

Present: Wedekind, Lombard, Geimer, Giese, Von Asten

Also Present: Kohlmeyer, Armstrong, Pleger, Atty Liebman, Marty Krueger, Mike Palm, Ed Geick, Kathy Schauf

Absent: Kolb, DeMars

Chairperson Wedekind called the Meeting of the Campus Commission to order at 8:00 a.m. noting compliance with the Open Meeting Law.

Moved by Lombard, seconded by Geimer and carried unanimously to approve the agenda.

Moved by Geimer, seconded by Lombard and carried unanimously to approve the minutes of the previous meeting after making several changes: In the Dean's report, change the degree to BAAS. In the adjournment, remove the sentence concerning meeting times.

**Public Comment** – none.

**Communications** – none.

**Financial Report**

C. Giese, City Clerk-Finance Director distributed a Revenue/Expenditure Report for the period 1/1/2013 thru today, indicating an unexpended balance of \$ 131,951.34, a Designated Capital Equipment account balance of \$ 26,052.41 and \$ 29,438.59 in Fund balance.

**Maintenance Report and Payment of Bills**

Pam Kohlmeyer reported that Simplex provided the least costly option for the fire alarm system at \$795 for upgrades and \$1125 for annual monitoring. Wedekind announced that this item will be placed on the next agenda for action.

Kohlmeyer reported that slit seeding will occur on the soccer field as soon as weather allows. Labor will be donated by an outside source and the Commission will provide the grass seed.

The monthly bills were reviewed. Moved by Geimer, seconded by Lombard and carried unanimously to approve the invoices in the amount of \$9703.05.

**Update on Housing Planning**

Schauf reported that the market study contract with Baker Tilly was signed. Dean Pleger reported that Marshfield is undergoing a similar project and are progressing at a slightly advanced pace from ours. It was suggested to have committee members on the selection committee sit in on their interviews with firms to gain information on how best to proceed with our project. Dean Pleger reported that Marshfield also has a person actively recruiting international students who pay 3x the tuition is instate students. He also suggested that there may be system directive on diversifying the student body by at least 3% in the future. Based on this possible initiative, Dean Pleger suggested incorporating attracting international students into the RFP. He reported that UW Madison is currently 28% diversified with foreign students and housing helps attract international students. It was reported that the lease extension between the County/City and UW is currently being reviewed internally at the UW and it was noted that while it is not needed for the science labs, it is needed for the housing project.

**Update on Science Facilities**

Wedekind reported that the RFP is not yet ready and Pleger reported that he is receiving interest from potential architects on a weekly basis. The Commission discussed how best to move forward and decided that the Building Committee will complete the RFP together with Attorney Liebman. The Commission will be invited to participate just prior to the RFP being putting out for bids.

Dean Pleger suggested that he openly publicize the science building project and that the building is anticipated to be open for the 2015 fall semester. He will further discuss this matter with the UW Campus Foundation and coordinate efforts for attracting private donations.

### **Facilities Planning Report**

Pam Kohlmeyer reported that a tree fort has been found along the trail near the disk golf course which will have to be removed. She also reported on several large trees falling in that same area which staff feels is a danger near the disk golf course. About half of the parking lot lights are burned out and LSI, the contractor who installed them, has been contacted. They have volunteered to send new drivers. Pam also reports that one pole is rusting at the top of the pole which LSI will not warranty because the light base was not installed according to their standards.

Pam reported that several seams opened in the parking lot and the seal coating is flaking off of the parking lot. Some of the sidewalk is buckling and cracking since the frost has come out of the ground.

Dave Armstrong reported that the Ice Age Trail organization maintains their trail, but has some questions he'll need to respond to. They don't have a signed agreement and Wedekind recalled signing the agreement.

The sidewalk to the theatre, which currently is blacktop, needs to be replaced and a current quote from Gasser is \$3430 for the replacement. Action electric has quoted installing an additional pole in the parking lot for \$1660. Armstrong and Kohlmeyer discussed the water ponding across the sidewalk at the entrance to the Lange Center and that the water seeps into the electrical room. Their suggestion is to install an inlet and tie it to another storm drain to move the water out of the area.

### **Carpet Bids**

Armstrong reported that two bids were received from McGanns for \$7005 plus extras, and Nonn's for \$7189 all inclusive. After some discussion it was not clear with the final cost is for the McGann's bid after considering the additional charges. Moved by Lombard, seconded by Geimer and carried unanimously to accept the lowest bid after clarification of costs for the floor preparation, attic stock, carpet recycling and insurance certificate from McGanns.

### **Tile**

Armstrong discussed several areas on the campus where the floor tile is crumbling and he recommends replacement of, particularly in the science lab storage room. More information will be brought to the next meeting.

### **Dean's Report**

Dean Pleger reported that the UW Campus has 1850 friends on facebook and graduation commencement is scheduled for May 19 at 2 p.m. George Archibald, founder of the International Crane Foundation is the keynote speaker. The Dean also reported on publicity for the 4 year degree and encouraged everyone to attend the Gourmet Gala at Trappers Turn. Undergrad research was recently exhibited and the Salamander project earned high interest.

Moved by Lombard, seconded by Geimer and carried unanimously to adjourn until May 23, 2013 at 8 a.m.  
Cheryl Giese,  
City Clerk-Finance Director  
City of Baraboo