

## MINUTES

Baraboo-Sauk County UW Campus Commission Meeting  
Thursday, August 18, 2011: 8:30 A.M.

Baraboo/Sauk County UW Campus Executive Dining Room, located off the Joe Wankerl Cafeteria, 1006  
Connie Road, Baraboo, WI

Members Present: Wedekind, Geimer, Haugen, Lombard and Kolb.

Members Absent: DeMars, Giese

Others Present: Liston, Plegler, Kohlmeyer and Armstrong.

Chairperson Wedekind called the meeting to order at 8:30 A.M. and compliance with the Open Meetings Law was verified.

Motion by Kolb, Second by Lombard to approve the agenda for today's meeting. Motion carried unanimously.

Motion by Kolb, Second by Haugen to approve the minutes of the July 7, 2011 meeting as printed. Motion carried unanimously.

### Public Comment

None

### Communications

None

### Financial Report

None available. Will be mailed .

### Maintenance Report and Payment of Bills

Pamela Kohlmeyer, Superintendent of Buildings and Grounds presented the monthly maintenance report and reviewed the list of bills with Commission members. She noted that this was a bad month for air conditioning system as there were major compressor replacements. The carpet replacement costs are included and are within budget. Total bills were \$57,210.78. Motion by Haugen, Second by Kolb to approve the payment of the bills in the amount of \$57,210.32. Motion carried Unanimously.

### Air Conditioning Project

Air conditioning project in Computer Lab is installed but Kohlmeyer is not sure that project is complete. Usually tested with nitrogen to be sure there are no leaks and then the Freon is installed. Need to check with Pointon to see just where the project stands.

### Parking Lot and Tennis Court Project

Paving was completed on August 17. 28 days before the Tennis Courts will be marked. City Courts will have to be used at beginning of school year. Seal coating of existing parking lot will be done next week.

Concern was expressed by Pleger and Armstrong about lack of communication with the contractor ,MSA and the Campus. Pleger recommended a walk-through with Bongard, Wedekind, Armstrong, Kohlmeyer and the new Athletic Director. Wedekind will arrange. Discussion on the definition of substantial compliance in regards to penalties. No resolution. Kohlmeyer indicated that there may be a light problem with parking lot. In the sidewalk installation a shallow electric line was cut. Action Electric repaired it. Who is responsible? We will probably be billed. An area on the corner of the Soccer field needs to be filled to make the field usable.

### **2012 Budget**

Operating budget will be similar to last year. Capital budget concerns include Library carpet, Exterior needs such as tuck-pointing , Administration Building Facades. Capital needs request have been forwarded to the County but need to be updated with City. Pleger to attend City Finance Committee meeting. Concern was expressed about the need for better communication on capital budget needs. Discussion about 50-50 partnership and financial arrangements. Consider change??

### **Dean's Report**

Enrollment is looking good 3-4% increase.

Classes begin on September 6<sup>th</sup>.

1/3 of Tenure Track faculty retired or left. Have part-time faculty employed to fill all positions but tenure track people will probably not be in place until next school year.

Housing Meeting on August 24<sup>th</sup> at 3:00 P.M. Lawyers are checking on possibility of lease agreements. Appear that there may be two parties interested in building and operating a facility for student housing.

### **Facilities Planning**

Armstrong presented the possibility of a grant to use a Landscape Architecture Grad student to evaluate the plantings on the campus and develop a plan for new vegetative plantings using native vegetation. No Guarantee. Concealed carry in buildings. Signs will be posted. Energy funds. The Doe is allowing extensions of the fund. May be used for energy updates. A scoping audit will be conducted. Energy savings with a 15 year payback would be the norm. State and Doe would pay for updated but maintenance would be our responsibility.

### **Student Housing**

Covered in the Dean's Report.

Motion by Wedekind, Second by Geimer to adjourn and set the next regular meeting to September 15, 2011 at 8:30 A.M at a location TBD. Motion carried unanimously and the meeting was adjourned at 9:25 A.M.

Respectfully submitted,

Tom Geimer

Acting Secretary