

Present: Wedekind, Lombard, Geimer, Kolb, Liston, Giese

Also Present: Kohlmeyer, Armstrong, Pleger

Absent: DeMars, Haugen

Chairperson Wedekind called the Regular Meeting of the Campus Commission to order at 8:30 a.m. noting compliance with the Open Meeting Law.

Moved by Kolb, seconded by Lombard and carried unanimously to approve the agenda.

Moved by Lombard, seconded by Kolb and carried unanimously to approve the minutes of November 17, 2011.

Public Comment and Communications:

There were no communications or public comments.

Financial Report:

Giese presented the Financial Report indicating an unspent current year balance of \$44,491.37, fund balance of \$41,600.21 and capital equipment fund balance of \$120,515.69. It was noted that the estimated remaining fund balance will be \$42,334.69 assuming that the budget is not exceeded.

Maintenance Report, Review and Payment of Bills:

P. Kohlmeyer presented the monthly maintenance report and reviewed the list of bills totaling \$4408.30 to the Commission members. Giese presented an invoice from MSA Professional Services in the amount of \$5318.61 for design of parking lot and tennis courts. Moved by Kolb, seconded by Geimer to pay all bills and carried unanimously.

Discussion of 2012 Budget Priorities

Dave Armstrong outlined several projects for consideration under the 2012 budget with a focus on being more conservative because of the heavy use of fund balance in 2011. Numerous general repairs are needed throughout the facility. HVAC repairs will be identified through the energy audit to be performed by Alliant Energy. The theatre lighting and sound system is in need of replacing and Armstrong estimates that the lighting alone will be approximately \$40,000 for the equipment. Security is another major concern that needs to be addressed in the new budget year with at least the addition of motion lights. Several trees need to be removed or trimmed and Wedekind suggested that these could be taken down by the City contractor. Mike Hardy and the city contractor will be contacted to coordinate the tree removal and trimming activities.

Dean's Report

The budget lapse is still being protested because 38% of the cuts are being absorbed by the university system which amounts to \$125,000 over the two year budget for the local campus. Campus enrollment is high so we will make up what is being cut. Options for the local campus is to close buildings during hours not in use and reduce marketing efforts. Options to meet the budget cuts in other 2 year campuses include reducing staff and cutting courses. Some 4 year campuses are suspending hiring for this biennium. The Dean reports that at our campus the number of students and courses can be slotted into other times of day so as not to reduce instruction hours.

A Development Officer position is being created as a half time position and will be a state employee.

The Scotland program is very successful and the student body has requested additional international programs. The Dean is traveling to China at the request of the Chancellor to explore creating an international program there, estimating to cost \$10,000 per semester of 15 credits.

The Dean has been invited to attend a meeting with City, County and UW Madison Research Park Director to discuss the proposed science facility and how it can benefit the community. Before the building is designed, it is proposed to investigate the idea of space not restricted to teaching that could be used for applied science in the communities being served by the Campus.

Facilities Planning Report

Armstrong reported that a possibility to handle future growing enrollment is to reutilize current space into a higher end use. This will require an expenditure of funds to update areas, or possibly combine spaces into a more common use area that can also be used for classrooms. Examples quoted were spaces in the Lange Center building and the basement of the theatre.

The student body has asked that additional electrical outlets be installed in the cafeteria and commons area due to the number of students using electronic devices such as laptops and cell phones and their need to charge the batteries. Pam reported that an estimate was received for approximately \$2000 for installing additional outlets. Giese suggested that surge protection be considered so as to protect the equipment being charged.

Kohlmeyer announced that Alliant Energy has offered to attach monitors in January to our electric services to help distinguish brown out problems.

The Dean announced that a decision is needed soon to determine if the City and County will allow public/private ownership for the Living and Learning Center. The UW system has already encouraged this environment.

Adjournment

Moved by Lombard, seconded by Kolb to adjourn until January 19, 2011 at 8:30 a.m. and carried unanimously. The meeting will be held in the Academic Success Center.

Cheryl Giese,
City Clerk-Finance Director
City of Baraboo

s/Co_clerk/Campus Comm minutes 12-15-11.docx