

MINUTES

UW-Baraboo/Sauk County Campus Commission Meeting

Thursday, January 19, 2012; 8:30 A.M.

UW- Baraboo/Sauk County Campus in the Academic Success Center, 1006 Connie Rd., Baraboo, WI

Members Present: Wedekind, Geimer, Lombard, Kolb, DeMars, Giese

Members Absent: Haugen

Others Present: Pleger, Armstrong, Kohlmeyer,

Chairperson Wedekind called the meeting to order at 8:30 A.M. and compliance with the Open Meeting Law was verified.

Motion by Kolb, seconded by Geimer to approve the agenda for today's meeting. Motion carried unanimously.

Motion by Geimer, seconded by Lombard to approve the minutes from the regular December 15, 2011 meeting. Motion carried unanimously.

Public Comment:

None

Communications:

None

Financial Report:

Cheryl Giese, City Clerk, distributed a Revenue/Expenditure Report for the period 1/1/2011 to 12/31/2011, indicating an unexpended balance of \$ 34,089.14 and Fund balance of \$ 41,600.21 and in the Designated-Capital Equipment account an amount of \$120,515.69.

Motion by Lombard, seconded by Kolb to receive the financial report, as presented. Motion carried unanimously.

Maintenance Report, review and payment of bills:

Pamela Kohlmeyer presented the monthly maintenance report and reviewed the list of bills for 2011 and 2012 invoices and noted that two larger invoices were for payment to Schumacher Elevator for the annual service contract and an invoice to Action Electric for additional outlets in Commons and cafeteria for assistance to students with laptops. She additionally noted two invoices from First Supply that were received late, she will submit to Giese. Wedekind and Kohlmeyer commented on the handy progress they have seen with our new maintenance man. He has shown his ability to be extremely skilled and knowledgeable in a variety of plumbing, electrical, daily repairs as needed. Wedekind suggests the UW Campus purchase the tools and supplies he will need (cost could be \$8,000) as he believes if Jesse had the proper equipment and tools; he will save the UW Campus money long term. The equipment and supplies would belong to the UW Campus. It was suggested a log be created to tag and document when work was done and due again. Commission members were asked to think about this and discuss at our next meeting.

Next item discussed was the need for a pickup truck for the UW Campus. Wedekind advised members of a ¾ ton, 4 x4 with stick shift that the Fire Department will be selling. The cost should be around \$ 4,000 \$ 5,000 and it has 6,000 miles. Discussion and concern regarding licensing the vehicle. Armstrong will contact the DOT regarding licensing for the UW Campus. Wedekind and Armstrong will be bringing back all facts and information for next meeting.

Motion by Kolb, seconded by Geimer to receive the report and approve the list of bills submitted in the amount of \$ 12,515.55. Motion carried unanimously.

Discussion on 2012 budget:

Our maintenance man will be an asset in catching up on the numerous general repairs needed throughout this facility. Brief discussion noting the projects for consideration this year.

Dean's Report:

- Highest record for spring enrollment recorded. This typically means a high fall enrollment to follow. Expecting a continued increase in veteran registrations. Classes start Monday.
- Development Director application process closed. Approximately one dozen applications received.
- Budget highlight: Our campus should be okay and should not have to cut teaching positions; however not all campus's were as fortunate.
- Baraboo News Republic should have an article by January 24 highlighting the importance of improvements needed at our Science building. Pleger spoke with a reporter from the BNR as an approach to reach the citizens. Students need the best we can offer them academically as well as providing the technology.
- Dean Pleger, Armstrong, K. Schauf, Sauk County Administrative Coordinator; and Ed Geick, City Administrator will be touring a few science building and research labs in the near future.
- Discussions continue with the City of Baraboo and Sauk County to initiate a timeline for the science project construction.
- Dean Pleger will have the opportunity to travel to China with several students in February involved in a study group. Study groups such as this, like the Scotland visit, provide an international experience to both our students and an enormous learning experience for both cultures.

Facilities planning report:

David Armstrong made mention to the fact for holding our meetings in various areas on the campus would be useful to introduce the commission to all of the services provided on campus, additionally the location of some and room size. We met downstairs today in the Academic Success Center in a smaller size area in which several students at one time are scheduled to meet with different professional tutors.

9:40 A.M. T. Geimer excused to leave.

9:41 A.M. C. Giese excused to leave.

Armstrong encourages the commission members to continue to meet in various areas to feel and visually see the areas in need of future expansion or renovation.

Update on Student Housing:

Meeting next week with Sauk County Administrator, Kathy Schauf; and City Administrator, Ed Geick to discuss 3 possible options for the Computer Science Building.

- * Option 1) UW-Baraboo Campus applies for a loan with the State.

- * Option 2) County and City split costs.

- * Option 3) County and City allow private vendor to build resident hall building.

Discussion in support of and opposition to options. Overall consensus is going with Option 3 as this would put all risk on the builder for maintenance and revenue would be theirs; however, the building is on our UW Campus property. Estimated construction costs could be \$ 4-5 million.

Motion by Kolb, seconded by Lombard requesting Dean Pleger to go forth and discuss option 3 at next week's meeting. Motion carried unanimously.

Motion by Kolb, seconded by Lombard to adjourn and set the next regular meeting to February 16, 2012 at 8:30 a.m. in the Executive Dining Room. Motion carried unanimously.

Respectfully submitted,

Rebecca A. DeMars, Sauk County Clerk, Secretary
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