

MINUTES

UW-Baraboo/Sauk County Campus Commission Meeting

Thursday, March 21, 2013; 8:00 A.M.

UW- Baraboo/Sauk County Campus in the Executive Dining Room, 1006 Connie Rd., Baraboo, WI

Members Present: Wedekind, Geimer, Lombard, Kolb, Von Asten, Giese, DeMars

Members Absent:

Others Present: D. Armstrong, P. Kohlmeyer, T. Pleger, T. Liebman, K. Schauf, M. Palm and E. Geick

Chairperson Wedekind called the meeting to order at 8:00 A.M. and compliance with the Open Meeting Law was verified.

MOTION (Lombard/Kolb) to approve the agenda as presented. Motion carried unanimously.

MOTION (Kolb/Geimer) to approve the minutes from the regular February 21, 2013 and special March 6, 2013 meetings. Motion carried unanimously.

Public Comment: None.

Communications: None.

Financial Report:

C. Giese, City Clerk-Finance Director distributed a Revenue/Expenditure Report for the period 1/1/2013 to 3/31/2013, indicating an unexpended balance of \$ 137,402.86, a Designated Capital Equipment account balance of \$ 26,052.41 and \$ 29,438.59 in Fund balance.

Maintenance Report, review and payment of bills:

P. Kohlmeyer, Superintendent of Buildings and Grounds, presented the monthly maintenance report and distributed the list of bills commenting that ½ of the cost for the large expense of \$ 4,053.65 to the UW-Baraboo/Sauk County Campus was for the Lange Ctr. Circulating pump. MOTION (Kolb/Geimer) to receive the report and approve the list of bills submitted in the amount of \$ 5,487.35. Motion carried unanimously. With the new projects underway, Kohlmeyer suggested this may be the time to install a security system for the campus. She provided costs for labor, digital alarm and annual monitoring service fees. Discussion regarding current security features and policies. Kohlmeyer will follow up with a list of vendors and costs and report next month.

Report from Ad-Hoc group on goals and objectives for a residential hall facility:

K. Schauf, Administrative Coordinator, reported extending the lease was specifically look into.

T. Liebman, Corporation Counsel, advised analysis of a joint lease and extending the lease term would not require great modification. Liebman will begin drafting a lease, forward to Dean Pleger who will send on to the Board of Regents for review. In summary, Schauf advised this group has completed their objectives for this project, submitted a detailed timeline for both this project and the science building, selected a vendor to provide an updated market analysis, contacted vendors for their opinions in modifying our current RFP and an analysis of our current lease. No information has been received from Baker Tilly on the updated market analysis. She will follow up and will forward this information at a future meeting. A plan for financing and drafting an RFP for the science facility was discussed.

Discussion and consideration of timeline and activities associated with residential hall facility and science building.

Nothing additional to report, included in above discussions.

Discussion and consideration of a vendor to complete a space study analysis for the science building.

D. Armstrong, Assistant Dean, reported the Vice Chancellor initially requested a space study analysis be completed before beginning this specific project. Further discussions proved this would impede the process for this project and pulling it from the timeline scheduled for completion of both projects. Basically, a study will not be required for this

specific project, noting campus wide space study analyses will be required every 4 years. Our next project for the theatre and arts is earmarked for 2019. K. Schauf continued discussion to begin the process of an RFP, possibly hiring an architect to be involved in this process, noting reference to our skilled nursing facility in Reedsburg construction process.

Chair Wedekind, requested the science building group consisting of T. Pinion, (City representative), T. Stieve, (County representative), D. Armstrong, (UW Baraboo/Sauk County Campus representative) and himself begin meeting next week or as soon as schedules allow.

Facilities planning report:

D. Armstrong reported replacement of carpet in lounge is complete, but the amount of square footage required to finish the offices will exceed \$5,000. Armstrong distributed a copy of a bid he prepared. Discussion and review over bid process. MOTION (Geimer/Lombard) to approve moving forward to put out for bid. Armstrong will post to their website and contact vendors. On a different subject, he advised the salamander's in the large retention pond at Badger was followed up meeting with a DNR representative and Chuck Bongard and basically is at a dead-end. DNR representative continuing to look into this for alternative options.

Dean's report:

Dean Pleger summarized:

- Hiring of three new faculty members, a geologist, botanist and biologist will be tremendous assets in the planning for the needs of the science building.
- Update on the Bachelor of Applied Arts and Sciences (BAAPS) degree program
- State budget looking favorable with \$ 181 million to UW system with a large portion defined as costs to continue
- Selling of UW Campus land (120 acres); of which technically is State property but attached to Board of Regents. If property gets sold, the State will inevitably receive the money; monitoring the situation to avoid letting the property get sold.

MOTION (Wedekind/Kolb) to adjourn and set the next regular meeting date for April 18, 2013 at 8:00 A.M.

Motion carried. ~~Von Asten opposed to setting the meeting at 8:00 A.M.~~

Respectfully submitted,

Rebecca A. DeMars, Sauk County Clerk, Secretary
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