

MINUTES

UW-Baraboo/Sauk County Campus Commission Meeting

Thursday, May 17, 8:00 A.M.

UW- Baraboo/Sauk County Campus in the Executive Dining Room, 1006 Connie Rd., Baraboo, WI

Members Present: Wedekind, Geimer, Lombard, Kolb, Von Asten, Giese, DeMars

Members Absent:

Others Present: Armstrong, Kohlmeier, Pleger, T. Liebman

Chairperson Wedekind called the meeting to order at 8:00 A.M. and compliance with the Open Meeting Law was verified.

MOTION (Kolb/Lombard) to approve the agenda for today's meeting moving item # 9 Discussion & Consideration of Resolution Approving Release of a Request for Proposal after item #4 Annual Election of Officers. Motion carried unanimously.

MOTION (Lombard/Kolb) to approve the minutes from the regular April 19, 2012 meeting. Motion carried unanimously.

Annual Election of Officers:

Tom Pleger continued to conduct the meeting.

Election of Chairperson:

MOTION (Geimer/Lombard) to nominate Phil Wedekind as Chair. Motion carried unanimously. MOTION (Geimer/Kolb) to close nominations. Motion carried unanimously and Phil Wedekind was declared elected Chairperson for the ensuing one year term of office.

Election of Vice-Chairperson:

MOTION (Kolb/Von Asten) to nominate Tom Geimer as Vice-Chair. Motion carried unanimously. MOTION (Kolb/Wedekind) to close nominations. Motion carried unanimously and Tom Geimer was declared elected Vice-Chairperson for the ensuing one year term of office. Chairperson Wedekind continued to conduct the meeting.

Discussion and Consideration of Resolution Approving Release of a Request for Proposal/Qualification Solicitating Vendors to Design, Build and Operate a Residence Hall on the University of Wisconsin-Baraboo/Sauk County Campus:

Todd Liebman, Corporation Counsel provided an update of approval of this resolution from the County Board at Tuesday's meeting and his participation in the process of reviewing both draft and final RFQ. Consensus of attendees to hold a special meeting on Wednesday, June 6 at 8:00 a.m. in the Executive Dining Room to review the final draft RFP.

Public Comment:

None

Communications:

None

Financial Report:

No report available for distribution.

Maintenance Report, review and payment of bills:

Pamela Kohlmeier presented the monthly maintenance report and reviewed the list of bills. MOTION (Geimer/Kolb) to receive the report and approve the list of bills submitted in the amount of \$ 7,883.65. Motion carried unanimously.

Facilities Planning Report:

David Armstrong presented the monthly facilities report; additionally advising the McKinstry audit is finished and available. It is rather a large document; therefore; please contact him if interested in reading it. Several offices need the carpet replaced. Estimated bid from Nonn's Flooring to include installation ranged from \$ 3,800 to \$ 5,600. A phone call to Kerry Beghin, Controller for guidance of the Sauk County Financial Policy provided sufficient information that no other bids were needed as long as total cost did not exceed \$ 5,000. MOTIONS (Giese/Kolb) to replace carpet providing costs do not exceed \$ 5,000. Motion carried unanimously. Further discussion regarding tiling repairs/replacement and additional carpet replacement will be a possible project later in August. A final draft RFQ will be available at our June.

Dean's Report:

Dean Pleger updated on the following topics:

Commencement is Saturday May 19 th.

Summer Session begins one week after commencement with a smaller percentage of enrollments due to more online classes. (which cannot be counted towards enrollment percentage). Fall enrollment looks good.

Bachelor of Arts degree moving forward.

Science Building update – estimated \$ 200,000 in planning costs; approximately 4.6 million total costs. We can't lose focus of this project and need to keep it moving with planning to begin with the 2013 budget and possibly completed in 2014-2015.

Preparing a document explaining timeline of residential facility as mentioned earlier the RFQ resolution was approved by both the City and County.

MOTION (Kolb/Lombard) to adjourn and set a special meeting for Wednesday, June 6 at 8:00 a.m. and the next regular meeting to June 21, 2012 at 8:00 a.m. both meetings to be held in the Executive Dining Room. Motion carried unanimously.

Respectfully submitted,

Rebecca A. DeMars, Sauk County Clerk, Secretary
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