

Present: Wedekind, Lombard, Geimer, Giese, Kolb, DeMars
Also Present: Kohlmeyer, Armstrong, Pleger, Krueger, Pinion, Schauf
Absent: VonAsten

Chairperson Wedekind called the Meeting of the Campus Commission to order at 8:00 a.m. noting compliance with the Open Meeting Law.

MOTION (Kolb/Lombard) to approve the agenda. Motion carried unanimously.

MOTION (Kolb/Geimer) to approve the minutes of the previous meeting. Motion carried unanimously.

Public Comments None

Communications None.

Financial Report

C. Giese, City Clerk-Finance Director distributed a Revenue/Expenditure Report for the period 1/1/2013 thru today, indicating an unexpended balance of \$ 116,985.35, a Designated Capital Equipment account balance of \$ 26,052.41 and \$ 29,438.59 in Fund balance.

Maintenance Report and Payment of Bills

P. Kohlmeyer presented the monthly bills noting an additional invoice for the annual elevator inspection in the amount of \$ 249.00. MOTION (Kolb/Geimer) to approve bills in the amount of \$ 4,150.40. Motion carried unanimously. Kohlmeyer further informed the commission on issues with the emergency generator transfer switch needing possible replacement at a cost of approximately \$ 2,500.00. Kohlmeyer will work on a proposal for discussion next month.

Update – housing market analysis study and housing planning.

K. Schauf informed the commission that the sub-group committee has reviewed recent feedback from the face book survey offering potential points of a residence hall and possible benefits of attracting foreign students to the area. D. Armstrong reported he still has not heard back from Baker Tilly in regards the market study analysis which data will include the student survey on campus of approximately 120 responses. Dean Pleger will contact Katie at Baker Tilly and follow up on as to when we will receive the market study analysis. Schauf additionally reported we are waiting for a legal opinion from City Attorney, Mark Reitz, on tax status issues on Marshfield's RFP. Pleger anticipates a good response for a housing RFP this time. Some vendors have already shown an interest. Schauf will continue to monitor project.

Update – science facilities planning

Schauf reported the sub group met and reviewed the 12 vendor proposals received, distributing a copy of the results from the group. Discussion regarding process of ranking, components and sub consultants followed. MOTION (Kolb/Lombard) to interview the top three highest ranking firms. A date and time for interviews was discussed and scheduled for July 10, 2013 at 8:00 A.M. with a suggestion to limit the time for each firm to one hour allowing a 30 minute presentation and a 30 minute question/answer follow up. Schauf advised she will e-mail proposals to UW Campus Commission. Schauf provided upcoming meeting dates for both the city and county to approve the resolution for this project; August 13, City Council and August 20, County Board.

Facilities Planning Report

D. Armstrong reported he recently returned from a conference in Ohio with a topic relating to campus trends. He noted there is evidence that the trend is moving toward two year campuses as they are now being seen as more viable than four year campuses cost wise.

Armstrong provided an overview of the final changes to the draft housing RFP that he just finished this morning. Copies were unavailable at the time of this meeting. Armstrong will get bids for construction of a student deck, then move forward with electrical, sound, lighting with possibly later an overhead awning. The (SGA) Student Government Association will be paying for the majority of the costs.

Dean's report

Dean Pleger provided an update on the State budget referencing the state's position regarding freezing tuition. The consequence of no increase results in decrease in UW Campus operating funds making it difficult to pay the compensation needed to retrieve new teachers. A reminder to schedule in on our calendars and find time to attend Summerset Festival of the Arts, August 2-4, 2013. This festival had a record attendance last year and currently is self-funded with donations.

Several applications have been received for the BAAS (Bachelor of Applied Arts and Sciences) program. Three are enrolled with additional applications being received. The first diplomas may be handed out in our 2015 commencement year.

Current summer enrollment is down; however, decrease is being seen throughout all sections of the UW system. Students are working versus attending college in the summer.

Seeing new enrollments for the fall.

Pleger provided an overview of the past process used for collection of student tuition. He explained the UW Campus now utilizes the DOR directly for collections and numbers have increased.

MOTION (Lombard/Geimer) to adjourn until July 10, 2013 at 8:00 A.M. for a special meeting for the vendor presentations and July 18, 2013 at 8:00 A.M. for the regular meeting. Motion unanimously carried.

Rebecca A. DeMars
Sauk County Clerk