

MINUTES

Baraboo-Sauk County UW Campus Commission Meeting

Thursday, February 17, 2011; 8:30 A.M.

Baraboo/Sauk County UW Campus Executive Dining Room, located off the Joe Wankel Cafeteria, 1006 Connie Road, Baraboo, WI

Members Present: Wedekind, Mielke, Lombard, Geimer, Kolb, and Giese

Members Absent: Haugen

Others Present: Pleger, Kohlmeier, Armstrong, Liston, and Janke

Chairperson Wedekind called the meeting to order at 8:30 A.M. and compliance with the Open Meeting Law was verified.

Motion by Kolb, seconded by Geimer to approve the agenda for today's meeting. Motion carried.

Motion by Geimer, seconded by Kolb to approve the minutes of the January 13, 2011 meeting. Motion carried.

Public Comment and Communications:

None

Financial Report:

A revenue/expense report for the period 1/1/10 to 1/31/10 was distributed by C. Giese, City Clerk, which indicated an unexpended balance of \$87,650.06 and \$60,515.69 in the Designated-Capital Equipment Account. Giese noted \$60,000.00 remaining in the Capital Outlay Account will be transferred to the Designated-Capital Equipment Account after year-end close.

Maintenance Report, Review and Payment of Bills:

Pamela Kohlmeier, Superintendent of Buildings and Grounds, presented the monthly maintenance report and reviewed the list of bills with Commission members. A brief discussion took place concerning costs listed for preventative maintenance. Motion by Lombard, seconded by Kolb to approve payment of the bills in the amount of \$7,218.90. Motion carried.

Dean's Report:

Dean Pleger reported on the following:

- * Record spring enrollment of 569 students.
- * Concern expressed over Governor's budget repair bill and its impact on the UW.
- * Raymond Cross has been named the new Chancellor of UW Colleges & UWEX.
- * Discussions with a private party have taken place regarding student housing; additional meetings are planned.
- * Talks with The Department of Energy recently occurred; a future meeting with Representative Tammy Baldwin is scheduled for further discussion.

Assistant Dean, David Armstrong, reported receipt of an energy report compiled by Alliant Energy. The report's main focus was on existing facilities with emphasis on additional shared service projects within those facilities.

Discussion of Computer Lab Air Conditioning:

Chair Wedekind noted the City of Baraboo will be considering hiring a firm to deal with HVAC issues at the Civic Center and suggested the Campus may wish to partner in the use of this vendor. Discussion followed and Pamela Kohlmeyer will research and consult with peers at other facilities regarding potential providers for this service.

Review and Award Carpeting Proposals:

David Armstrong distributed a draft contract and displayed various carpet samples and floor tiles to Commission members. Discussion followed on the use of a polished concrete floor finish; members agreed staff should continue researching this option and place consideration of a flooring contract on the March meeting agenda.

Designation of a Single Individual as the "Owner's Representative" on the Parking Lot Improvement Project:

Commission members were updated on the first meeting of the Parking Advisory Recommendation Committee (PARC) held on February 9, 2011, at which safety and security issues were expressed. Initial drawings will be updated before the next meeting, with bids to follow.

Armstrong reported being contacted by Sauk County EMBS Director, Tim Stieve, inquiring as to whether the Campus would be interested in using the County's fiber optic link to obtain high speed Internet service. Armstrong advised the current vendor is Century Link, but will speak with Campus IT personnel to ascertain if service is satisfactory.

Mielke indicated it is the opinion of the County Corporation Counsel that an "Owner's Representative" must be one individual, not a group, as approved at last month's meeting. Considerable discussion followed concerning oversight and decision making authority for the parking lot improvement project. Commission members agreed a larger group, mainly dealing with design details, would encompass members of the Parking Advisory Recommendation Committee (PARC) and an Oversight Committee, composed of Phil Wedekind, Tom Kolb, Andrea Lombard and Dean Pleger, or the Dean's representative, will have authority to expend funds. Motion followed by Kolb, seconded by Geimer that Phil Wedekind be designated as the "Owner's Representative" on the Parking Lot Improvement Project, with authority to approve change orders up to \$5,000.00. Motion carried.

Facilities Planning Report:

David Armstrong noted the present location for the book store is too small and options to relocate are being explored. The Career Center is considering the possibility of rental textbooks for students.

Discussion on Student Housing:

Dean Pleger noted Musa Ayar, Assistant Professor of Economics, is planning to commission an Economic Impact Study of the Campus and community in general to collect data for future analysis which may be of use when considering student housing issues.

Motion by Mielke, seconded by Kolb to adjourn and set the next, regular meeting for Thursday, March 17, 2011 at 8:30 A.M. Motion carried and the meeting adjourned at approximately 8:30 A.M.

Respectfully submitted:

Beverly J. Mielke, County Clerk/Secretary

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