

## MINUTES

UW-Baraboo/Sauk County Campus Commission Meeting

Thursday, February 16, 2012; 8:30 A.M.

UW- Baraboo/Sauk County Campus in the Executive Dining Room, 1006 Connie Rd., Baraboo, WI

Members Present: Wedekind, Geimer, Lombard, Kolb, DeMars, Giese

Members Absent: Haugen, Pleger

Others Present: Armstrong, Kohlmeyer,

Chairperson Wedekind called the meeting to order at 8:30 A.M. and compliance with the Open Meeting Law was verified.

MOVED (Kolb/Lombard) to approve the agenda for today's meeting. Motion carried unanimously.

MOTION (Geimer/Kolb) to approve the minutes from the regular January 19, 2012 meeting. Motion carried unanimously.

### **Public Comment:**

None

### **Communications:**

None

### **Financial Report:**

Cheryl Giese, City Clerk, distributed a Revenue/Expenditure Report for the period 1/1/2011 to 12/31/2011, indicating an unexpended balance of \$ 26,481.08 and Fund balance of \$ 41,600.21 and in the Designated-Capital Equipment account an amount of \$120,515.69.

MOTION (Lombard/Kolb) to receive the financial report, as presented. Motion carried unanimously.

### **Maintenance Report, review and payment of bills:**

Pamela Kohlmeyer presented the monthly maintenance report and reviewed the list of bills for 2012.

She updated the committee with the following, received a bid off \$ 1600 to cut and chip 3 trees needing removal; Chris from MSA came to look at a low spot in an area of the sidewalk in need of repair. MOTION (Kolb/Geimer) to approve having the trees cut and chipped for \$ 1600. Motion carried unanimously. MOTION (Giese/Lombard) to receive the report and approve the list of bills submitted in the amount of \$ 2,489.06. Motion carried unanimously.

### **Dean's Report:**

Dean Pleger is currently in China with several students involved in the study group. In his absence, David Armstrong reported on the following:

- FTE enrollment is up significantly

- Update on science facility noting an anticipated budget timeline from 2013-2015 for completion

- Budget overview on original lapse dollars anticipated to hit UW Campus's and the devastating affect it could have

- Provided information on two options for obtaining municipal plates should the Campus purchase a pickup truck. We need to receive government approval by through an annual application process or emergency request which would most likely be subjected to a more thorough review. Further discussion on leasing a pickup truck from the city followed and how liability/insurance would be handled.

**Facilities planning report:**

David Armstrong reported on the McKinstry audit process, providing an update on the geothermal test well field site location. UW Campus is eligible to apply for State grant and DOE funds for construction on projects utilizing environmental resources.

**Update on Student Housing:**

David Armstrong noted the Student Housing project is progressing. A land lease agreement is being reviewed by Sauk County and the City, along with an RFP to contract with an outside vendor for an 80-100 bed unit.

MOTION (Lombard/Kolb) to adjourn and set the next regular meeting to March 15, 2012 at 8:30 a.m. in the Executive Dining Room. Motion carried unanimously.

Respectfully submitted,

Rebecca A. DeMars, Sauk County Clerk, Secretary  
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