

Present: Wedekind, Lombard, Geimer, Giese, Kolb, Von Asten

Also Present: Kohlmeier, Armstrong, Pleger, Marty Krueger, Mike Palm, Tom Pinion

Absent: DeMars

Chairperson Wedekind called the Meeting of the Campus Commission to order at 8:00 a.m. noting compliance with the Open Meeting Law.

Moved by Kolb, seconded by Geimer and carried unanimously to approve the agenda after changing the order of business.

Moved by Kolb, seconded by Lombard and carried unanimously to approve the minutes of the previous meeting after making a correction.

**Public Comment** – none.

**Communications** – none.

**Election of Officers**

Dean Pleger called for nominations for President. Moved by Kolb, seconded by Lombard to nominate Phil Wedekind as President. Moved by Geimer, seconded by Kolb that nominations be closed and a unanimous ballot cast for Phil Wedekind as President. Motion carried.

Nominations were called for Vice President. Moved by Kolb, seconded by Geimer to nominate Andrea Lombard. She declined the nomination. Moved by Geimer, seconded by Lombard to nominate Tom Kolb as Vice President. Moved by Geimer, seconded by Lombard that nominations be closed and a unanimous ballot cast for Tom Kolb as Vice President. Motion carried.

**Dean's Report**

Dean Pleger reported that two professors have been added to the Science program with emphasis in biology, conservation and environmental. Record numbers attended the recent commencement and 70 students walked receiving their degree.

**Fire Alarm System**

Pam Kohlmeier reported that the best bid was received from Simplex in the annual amount of \$1125 for monitoring and \$800 for installation. Moved by Geimer, seconded by Lombard and carried unanimously to contract for services.

**Financial Report**

C. Giese, City Clerk-Finance Director distributed a Revenue/Expenditure Report for the period 1/1/2013 thru today, indicating an unexpended balance of \$122,283.23, a Designated Capital Equipment account balance of \$ 26,052.41 and \$ 29,438.59 in Fund balance.

**Maintenance Report and Payment of Bills**

The monthly bills were reviewed. Moved by Kolb, seconded by Lombard and carried unanimously approving the invoices in the amount of \$5472.48.

**Housing Planning**

Dean Pleger reported that a meeting is set for May 31 to continue working on this matter. He also reported that Marshfield is doing a similar project with their Foundation owning the land and are in the process of hiring a contractor. Their project is comparable in size and student body, but does not have classrooms or learning center feature. They are still working out the tax status of their project. The Iowa based company, Bluffstone, that was working with Marshfield has expressed an interest in our project. The Commission discussed

releasing a 2<sup>nd</sup> RFP with revisions in land ownership, modeling after the Marshfield example. The Commission briefly speculated on our Friends Group interest in participating in this project.

**Update on Housing Study**

Armstrong reported that the student survey portion of the project has been completed and sent to Baker Tilly, and the report is in progress. It was hoped that this information could be received for the next meeting so that the housing project could move forward.

**Update on Science Facilities**

Tom Pinion reported that proposals were issued in April and a pre-proposal meeting was held with 23 firms represented. The proposals are due June 11<sup>th</sup>.

**Facilities Planning Report**

Armstrong reported that the furniture in the library will be replaced this year.

A proposal for an outdoor stage on the front lawn was received from MSA Professional Services. The estimate is \$90,000 for design and construction of a 30 x 30 concrete structure including sidewalks, parking, and ADA elements. Armstrong offered to write an RFP for a similar structure and bring results at the next meeting. The student government has offered to provide funding and the Commission would provide the electrical component of the project.

Kohlmeyer and Armstrong predict that spending is well below budget at this time of the year and suggested other projects that could be undertaken including replacing the back sidewalk by the theatre estimated at \$3500 for blacktop and \$4300 for concrete, and replacing the bubblers with bottle filler models. Wedekind suggested that these projects be on hold until after the cooling season in case repairs are needed on the HVAC system.

Moved by Lombard, seconded by Kolb and carried unanimously to contract with Action Electric to install a light by the dumpster in the amount of \$1660.

Moved by Lombard, seconded by Kolb and carried unanimously to adjourn until June 20, 2013 at 8 a.m.

Cheryl Giese,  
City Clerk-Finance Director  
City of Baraboo