

MINUTES

UW-Baraboo/Sauk County Campus Commission Meeting

Thursday, July 19, 8:00 A.M.

UW- Baraboo/Sauk County Campus in the Executive Dining Room, 1006 Connie Rd., Baraboo, WI

Members Present: Wedekind, Geimer, Lombard, Kolb, Von Asten, Giese, DeMars

Members Absent:

Others Present: Armstrong, Kohlmeyer, Pleger, Liebman and Krueger

Chairperson Wedekind called the meeting to order at 8:00 A.M. and compliance with the Open Meeting Law was verified.

MOTION (Kolb/Lombard) to approve the agenda for today's meeting moving # 9 Discussion and Approval of Request for Proposal and # 10 Discussion of payment on truck from fire department before item # 8 Discussion on 2013 budget in consideration of Corporation Counsel attendance. Motion carried unanimously.

MOTION (Lombard/Kolb) to approve the minutes from the regular June 21, 2012 meeting. Motion carried unanimously.

Public Comment:

None.

Communications:

None.

Financial Report:

Cheryl Giese, City Clerk, distributed a Revenue/Expenditure Report for the period 1/1/2012 to 7/31/2012, indicating an unexpended balance of \$ 127,494.75 and Fund balance of \$ 38,107.25 and in the Designated-Capital Equipment account an amount of \$ 5,398.41 for a financial update.

Maintenance Report, review and payment of bills:

Pamela Kohlmeyer presented the monthly maintenance report and reviewed the list of bills. MOTION (Lombard/Geimer) to receive the report and approve the list of bills submitted in the amount of \$ 18,112.42 and an additional bill submitted by Cheryl Giese in the amount of \$ 1,825.52.

Motion carried unanimously.

Discussion and Approval of Request for Proposal/Qualification Solicitating Vendors to Design, Build and Operate a Residence Hall on the University of Wisconsin-Baraboo/Sauk County Campus:

Todd Liebman, Corporation Counsel concurred with David Armstrong, Assistant Dean, advising the final RFP/Q is ready to go with the exception of adding language containing due dates for the RFP/Q's. David will finalize this process so it will be ready to go. Further discussion creating a five person selection group (one person from the City; one person from the County; City Engineer, County Administrative Coordinator and County EMBS Director)

Discussion of payment on truck from fire department.

A lease option was discussed. Todd Liebman, Corporation Counsel will draw up a lease contract with addendum for future vehicle changes. MOTION (Giese/Kolb) to purchase Brush Fire Truck from the Fire Department for \$ 4,000.00. Motion carried unanimously.

Discussion on 2013 Budget.

Marty Krueger, County Board Chair advised Sauk County had already submitted. Cheryl Giese, City Clerk/Finance Director advised city's budget process is 2 months behind the county and she has no estimated amount that she could contribute at this time. Estimated total costs for the science facility were discussed with the commission concurring that a minimum of 10% funding for the planning/architect fees for the science facility be included; a new air conditioner, security lighting were additional topics of discussion.

David Armstrong, Assistant Dean noted at this time we are waiting for DSF engineers' approval on the McKinstry project.

Discussion and Approval of Lange Center flooring replacement.

Pam Kohlmeyer advised we received a bid from Nonn's Flooring for \$ 19,000 .00 for the Lange Student Center flooring replacement (concrete polishing) additionally noting they could finish the baseboards for approximately \$ 500 and we are responsible for dumpster rental. MOTION (Kolb/Lombard) to approve up to \$ 20,000.00 for this project. Motion carried unanimously.

Facilities Planning Report:

None.

Dean's Report:

Dean Pleger updated on the following topics:

Summerset – Festival of the Arts (July 27-29)

UW System is down 10 % enrollment - UW Baraboo Sauk County Campus is up 8 % enrollment noting possibility this year enrollment may plateau. We additionally have a five-six year record enrollment and third in overall growth in the system.

David Armstrong is working with Krista Sommerfeldt at MSA on the tennis courts windscreen concerns. Science Building update.

Science facility to begin with the 2013 budget and possibly completed in 2014-2015.

\$ 1.2 million for sustainable HVAC project which will generate energy savings is no cost to city or county. It is entirely funded by state and federal.

MOTION (Kolb/Lombard) to adjourn and set the next regular meeting to August 16, 2012 at 8:00 a.m. to be held in the Executive Dining Room. Motion carried unanimously.

Respectfully submitted,

Rebecca A. DeMars, Sauk County Clerk, Secretary
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