

Present: Wedekind, Haugen, Lombard, Geimer, Kolb, Liston, Giese

Also Present: Kohlmeier, Armstrong, Pleger, Janke, Chuck Bongard and Krisa Sommerfeldt of MSA Professional Services

Absent: Mielke

Chairperson Wedekind called the Regular Meeting of the Campus Commission to order at 8:30 a.m. noting compliance with the Open Meeting Law.

Moved by Kolb, seconded by Geimer and carried unanimously to approve the agenda after changing the order of business.

Moved by Lombard, seconded by Kolb and carried unanimously to approve the minutes of March 17, 2011.

**Public Comment and Communications:**

There were no communications or public comments.

**Financial Report:**

Giese presented the Financial Report indicating an unspent current year balance of \$142,679.25, fund balance of \$41,600.21 and capital equipment fund balance of \$120,515.69.

**Maintenance Report, Review and Payment of Bills:**

P. Kohlmeier presented the monthly maintenance report and reviewed the list of bills totaling \$1687.39 with Commission members. Giese presented an invoice from MSA Professional Services in the amount of \$21,193.70 for design of parking lot and tennis courts. Moved by Lombard, seconded by Haugen to pay bills in the amount of \$22,881.09 and carried unanimously.

**Parking Lot/Tennis Courts Bid Results, Award**

Krista Sommerfeldt and Chuck Bongard of MSA Professional Services presented the bids for the parking lot/tennis courts. Bongard explained the removal of the courts and relocation near the soccer field, and the reconstruction of the parking lot and addition to same. The low bidder was Allen Steele in the amount of \$433,843.50 which includes a parking lot serving the new tennis courts. Bids exceeded the estimate due to increased petroleum prices and additional work to be done. An unexpected cost for relocating a power line for approximately \$9500 due to lowering the grade for the parking lot needs to be included as part of the project. Bongard recommends awarding to Allen Steele as they have a good reputation. Wedekind recapped the project costs of \$482,941.87 and the available funding of \$587,115.90 indicating that the project is affordable when considered together with the flooring project also contemplated for this year. Commissioners discussed the lighting in the project noting additional lighting could be done under a Department of Energy grant. Members expressed concern if the funding did not come through, then no lights would be included in the expanded parking lot which presents a safety concern. Members discussed creating a separate project for the lighting but opted away from this. Moved by Geimer, seconded by Lombard to award the contract to Allen Steele and carried unanimously. Moved by Geimer, seconded by Kolb to pay Alliant Energy for relocation of electric line and carried unanimously.

**Computer Lab Air Conditioning**

MSA prepared a cost estimate of \$2500 to prepare a spec for bidding the actual work of supplemental air conditioning units for the specific room. They are ceiling mounted units, and campus staff expressed a concern for noise generation since it is a teaching area. Bongard reported these units are quiet and indoor units would be more cost efficient applications than roof mount units. Moved by Lombard,

seconded by Haugen to award a task order to MSA Professional services to design the air conditioning in the computer lab and take bids for the work.

### **Flooring Proposals**

Armstrong reported that the project is two parts: pulling out tiles and polishing the concrete underneath. One bid was received for \$14,850 with the alternates. It would have been slightly more expensive to replace the tile with tile so this is a more efficient alternative when considering future maintenance. The student body is offering to pay for the logo which reduces our overall cost by \$950 dollars. The second portion is carpet replacement. Two bids were submitted according to the RFP instructions. The third bidder dropped off the bid to the Campus and was told to take it City Hall but it was not received. Dave Armstrong graded the bids according to the specifications in the RFP finding that Nonn's was rated the highest and has the best price at \$38,675 compared to Flooring Center at \$46,392. Moved by Kolb, seconded by Lombard to award the carpeting bid to Nonn's and the concrete bid to L & A Crystal and carried unanimously.

### **Facilities Planning Report**

Dean Pleger reported that the community play has concluded in the Theatre and it is evident that some improvements are needed to the Theatre. The drop ceiling needs some work due to cracking and staining. The Theatre Director and Choir Director recommend eliminating the tiles to improve the acoustics in the Theatre. Armstrong suggested that an acoustical engineer review the Theatre and make recommendations for sound improvements.

### **Dean's Report**

Dean Pleger recapped the State's budget repair bill, reporting that 25 campuses have moved to keep the campuses together and only 1 campus wants to split the Madison campus. The legislators have shifted toward keeping them together which is good news for our local campus. Enrollment is up by 20% over last year at this time. A very large student body is expected in the fall. Faculty challenges are present, in that two professors recently retired, and others have taken new positions. Recruitment will be difficult given the salary freezes of the past few years, the uncertainty of the system's future, and the budget repair bill.

### **Student Housing**

Pleger reported that developers are doing their own market study and he will review the data with them next week.

### **Adjournment**

Wedekind reported that election of officers will be on the next agenda. Moved by Wedekind, seconded by Lombard to adjourn until May 19, 2011 at 8:30 a.m. and carried unanimously.

Cheryl Giese,  
City Clerk-Finance Director  
City of Baraboo