

## MINUTES

Baraboo-Sauk County UW Campus Commission Meeting

Thursday, June 16, 2011; 8:30 A.M.

Baraboo/Sauk County UW Campus in the Library, 1006 Connie Road, Baraboo, WI

Members Present: Wedekind, DeMars, Geimer, Giese, Lombard, Kolb

Members Absent: Haugen

Others Present: Pleger, Armstrong, and Kohlmeyer

Rebecca A. DeMars, Sauk County Clerk introduced herself to the Commission members and others present.

Chairperson Wedekind called the meeting to order at 8:30 A.M. and compliance with the Open Meetings Law was verified.

Motion by Kolb, seconded by Geimer to approve the agenda for today's meeting. Motion carried.

Motion by Geimer, seconded by Kolb to approve the minutes as corrected of the May 19, 2011 meeting. Motion carried.

### **Public Comment:**

None

### **Communications:**

None

### **Financial Report:**

A revenue/expense report for the period 1/1/11 to 6/30/11 was distributed by C. Giese, City Clerk, which indicated an unexpended balance of \$142,815.41; \$120,515.69 in the Designated-Capital Equipment Account, and \$41,600.21 in Fund Balance.

### **Maintenance Report, Review and Payment of Bills:**

Pamela Kohlmeyer, Superintendent of Buildings and Grounds, presented the monthly maintenance report and reviewed the list of bills with Commission members. Motion by Kolb, seconded by Geimer to approve payment of the bills in a total amount of \$20,456.80. Motion carried.

Kohlmeyer updated Commission members on the following upcoming maintenance issues: several evergreens turning brown, she will have Mike Hardy come to take a look at them. Terrytown is coming to look at the back boilers. Pam explained the cost for finishing floor in A building.

There were some issues with gravel loosening so 3 coats were necessary to provide smooth, solid finish to the concrete floor. Typically this process only requires 1 coat.

Carpet should be installed this coming week in offices around the edges, then the commons and computer room in approximately 3 weeks.

**Discussion on Air Conditioning Project:**

David Armstrong, Assistant Dean, reported waiting for bids to move forward with project. Discussion followed.

**Discussion on Construction of Parking Lot & Tennis courts:**

Wedekind commented the project is going well. There is a performance guarantee of one year for the landscape. Noted removal of stumps will be added to original cost. Dean Pleger advised the same company will do the seal coating. He noted he has responded to various public questions and providing correct information on the construction project.

**Dean's Report:**

Dean Pleger reported on the following:

- \* Chancellor Martin leaving UW Madison to become president at Amherst College. She will conclude her term as chancellor later this summer with an anticipated date of August 1, 2011.

- \* UW-BSC will be able to offer their own 1<sup>st</sup> ever "four-year degree" in Baraboo. Bachelor of Applied Arts and Sciences (BAAS) will be able to serve place-bound adults. It may be available as soon as 2012. This is in partnership with UW- La Crosse. Potentially in six years; we should see the first "four-year degree" students.

- \* We are expecting the highest amount of enrollment of students (600-620); however, also face a large volume of retirees. It is not possible to calculate at this time how many students will be (FTE) in order to be assured as to the number of faculty we will need. We need to look at providing the needs for faculty so they want to stay on here at the campus.

- \* Several additional retirements have taken place on Campus.

- \* The upcoming housing meeting with private vendor and Campus representatives has been rescheduled; but we will also have representatives from both the city and county (Board Supervisors).

**Facilities Planning Report:**

David Armstrong advised the Disc-golf course is being impacted due to the construction. The lower half is closed. Course # 4 will have to be repaired. He has been receiving some public comment; able to handle the calls.

He noted the Summerset Festival of the Arts line-up should be coming out in a few weeks. David advised the commission he decided to have the meeting here in the Library and then possibly move the meetings to different areas on campus so the members can actually get a "tour" of the campus in addition to seeing the areas, maintenance needed and discussing other possible uses for various rooms. He noted with so much technological advancement; an idea to think about for the Library in the future would be to create small collaborative study groups.

Both David and Pam provided information to the Commission members an area on campus in which an accident occurred. The UW risk Safety personnel and insurance has been addressed. They are questioning since construction is underway currently; should this area be looked at and updated as needed. It is an area not typically traveled on by the public. Discussion followed and Commission members agreed to have Armstrong and Kohlmeyer consult, identify the area of concern and obtain costs.

**Update on Student Housing:**

This item was covered in the Dean's report.

Motion by Wedekind, seconded by Geimer to adjourn and set the next, regular meeting for Thursday, July 7, 2011 at 8:30 A.M. in the Executive Dining Room. Motion carried and the meeting adjourned at 9:45 A.M.

Respectfully submitted:

Rebecca A. DeMars, County Clerk/Secretary

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