

MINUTES

Baraboo-Sauk County UW Campus Commission Meeting

Thursday, March 17, 2011; 8:30 A.M.

Baraboo/Sauk County UW Campus Executive Dining Room, located off the Joe Wankel Cafeteria, 1006 Connie Road, Baraboo, WI

Members Present: Wedekind, Mielke, Geimer, Lombard, Kolb, and Haugen.

Members Absent: Giese

Others Present: Pleger, Kohlmeyer, Armstrong, Liston, and Krista Sommerfeldt (MSA Professional Services).

Chairperson Wedekind called the meeting to order at 8:30 A.M. and compliance with the Open Meeting Law was verified.

Motion by Kolb, seconded by Geimer to approve the agenda for today's meeting with the elimination of item #11 (Designation of a single individual as the "Owner's Representative" on the Parking Lot Improvement Project - action taken at last month's meeting) and moving item #12 (MIS presentation) up for consideration, following item #7 (maintenance report). Motion carried.

Motion by Geimer, seconded by Kolb to approve the minutes of the February 17, 2011 meeting, as mailed. Motion carried.

Public Comment:

None.

Communications:

None.

Financial Report:

In the absence of C. Giese, P. Liston distributed a revenue/expense report for the period 1/1/11 to 3/31/11. The report indicated an unexpended balance of \$79,190.50 and \$120,515.69 in the designated capital equipment account.

Maintenance Report, Review and Payment of Bills:

P. Kohlmeyer presented the monthly maintenance report and reviewed the list of bills with commission members. Kohlmeyer reported on comparisons she made between Precision Controls and like vendors, indicating fees were comparable. P. Wedekind noted receipt of an invoice from Nummelin Testing Service in the amount of \$1,779.00 for test drilling relative to the parking lot improvement project. Motion by Lombard, seconded by Geimer to approve the list of bills submitted in the amount of \$2,655.92 as well as the invoice in the amount of \$1,779.00. Motion carried.

MSA Presentation on Parking Lot Addition and Authorization to Bid:

Krista Sommerfeldt, representative from MSA Professional Services, gave a presentation on the proposed parking lot, addition and tennis court layouts. Discussion followed on the plans as well as a possibility to use Department of Energy funds for shared lighting costs. Motion by Kolb, seconded by Geimer to proceed with the bidding process on the aforementioned projects. Motion carried.

Dean's Report:

The Dean's report consisted of an update on the state budget proposal and its potential impact on the UW system; in particular, outlying campuses.

Discussion on Computer Lab Air Conditioning:

No report.

Review and Award Carpeting Proposals:

D.Armstrong distributed a draft proposal form and reviewed same with Commission members. P. Kohlmeyer circulated photo examples of floors with a polished concrete finish and logo insert. Motion by Liston, seconded by Geimer to proceed with the bidding process for the aforementioned project. Motion carried.

Facilities Planning Report:

No report.

Discussion on Student Housing:

Dean Pleger indicated demographic information has been sent to interested private parties.

Motion by Mielke, seconded by Kolb to adjourn and set the next, regular meeting for Thursday, April 21, 2011 at 8:30 A.M. Motion carried and the meeting adjourned at 9:45 A.M.

Respectfully submitted:

Beverly J. Mielke, County Clerk/Secretary

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