tuition costs. First year of biennium should be okay, second year we may have to use reserves. We are fortunate in that respect as many smaller two year campuses have no reserves.

### **Discussion and consideration of committee meeting time**

MOTION (VonAsten/DeMars) to table until next month's meeting. Motion carried unanimously.

MOTION (Lombard/VonAsten) to adjourn until August 15, 2013 at 8:00 A.M. for the regular meeting. Motion unanimously carried.

Rebecca A. DeMars  
Sauk County Clerk